

Newspaper Portal: Library keeps a record of the newspaper articles related to IITs in its newspaper portal. http://www.iitrpr.ac.in/iitnews/module_tableau_bord/

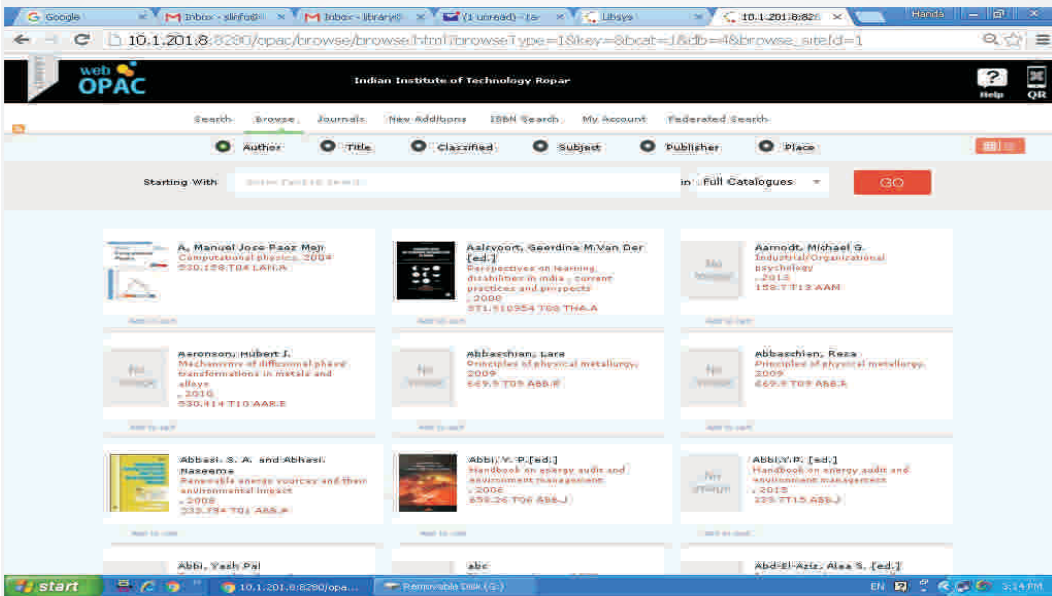
LIBRARY AUTOMATION

The Library uses LIBSYS Library Management System (EJB Version), and the operations of Cataloguing, Circulation, and Serial Control have been automated. Resources are updated on a regular basis.

OPAC

Users can place online reservations, browse for new additions of books; journals subscribed. Online Public Access Catalogue (OPAC) enables library users know their checkout status, issue history and so on. Users can browse for new additions of books, journals subscribed (author, title, publisher wise). They can also reserve books online, and avail more advanced services.

<http://10.1.201.8:8280/opac/>



RFID SYSTEM

RFID technology facilitates easy lending process and provides security for the library through EAS gates using bit features on RFID tags. The lending of library materials is through self-service kiosks, which results in quicker operations with shorter queue.

LIBRARY CODE OF CONDUCT

1. Maintain quiet study atmosphere. Silence must be observed in the library at all times.
2. Food and drinks are not allowed inside the library
3. No bags or cases are permitted into the library.
4. All library materials and personal belongings must be shown to the guard at entrance at the time of entry and exit from the library.
5. All library users, when making copies of library materials, should strictly adhere to copyright laws.

6. Personal belongings should not be left unattended.
7. Library is not responsible for any loss or damage of personal belongings.
8. Use of mobiles inside the Library is strictly prohibited.
9. All books need to be returned for physical verification once in a year irrespective of the date of issue and category of users.
10. No material from the library should be taken out without proper issue. Taking book(s) without adhering to the procedure will invite disciplinary action.
11. Faculty and staff going on long leave, deputation, study leave or extraordinary leave will have to return all borrowed materials before leaving the institute.
12. Browsing of websites which violates the dignity of the institution is prohibited inside the library.

You are requested to.....

- Maintain discipline and silence.
- Respect and follow library rules and procedures.
- Cooperate with library staff.
- Keep the library premises neat and clean.
- Alert us upon misuse of library resources.
- Handle library materials with care.
- Help us improve by providing your valuable feedback and suggestions regularly.
- Feel free to seek assistance.

CONTACT INFORMATION :

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CENTRAL LIBRARY

Indian Institute of Technology Ropar

Nangal Road, Rupnagar, Punjab – 140001,

<http://www.iitrpr.ac.in/html/centrallibrary.shtml>

INDIAN INSTITUTE OF TECHNOLOGY ROPAR



LIBRARY BROCHURE



THE INSTITUTE

Indian Institute of Technology Ropar

is ranked 9th best engineering institute in the latest national rankings (2016) and it is one of the eight new IITs set up by the Ministry of Human Resource Development (M H R D) , Government of

India, to expand the reach and enhance the quality of technical education in the country. This institute is committed to providing the state-of-the-art technical education in a variety of fields and also for facilitating transmission of knowledge in keeping with latest developments in pedagogy. Four batches of undergraduate students have earned their B. Tech. degrees in the Convocation. The new campus is under construction and is moving at a fast pace.

