

Expected Timeline= 4 work days



अनुसंधान एवं विकास अनुभाग, भारतीय प्रौद्योगिकी संस्थान रोपड़  
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GSTIN No. 03AAATI7702D1Z8 | PAN No. AAATI7702D

**R&D SP-24 Form**

**Request for a Negotiation Meeting**

To,  
The Dean (R&D)  
IIT Ropar

Tender Ref. No.  
Tendered item's name:

Dear Sir/Madam,

It is observed that the rates offer by the **L1 bidder/ Technically qualified lone bidder** is higher than the sanctioned amount. Therefore, approval for a negotiation meeting is requested.

**Or**

Although, the rates offered by the L1 bidder is within the sanctioned limit, however, it is suggested that a meeting may be held with the L1 bidder due to the following reasons

(We are aware of the related CVC guidelines/GFR/Procurement Manual where negotiation post bid opening is severely discouraged. This recommendation is being made in exceptional circumstance as stated above)

Submitted for approval please.

**Committee Members:**

(Member)

(Member)

(Member)

(Member)