



अनुसंधान एवं विकास अनुभाग, भारतीय प्रौद्योगिकी संस्थान रोपड़  
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GSTIN No. 03AAATI7702D1Z8 | PAN No. AAATI7702D

**R&D SP-03A Form**

दिनांक/Date: \_\_\_\_\_

**Standing Purchase Committee (SPC) with 1 year validity: Purchase value up to Rs. 50 Lakhs**

To,  
The Dean  
Research & Development (R&D)  
Indian Institute of Technology Ropar

विषय: स्थायी क्रय समिति के अनुमोदन हेतु अनुरोध।

Subject: Request for standing purchase committee approval.

A standing purchase committee is proposed as follows:

Project No.: \_\_\_\_\_

Project Name: \_\_\_\_\_

**Suggested Members (Name/Designation/Department):**

1). \_\_\_\_\_ (Chairperson)

2). \_\_\_\_\_ (Member)

3). \_\_\_\_\_ (Member)

4). Indenter/PI of the project (Member)

5). Officer in-charge, R&D section: (Ex-officio Financial/Administrative Member)

**Indent value up to Rs. 25 Lakhs:** Indenter and any two members would recommend the purchase.

Submitted for approval, please.

(Signature of PI of the Project)

नाम/Name: \_\_\_\_\_

पदनाम/Designation: \_\_\_\_\_

विभाग/Department: \_\_\_\_\_

(अधिष्ठाता, अनुसंधान एवं विकास)  
Dean, Research & Development