CENTRAL LIBRARY

The Central Library functions as the primary information resource centre and repository of printed and electronic resources for teaching and research activities at the institute. Apart from textbooks and recommended reading materials prescribed for each course offered at the institute, the library houses a growing collection of research monographs, reports, multi-volume reference works, dictionaries, encyclopaedias, handbooks, and so on. In addition, the library also facilitates access to a number of journals through its participation in

consortia, such as E-Shodh Sindhu. At present, users can consult more than 13, 000 books (available on shelves) and thousands of electronic journals. Online access is also provided to bibliometric and scientometric databases such as Web of Science, Scopus and MathSciNet.



The library operations are automated using LIBSYS software. The Online Public Access Catalogue (OPAC) enables users to search documents in the possession of the library. Recently library has introduced the Radio Frequency Identification Technology (RFID) which is the state-of-the-art auto identification technology to help in self servicing and enhanced security. A separate e-resources section is provided in the library to browse CDs and DVDs of books; theses and dissertations. Library has developed institutional digital repository (IDR) to archive and provide online access to intellectual output of the institute. These steps will greatly enhance the library's efficiency in making the resources available to the academic community at large and also enable the institute participate in various inter-library initiatives at national and international levels.

LOCATION AND SPREAD

The Central Library is located on the second floor of Academic and Administration block, and is spacious, spreading to about 4500 sq. ft. It is well lit and adequately ventilated. The location allows easy access and offers a seating capacity for 120 users at a time.

LAYOUT

Library Office, Acquisition and Processing Section: The library office, the acquisition, technical processing section is on the left-hand side of the entrance.

Circulation Counter: The library circulation counter is on the right-hand side of the entrance. Two library staff members are available at the counter for issue/return of the books.

Reading Room and Stack Area: The reading room is located opposite to the circulation section. The book stacks are housed in the reading room for the convenience of users.

Digital Library: A separate section for the digital library to browse e-resources is being developed at the extreme end of the library. Library has connectivity with internet and Wi-Fi facility to its users.

Reprography Service: Photocopy and printing facility is available in the library office.

LIBRARY MEMBERSHIP, CIRCULATION POLICIES AND GUIDELINES

All registered students, faculty and staff of the institute are entitled for library membership. The library membership form is available at the circulation counter.

Member Category	Issue Privileges	Duration
Faculty (Including Visiting / Guest)	12 Books	One Semester
Staff / Project Staff	04 Books	One Semester
Ph. D. Scholars	06 Books	4 Weeks
PG Students	05 Books	2 Weeks
UG Students	03 Books 01 Book (Book Bank)	2 Weeks One Semester

LIBRARY TIMINGS

Library reference section opens on 24/7 basis.

Circulation:

On all working timings of the institute.

BORROWING RULES

- Books can be borrowed only upon producing the identity / smart card.
- Users should check the book thoroughly for missing pages, chapters, etc. at the time of issuing.
- Books will not be accepted in damaged or mutilated condition from the user at the time of return.
- In case of loss of books, the borrower is required to replace the book with a recent edition.
- The lost or mutilated book should be brought to the notice of library staff immediately.
- If the book is not available anywhere for purchase, the borrower must pay twice the cost of the volume.
- Books borrowed by a user should be brought to library only for returning purpose and not otherwise.
- DVDs/CDs cannot be borrowed by library users.
- A document issued may be renewed provided there is no reservation against it.
- Borrower should bring the material physically to the library for renewal.

Conventions for Issue/Return:

- Books from general collection are issued to all eligible members as per their entitlements.
- Reference books marked in yellow label are issued on demand only to faculty and research scholars for a period of one week only.
- Reference materials such as encyclopedias, dictionaries, handbooks etc. are not issued out of the library.



Overdue:

Borrowers are responsible for returning books issued to them on or before the due date. All overdue items are fined at Rs. 2.00 per item, per day. The fine will be doubled in the second week, and tripled in the third week and so on.

COLLECTION AND RESOURCES

The Library has a collection over 13,000 books covering the disciplines of Computer Science, Electrical, Mechanical Engineering, Science & Technology, Management, Humanities and Social Sciences. The library also houses a growing collection of books in Hindi as well as books on general reading. It also holds a collection of 500 CD/DVDs related to the courses.

E-RESOURCES

The central library provides online access to more than 7,000 full text journals, 40,000 bibliographic databases, 500 electronic books, and other open access resources. All these resources are IP authenticated and made available online. Online access is also provided to bibliometric, abstracting and scientometric databases such as Web of Science, Scopus and MathSciNet. For more details, please visit Library e-resources at:

<http://www.iitrpr.ac.in/library/e-resources-list>

Institutional Digital Repository (IDR)

Library has developed the Institutional Digital Repository (IDR) using DSpace which holds online resources, such as PhD Theses, research publications of the institute.

LIBRARY SERVICES AND FACILITIES

Reference Service: This service helps you to make full use of the resources available in the library. The library staff members provide guidance in the use of information resources such as Journals, e-Books, Online Public Access Catalogue (OPAC).

New Arrivals: Newly procured books are displayed in the new arrival rack, to inform users about the additions. Users can also check for new arrivals through OPAC.

Book Bank: Book Bank Service is made available to the UG students. Students can borrow one book from the book bank category and can retain for entire semester.