

**INDIAN INSTITUTE OF TECHNOLOGY ROPAR**

**(STUDENT AFFAIRS SECTION)**

**accommodation form for summer internship students in hostels at IIT Ropar**

1. Name of Faculty Mentor : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Name of Internship student : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Gender (Male / Female) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Institute of intern student ­­­­­­­­­­­: ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Full Address of intern student : ­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Contact No (Faculty Mentor) :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No. (Intern student)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Period of stay of intern student : From\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ To \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Amount of financial support : Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Category for hostel room rent (Tick 🗸) |  **A** |  |   **B**  |  |

 **(\* To fill the categories please turn overleaf)**

1. Date of arrival\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_\_\_\_\_\_\_\_ am/pm
2. Date of departure\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_\_\_\_\_\_\_\_ am/pm
3. Remarks, if any

Date\_\_\_\_\_\_\_\_\_\_ **Signature of Mentor Faculty**

**Recommendation of Head of Department**

**Recommendation of Prof. In-Charge (Student Affairs)**

\***Types of categories for hostel room rent for internship students during vacation period are given below:-**

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **\*Category A**  | **\*Category B** |
|  | Internship students of IIT Ropar or other Institute without financial support ORFinancial support of Rs. 10,000/- per month or less, who are not entitled to reimbursement of accommodation expenses  | Internship students of IIT Ropar or other Institute with financial support above Rs.10,000/- per month |
| 2. | Rs.75/-per day or Rs.1500/- per month whichever is lower | Rs.150/- per day |

**Terms and Conditions**

1. The request for accommodation should be submitted prior to arrival as per existing rules.
2. The Internship students are required to pay hostel room rent and food charges in advance to Student Affairs Section.
3. Separate rooms on shared basis are allotted for boys and girls in hostels.
4. One day minimum charge shall be levied for all bookings unless these are cancelled at least 48 hrs. before the commencement of the occupancy. Similarly, in case a guest fails to occupy the booked accommodation, the same will be cancelled after one day of the booking date.
5. Booking is not permitted for student undergoing medical treatment/ advice and who are suffering from communicable disease or bed ridden or are under post-delivery case.
6. In case of cancelled one day will be counted on 24 hrs. basis or a part thereof commencing the time of arrival.
7. Pets/Dogs/Cats etc. are not allowed in the hostel premises.

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