



**INDIAN INSTITUTE OF TECHNOLOGY ROPAR
(STUDENT AFFAIRS SECTION)**

ACCOMMODATION FORM FOR SUMMER INTERNSHIP STUDENTS IN HOSTELS AT IIT ROPAR

1. Name of the Faculty Mentor : _____
2. Name of the student Intern : _____
3. Gender (Male / Female) : _____
4. Affiliation of the student intern : _____
5. Full Address of student intern: _____

6. Contact No (Faculty Mentor) : _____ Contact No. (student Intern) _____
7. Period of stay of student intern : From _____ To _____
8. Amount of financial support : Rs. _____

9.	Category for hostel room rent (Tick ✓)	A		B	
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(* To fill the categories please turn overleaf)

10. Date of arrival _____ Time _____ am/pm
11. Date of departure _____ Time _____ am/pm
12. Remarks, if any

Date _____

Signature of the Mentor Faculty

Recommendation of Head of Department

(For office use only)

Allotted Hostel _____ . Room No. _____ . Duration: From _____ To _____
Accommodation charges paid by the Guest Rs. _____ Vide Receipt No. _____

Caretaker

Warden

Chief Warden

***Types of categories for hostel room rent for internship students during vacation period are given below:-**

Sr. No.	*Category A	*Category B
1.	Internship students of IIT Ropar or other Institute without financial support OR Financial support of Rs. 10,000/- per month or less, who are not entitled to reimbursement of accommodation expenses	Internship students of IIT Ropar or other Institute with financial support above Rs.10,000/- per month
2.	Rs.75/-per day or Rs.1500/- per month whichever is lower	Rs.150/- per day

Terms and Conditions

- (i) The request for accommodation should be submitted prior to arrival as per existing rules.
- (ii) The Internship students are required to pay hostel room rent and food charges in advance to Student Affairs Section.
- (iii) Separate rooms on shared basis are allotted for boys and girls in hostels.
- (iv) One day minimum charge shall be levied for all bookings unless these are cancelled at least 48 hrs. before the commencement of the occupancy. Similarly, in case a guest fails to occupy the booked accommodation, the same will be cancelled after one day of the booking date.
- (v) Booking is not permitted for student undergoing medical treatment/ advice and who are suffering from communicable disease or bed ridden or are under post-delivery case.
- (vi) In case of cancelled one day will be counted on 24 hrs. basis or a part thereof commencing the time of arrival.
- (vii) Pets/Dogs/Cats etc. are not allowed in the hostel premises.

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