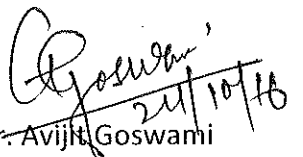




Date: 24-10-2016

Role and Responsibilities of Crèche Committee member

Sr. No	Name of Member	Role and Responsibilities Assigned
1	Dr. Avijit Goswami (Chairman, Crèche Committee)	General Accounting, Salary for Creche Staff, maintenance and repair, co-ordination with others, Kids admission etc.
2	Dr. Deepti R Bathula	Staff problem, staff attendance
3	Dr. Asoka Biswas	Routine Purchase for daily required items
4	Dr. Ranjana Sodhi	Crèche Live (Web)
5	Mrs. Amrita Bhattacharya	Attendance of kids
6	Mr. Anshu Vaid	Accounts, Admission of kids, Leave of staff, Record keeping


Dr. Avijit Goswami
(Chairman, Creche Committee)