**

INDIAN INSTITUTE OF TECHNOLOGY ROPAR

नंगल मार्ग, रूपनगर,पंजाब-140001 / Nangal Road, Rupnagar, Punjab-140001

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**Advt. No.02/LDE/2017 (INTERNAL)**

Indian Institute of Technology Ropar invites applications for following Non-Teaching (Technical Staff) positions from its regular employees for filling up of vacancies through Limited Departmental Examination (LDE) in the Pay Band and Grade pay indicated against each:

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| --- | --- | --- | --- |
| **Code No.** | **Name of the Post** | **Pay Band & Grade Pay** | **No. of Vacancies** |
| **UR** | **SC** | **OBC** | **Total** |
|  | Senior Lab Assistant | PB-1 Rs.5200-20200, Grade Pay Rs.2800/- | 01 | - | - | 01 |
|  | Junior Lab Assistant | PB-1 Rs. 5200-20200, Grade Pay – Rs.2000/- | 02 | - | - | 02 |

The educational qualification and eligibility criteria as per the institute Recruitment Rules & Promotion Policy is given below:

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| --- | --- | --- | --- | --- | --- |
| **Code No.** | **Name of post** | **Pay Band & Grade Pay** | **No. of Posts / Category** | **Group**  | **Eligibility** |
| 01 | Senior Lab Assistant | PB-1 Rs.5200-20200, Grade Pay Rs.2800/- | 01-UR | ‘C’ | Open to the Junior Lab Assistant of IIT Ropar who have rendered at least 05 years of regular clean service in PB-1, Grade Pay- Rs.2000/- in IIT Ropar.N.B.- The eligibility or otherwise of internal candidates to be examined & recommended by the Deptt. / Centre concerned or Scrutiny / Shortlisting Committee to be constituted for the purpose. |
| 02 | Junior Lab Assistant | PB-1 Rs.5200-20200, Grade Pay Rs.2000/- | 02-UR | ‘C’ | Open to existing Junior Attendant (Semi-skilled) of IIT Ropar with at least 05 years regular clean service in IIT Ropar. |

**GENERAL INSTRUCTIONS:**

1. Candidates can apply on prescribed application form available on IIT Ropar website upto 12th January, 2018 and forward the same through concerned HoD to The Joint Registrar (Establishment), Recruitment Cell, Room No.125, Indian Institute of Technology Ropar, Nangal Road, Rupnagar, Punjab.
2. If a candidate intends to apply for more than one post, separate application should be submitted on prescribed application form.
3. The process of selection / recruitment will be as per the institute Recruitment Rules & Promotion Policy.
4. **Relaxation of Age & Percentage:** For the existing regular employees of IIT Ropar to be considered for promotion (as per numbers of posts, fixed/decided for them) the %age of marks in qualifying degree may not be insisted upon.
5. The institute follows the reservation norms as per GoI rules for SC/ST/OBC/PWDs. Central Govt. approved list of SC, ST and OBC categories is applicable at IIT Ropar. Candidates seeking reservation benefits available for SC/ST/OBC/PwDs must ensure that they are entitled to such reservation as per eligibility prescribed in Govt. of India orders. They should also be in possession of the certificates in the format prescribed by GoI in support of their claim at the time of application. PWD’s will be entitled to all exemptions, relaxations, benefits as per Govt. of India guidelines.
6. IIT Ropar also reserves the right NOT to fill any of the post advertised.
7. Candidates shall have to produce original documents at the time of appearing in Test/Interview.
8. The Institute may conduct Written and/or Practical Test for any/all the above posts and only those candidates who qualify the said test(s) may be called for interview.
9. The prescribed Essential Qualification/Experience indicated are bare minimum and mere possession of same will not entitle the candidates to be called for test/interview. Where number of applications received in response to an advertisement is large, it may not be convenient or possible for IIT Ropar to conduct test and/or interview of all the candidates, IIT Ropar may restrict the number of candidates to be called for written test/skill test/ interview to a reasonable limit, on the basis of qualification and experience higher than that of the minimum prescribed in the advertisement. The candidates should, therefore, furnish details of all the qualifications and experience possessed in the relevant field, over and above the minimum qualifications prescribed along with documentary evidences. The institute may relax the eligibility criteria for candidates working in IIT System.
10. Institute is free to restrict/change the criteria to call the eligible candidates for the written Test/Interview.
11. **Applications received through E-mail / incomplete / not on prescribed format will not be entertained/accepted.**
12. Canvassing in any form/bringing in any influence political or otherwise will be treated as a disqualification for the post. “INTERIM ENQUIRIES WILL NOT BE ENTERTAINED”. If it is found at any stage that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled / terminated on that ground.
13. In case of any dispute, decision of Director, IIT Ropar will be final.
14. The application duly filled in the prescribed form must reach the office of the Joint Registrar (Establishment) on or before **12.01.2018 (5.00 PM)**. Applications received after the due date shall not be considered.

**REGISTRAR**