



भारतीय प्रौद्योगिकी संस्थान रोपड़  
INDIAN INSTITUTE OF TECHNOLOGY ROPAR

नंगलमार्ग, रूपनगर, पंजाब-140001/ Nangal Road, Rupnagar, Punjab-140001

**Advt. No.137/2019**

Applications are invited from the eligible candidates for the following non-teaching (Technical) post on Direct Recruitment in the Pay Level indicated against each:-

Code No.	Name of Post	Pay Level	No. of Posts/ Category	Group	Requisite qualifications/experience(s)
1.	<b>Junior System Superintendent</b>	Pay Level-06 (Rs.35400-112400)	01-UR	'B'	<b>1. Department of Computer Science and Engineering &amp; Information Technology</b>  <b>Essential:</b> B.E/B.Tech/MCA/M.Sc with 2 years experience in Govt.Org/ Institute and/or reputed computer Organization/ Industry.  <b>OR</b>  First class M.E/ M.Tech in CSE  <b>Age Limit:</b> Preferably below 32 Years

**GENERAL INSTRUCTIONS:**

1. Candidates should read carefully the requisite minimum essential qualifications, age and eligibility, experience criteria etc. laid down before applying for these posts. The candidates must satisfy themselves for the suitability for the position to which they are applying. If at any stage during the recruitment and selection process, it is found that candidates have furnished false or wrong information, their candidature will be rejected. Application once submitted cannot be altered / resubmitted, under any circumstances. Further, no request with respect to making changes in any data/ particular entered by the candidate in the Online Application will be entertained, once the application is submitted successfully. Therefore, please keep all data/ details ready before you start filling up the Application Online.
2. The candidates are required to apply **ONLINE** only from 20.03.2019 to 12.04.2019 upto 5:00 p.m. The application received after expiry of last date will not be entertained and Institute will not be responsible for any delay. For submission of application, please visit institute's website <http://www.iitrpr.ac.in/staff-positions>. **Application will NOT be accepted through any other mode.**
3. The candidate must be a citizen of India.
4. Good knowledge of computer applications (on word processor, spreadsheet, presentations, software etc. and OS like MS-Windows, LINUX etc.) will be a distinct plus.
5. Relaxation of Age & Percentage

- i) The maximum prescribed age for each post shall be the same as given against each post in the Recruitment Rules of the Institute and also mentioned above against the post. The age shall be determined as on the last date of the submission of application form mentioned in the advertisement.
  - ii) Age is relaxable for five years for SC/ST candidates and three years for OBC candidates. Candidates belonging to other eligible categories shall have relaxation as per GoI norms.
  - iii) For direct recruitment posts, the upper age limit shall be relaxable up to five years in respect of the persons working in IIT Ropar on the posts which are in the same line or allied (Contract) cadres and where a relationship could be established that services rendered will be useful for efficient discharge of the duties in other categories of posts. The age concession shall be admissible only where an employee has rendered not less than three years continuous service. The candidates' belonging to SC/ST categories shall have relaxation in age for additional five years.
  - iv) For regular employees of IITs who are educationally qualified can be considered for direct recruitment across the whole IIT system up to a maximum of 50 years of age.
  - v) For the existing regular employees of IIT Ropar to be considered for promotion (as per numbers of posts fixed /decided for them) the %age of marks in qualifying degree may not be insisted upon.
- 6 Candidates serving in Government / Semi-Government Organizations / Public Sector Undertakings /Autonomous Bodies etc are required to send the printout of online filled application form "Through Proper Channel" with duly endorsed endorsement form in the application form to The Joint Registrar, (Establishment), Recruitment Cell, R.no. 125, Indian Institute of Technology Ropar, Nangal Road, Rupnagar-140001. In absence of the same, the application will not be considered for written test/ Trade test and no TA will be paid.
  - 7 The selected candidate(s) will be covered under the New Contributory Pension Scheme as notified by the Government of India, Ministry of Finance vide notification No. 5/7/2003ECB&PR dated 22<sup>nd</sup> December, 2003.
  - 8 Candidates should submit the online application fee, through SBI I-collect of Rs. 250/- as the application fee. Fee by any other mode of payment will not be accepted. No fee is required for SC/ST/PWD and women candidates. **Fee once paid shall not be refunded under any circumstances.**
  - 9 The institute follows the reservation norms as per GoI rules for SC/ST/OBC/PWDs. Central Govt. approved list of SC, ST and OBC categories is applicable at IIT Ropar. Candidates seeking reservation benefits available for SC/ST/OBC/PwDs must ensure that they are entitled to such reservation as per eligibility prescribed in Govt. of India orders. They should also be in possession of the certificates in the format prescribed by GoI in support of their claim at the time of application. PwD's will be entitled to all exemptions, relaxations, benefits as per Govt. of India Guidelines.
  - 10 The number of vacancies indicated in the notification is tentative. IIT Ropar reserves the right to increase or decrease the number of advertised post at the time of selection. Further, IIT Ropar also reserves the right NOT to fill the post advertised.
  - 11 Candidates shall have to produce original documents at the time of appearing in Written Test/ Trade Test. **In the absence of the same, candidature will not be considered for written test / trade test and no TA will be paid.**

