**INDIAN INSTITUE OF TECHNOLOGY ROPAR**

**Office of the Dean of Research and Development**

**Institutional Ethics Committee (Humans)**

**Form No. IEC-102**

**Note:** Use this format for submitting proposal/protocol involving the use of **biological fluids/samples/data** from humans to IEC (Humans).

1. Title of the proposal:
2. Details of principal investigator (PI):
3. co-PI (if any):
4. Project fellow details:
5. Date of commencement of the study**:**
6. Date of termination of the study:
7. Please check (✓) the sample(s)/data to be used in the study.

|  |  |
| --- | --- |
|  | Blood  |
|  | Tissues (specify) |
|  | Spinal fluid |
|  | Urine |
|  | Secretions (Saliva, Tears) |
|  | Hair |
|  | Data (specify) |
|  | Others (specify) |

1. Provide a brief overview of the research and project's objectives:
2. Mention the purpose of biological samples/data:
3. Mention if relevant ethical clearances have been obtained for biological samples/data from outside IIT ROPAR, and attach the copy of approvals obtained:
4. Describe how the samples/data will be obtained:
5. State the plan for coding and decoding samples/data:
6. State if the samples/data will be stored for further use and how long it will be stored. Normally biological samples are not stored beyond the date of termination of the study.
7. If yes, describe the plan for storing the samples/data for future use. Also, have you included this information on keeping samples/data for later use in the informed consent form:
8. Will the samples/data be sent to anyone outside of IIT ROPAR or shared with people outside of this proposal?
9. If yes, include the plan on sharing or sending samples/data outside IIT ROPAR, and include this information on the informed consent form:
10. If the proposal/protocol/study involves biological samples, it must be submitted for approval to the Institutional Biosafety Committee (IBSC) of IIT ROPAR. Email: ibsc@iitrpr.ac.in. If the proposal has been submitted to the IBSC:

Yes [ ]

No [ ]

Signature of PI:

Name of PI:

Department:

Date:

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**Undertaking by the PI**

I've read the 2017 ICMR Ethical Guidelines for Biomedical Research on Human Participants and guidelines of Institutional Ethics Committee (Humans) of IIT ROPAR. [ ]

The proposal/study submitted is in full compliance with the guidelines of Institutional Ethics Committee (Humans) of IIT ROPAR. [ ]

I commit to following all rules related to ethical research. [ ]

On IEC approval and initiation of the study, I will do following:

* personally monitor the research. [ ]
* Prior to any protocol deviation, notify the IEC and provide sufficient justifications. [ ]
* Send the IEC any updated protocols for reapproval. [ ]
* Update the IEC of any new information related to the study. [ ]
* notify the IEC of any premature termination of study with reasons, along with the summary of data obtained until the termination. [ ]
* notify IEC of any change in investigators or study locations. [ ]
* submit a final report at the termination of the study. [ ]

Signature of PI: Name of PI:

Date: Department:

Place: Tel No:

 Email: