



Indian Institute of Technology Ropar
Nangal Road, Rupnagar-140001

TENDER DOCUMENT

TENDER FOR PROCURMENT OF BUS CHASSIS

Under

TWO BID SYSTEM

File No. 837-17/AD-SA/BUS CHASSIS/PS/

Dated 10-04-2017

CHECK LIST

DULY FILLED CHECK LIST TO BE ATTACHED WITH THE TECHNICAL BID		
<u>Sl. No.</u>	<u>Particulars</u>	<u>Check Mark</u>
1	Whether EMD attached?	Yes/ No
2	Whether technical specifications of the quoted equipment attached?	Yes/ No
3	Whether tender document along with all Annexures (B to C) duly signed & stamped by the authorized signatory attached?	Yes/ No
4	Whether affidavit duly attested by the Oath Commissioner regarding non-black listing of supplier attached?	Yes/ No
5	Whether catalogue of the Bus Chassis attached?	Yes/ No

List of Annexure

Annexure	Particulars in annexure	Page No.
A	Technical Specifications	6
B	Format for Non-blacklisting Certificate	7
C	Format for Price Bid	8



भारतीय प्रौद्योगिकी संस्थान रोपड़
INDIAN INSTITUTE OF TECHNOLOGY ROPAR
नंगल रोड, रूपनगर, पंजाब-140001/Nangal Road, Rupnagar, Punjab-140001
Ph. 01881-242108, e-mail: drsp@iitrpr.ac.in

No. 837-17/AD-SA/BUS CHASSIS/PS/

Dated: 10.04.2017

Notice Inviting Quotation

Sealed tenders are invited in Two Bid System for the purchase of Chassis for Bus :

Sl. No.	Description	Quantity
1	Bus Chassis (Detailed specifications as per Annexure - A) Note: Please enclose the detailed Catalogue of Chassis	01 No.
1. Schedule for submission Tender and EMD :		
1.0	Last Date and Time of receipt of tenders:	02.05.2017 upto 3:00 PM
2.0	Opening of Technical Bids on :	02.05.2017 at 3:30 PM
3.0	Earnest Money Deposit (EMD)	Rs. 36,000.00

2. EMD:

EMD to be submitted in shape of Demand Draft favouring 'The Registrar, IIT Ropar' payable at Ropar alongwith the Technical Bid. Offers without EMD shall not be entertained

3. Two Bid System:

(a) Technical bid consisting of all technical details alongwith commercial terms and conditions and EMD; and

(b) Financial bid indicating price for the items mentioned in the technical bid.

Technical bid and financial bid should be sealed in separate covers duly superscribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed as "Technical Bid for the supply of Bus Chassis and "Financial Bid for the supply of Bus Chassis Due on < Last date and time >. Technical bids shall be opened at the first instance and evaluated by technical committee. At the second stage financial bids of the only technically qualified bidders shall be opened for financial evaluation and ranking before awarding the contract.

4. Submission of tender:

Offers addressed to the 'Registrar, IIT Ropar' and valid for 90 days should reach the office of 'The Registrar, IIT Ropar, Room No. 104' on or before the last date and time mentioned above. Tenders received late shall not be considered.

6. Opening of Bids:

The quotations shall be opened by the tender opening committee as per the schedule mentioned in this document, in presence of tenderers or their authorized representatives whosoever may wish to attend. In case the due date of receipt/opening of the quotations is or is declared a holiday in the Institute, then, the due date of receipt/opening of the quotations shall be the next working day at the same time.

7. Price Bid:

The price bid should be prepared as per 'Annexure – C'.

11. Payment Terms:

Through Cheque / DD / RTGS / NEFT – within 30 days from the date of final delivery. (Vendors may also indicate the their own payment terms)

12. Acceptance of Terms & Conditions:

Bidders must confirm the acceptance of all the terms and conditions of this enquiry. Any non-acceptance or deviations from the terms and conditions must be clearly mentioned. However, tenderers must note

carefully that any conditional offer or any deviation from the terms and conditions of this enquiry may render the quotation liable for rejection.

13. Service Manual/Circuit Diagram

It is specifically required that the bidders will supply all the operating & service manuals and circuit diagrams alongwith the item.

16. Guarantee/Warranty:

Duly signed and stamped certificate of warranty should be attached with the technical bid.

17. Excise Duty:

IIT Ropar is exempted from the payment of Excise Duty. Excise Duty Exception Certificate (EDEC) with DSIR certificate will be provided along with the order (If applicable).

18. Service Facility:

Supplier should mention about the possible service set up in India and how capable they are to provide after sales service.

20. Banker's details:

Name and address of the banker of your company should be mentioned.

21. Reference of supply:

Name and contact details of the universities / Academic Institutions/ Industries in India where the quoted item has been supplied should be mentioned. If possible, copies of at least two purchase orders may be attached.

22. Liquidated Damages:

In case the firm fails to execute the supply as per the purchase order in whole or in part as per the terms and conditions of PO, IIT Ropar can impose the penalty @1% per week of the undelivered stores, subject to a maximum of 10%. It will also be open to the institute to procure the required item(s) from any other source at the risk and expense of the firm.

Note:

a) Any deviation from the specifications asked for may render the quotation liable for rejection.

b)The Director, IIT Ropar reserves the right to accept/reject any or all tenders without assigning any reasons thereof and also to reject the material if the same is not found conforming to the specifications, with further right to affect risk and cost of the purchases.

कुलसचिव/Registrar

Specifications

Sl. No.	Detailed Specifications:
	<p><u>Bus Chassis with the following specifications:</u> Euro IV / BS IV Bus Chassis with Minimum of 8-8.5 ft width, 31-34 ft Length, Air Brake with front shuckle – wheel base, front and Back Air Suspension Power Steering, 6 Cylinders, 160-180 HP Engine to support AC Installation, Wheel base: 5200mm - 5700mm Preference will be given to manufactures such as Ashok Leyland/Eicher/Tata/Swaraj Mazada etc.</p>

FORMAT FOR NON BLACKLISTING OF SUPPLIER

I/ We _____Manufacturer/partner/Authorized Distributor/Agent (strike out which is not applicable) of (Supplier) _____ do hereby declare and solemnly affirm that the individual/firm/company is not black-listed by the Union/State Government/Autonomous body.

Deponent
Address _____

I/ We hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed.

Deponent
Dated: _____

(Note: To be furnished on non-judicial stamp paper duly attested by the Oath Commissioner.)

FORMAT FOR THE SUBMISSION OF RATES – PRICE BID

(To be submitted on the letterhead of the company/firm)

Name of the Manufacturer _____

Make of the Chasis _____

Model Number _____

Sl. No.	Particulars	Rate(Rs.)
1	Price of the Bus Chassis	
2	Taxes if any@____	
	Total	

Note: Taxes and other levies, if any are to be clearly specified in the bid.

Note: Any other terms and conditions regarding delivery schedule, payment terms etc may also be mentioned.