- 12 No correspondence whatsoever will be entertained from candidates regarding eligibility/ conduct/ result of written test / Trade Test etc. and reasons for not being called for written test / Trade Test etc.
- 13 The Institute may conduct written test for the above post and only those candidates who qualify the written test(s) may be called for Trade / Skill Test.
- 14 The prescribed Essential Qualification/Experience indicated are bare minimum and mere possession of same will not entitle the candidates to be called for written test/ Trade test. If number of applications received in response to an advertisement is large, it may not be convenient or possible for IIT Ropar to conduct test of all the candidates, IIT Ropar may restrict the number of candidates to be called for written test/trade/ skill test to a reasonable limit, on the basis of qualification and experience higher than that of the minimum prescribed in the advertisement. The candidates should, therefore, furnish details of all the qualifications and experience possessed in the relevant field, over and above the minimum qualifications prescribed along with documentary evidences. The institute may relax the eligibility criteria for candidates working in IIT System.
- 15 Institute is free to restrict/change the criteria to call the eligible candidates for the written Test/ Trade Test.
- 16 If a suitable candidate is not available, the candidate may be offered next lower position.
- 17 The qualification prescribed should have been obtained from recognized Universities/Institutions.
- 18 Outstation candidates called for Written Test/ Trade Test/ Computer Test/ will be paid 2<sup>nd</sup> Sleeper Class Railway from the place of duty/residence to IIT Ropar and back by the shortest route. The reimbursement of admissible amount will be made through transfer to their Bank Account on submission of railway/bus tickets and RTGS details by the concerned candidate, and no cash will be paid on the spot.
- 19 Applications received through E-mail / offline mode / incomplete / not on prescribed format / without application fee will not be entertained/accepted.
- 20 Canvassing in any form/bringing in any influence political or otherwise will be treated as a disqualification for the post. "INTERIM ENQUIRIES WILL NOT BE ENTERTAINED". If it is found at any stage that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled / terminated on that ground.
- 21 Experience/ essential qualification and age will be reckoned on the last date for submission of online application form.
- 22 Candidate should keep their email id & mobile no. provided in the application form active. Institute will not be responsible for non receipt / delay in receipt of any communication due to deactivation of email id and or mobile number given or due to change in address etc.
- 23 Candidate should check / visit institute website regularly for any update on recruitment process. Institute will not be responsible for delay in information in this regard.
- 24 If there is any corrigendum/addendum, it shall only be published on Institute's Website only.
- 25 Steps to follow to deposit the online application fee:
  - i) Go to onlinesbi.com
  - ii) Select SB collect
  - iii) Tick the terms and conditions and continue
  - iv) Select state—Punjab
  - v) Select Educational Institute – IIT Ropar
  - vi) Select the option for payment category i.e. Application fee for post to which the candidate is applying. Pay the requisite fee.
  - vii) Fill up the fee details in the online application form and keep printout of the receipt for future reference.
  - viii) Online application without application fee or invalid fee details will not be considered.

**REGISTRAR**