



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2023/B/3623311
Dated/दिनांक : 27-06-2023

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	18-07-2023 14:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	18-07-2023 14:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	65 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Education
Department Name/विभाग का नाम	Department Of Higher Education
Organisation Name/संगठन का नाम	Indian Institute Of Technology (iit)
Office Name/कार्यालय का नाम	Ropar
Total Quantity/कुल मात्रा	378
Item Category/मद केटेगरी	ExecutiveOfficeTable HoD office , ExecutiveChair HoD office , Executive CentreTable HoD office , Departmental OfficeTable , Executive Sofa 3Seater HoD office , Medium Back Revolving Chairs Dept office , Conference table 13 seater , Almirah Half Glazed HoD office , Amirah Fully Covered Deptt office , Modular WorkStationFour with pedestal storage Deptt office , Notice cum White board , White Board HoD Office , White Board Conference room , Visitor Chair
BOQ Title/बीओक्यू शीर्षक	OFFICE FURNITURE
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	Medium Back Revolving Chairs Dept office

Bid Details/बिड विवरण

Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	130000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	10.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Registrar, IIT Ropar
Indian Institute of Technology (IIT), Ropar, Department of Higher Education, Ministry of Education
(IIT Ropar Revenue Account)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

ExecutiveOfficeTable HoD Office

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	7	30

ExecutiveChair HoD Office

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	7	30

Executive CentreTable HoD Office

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	7	30

Departmental OfficeTable

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	7	30

Executive Sofa 3Seater HoD Office

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	14	30

Medium Back Revolving Chairs Dept Office

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	168	30

Conference Table 13 Seater

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	7	30

Almirah Half Glazed HoD Office

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	7	30

Amirah Fully Covered Deptt Office

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	21	30

Modular WorkStationFour With Pedestal Storage Deptt Office

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	7	30

Notice Cum White Board

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	7	30

White Board HoD Office

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	7	30

White Board Conference Room

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	7	30

Visitor Chair

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

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1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	105	30

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

3. **Sample Clause**

After award of contract – Successful Bidder shall have to get advance sample approved from buyer before bulk manufacturing / starting bulk supplies. Successful Bidder shall submit

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samples for Buyer's approval, within 7 days of award of contract. Buyer shall, as per contract specifications framework, either approve the advance sample or will provide complete list of modification required in the sample within 7 days of receipt of advance sample. Seller shall be required to ensure supply as per approved sample with modifications as communicated by Buyer. If there is delay from buyer side in approval of advance sample – the delivery period shall be refixed without LD for the period of delay in sample approval. In case, the sample is found to have major deviations / not conforming to the Contract specifications, the buyer at its discretion may call for fresh samples for approval before allowing bulk supplies or may terminate the contract after notifying the deviations to the seller.

Unless otherwise provided in the contract, all samples required for test shall be supplied by the contractor free of cost. Where under the contract, the contractor is required to submit an advance sample, any expenses incurred by the contractor on or in connection with the production of stores in bulk, before the sample has been approved unconditionally shall be borne by the Seller and he shall not claim any compensation in the event of such sample being found unacceptable by the Buyer / Consignee.

4. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

5. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

6. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any

Category item bunched with it.

4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---

Tender for Office Furniture and related items for SAB, IIT Ropar

Sr.No.	Item Description
Qualification Criteria	
1.	The bidder should be an original manufacturer of modular furniture items or their authorized dealers. Each bidder should submit only one bid for the tender. Joint ventures shall not be accepted. Documentary proofs such as PAN, Incorporation Certificate, should be submitted. Authorised dealers must fulfill the following requirements. <ol style="list-style-type: none"> 1. They must be authorised to quote on behalf of OEM. 2. Dealership certificate and experience of the dealer is required to be submitted.
2.	The Committee may visit manufacturing Plant of the bidders for technical evaluation & financial bid shall be opened only once the bidder's manufacturing setup is approved by the committee. Hence the bidder should furnish an undertaking confirming that the technical committee can visit the manufacturing unit of the bidder to evaluate technical aspect, production capacity/customization capability etc.
3.	The bidder should submit GST Registration Certificate and EPF Registration Certificate along with documentary proof of latest GST Return, EPF Challan.
4.	The bidder should have Average Annual Turnover of minimum Rs.52 lac of the estimated cost from the sale of modular furniture only during the last 5 financial years. CA Certificate should be submitted as documentary proof.
5.	The bidder should submit a Bank Solvency Certificate issued from any nationalized/scheduled bank worth Rs.26 lac of the estimated cost which should not be more than 6 months old from the last date of bid submission.
6.	The bidder should furnish an affidavit on Non-Judicial Stamp Paper of Rs. 100 that Bidder is not blacklisted/debarred/banned at present for any of the products by any Government/Semi-Government/PSU/Banks/Universities/Educational Institute/Autonomous body etc.
7.	The samples of items will be called by the Institute for mock drill only from those bidders whose documents are found to be in order. If the samples submitted by the bidder are found to be not as per the tender specifications, the tender of such bidders would be technically disqualified and their financial bid will not be opened. For mock drill all the expenses will be borne by the bidder. The technically qualified samples will remain in the campus till the finalization of the tender. No extra payment shall be made in this regard.
8.	The products offered by the bidder should be tested and certified for Green-guard/Green-pro certification. Copy of the same should be enclosed.
9.	The bidder should have AIOTA Certificate for Modular Furniture. Copies of certificates should be enclosed.

10.	The bidder should be a member of BIFMA.
11.	The bidder should have below mentioned ISO Certificates and copies of the same should be enclosed: <ul style="list-style-type: none"> ● ISO 9001:2015 for Quality Management Systems from NABCB accredited agency. ● ISO 14001:2015 for Environmental Management Systems from NABCB accredited agency. ● ISO 45001:2018 for Occupational Health & Safety Management Systems from NABCB accredited agency. ● ISO 50001:2018 for Energy Management Systems from NABCB accredited agency.
12.	Bidder should have experience of successfully executed the similar nature work in any Central Government/State Government/PSU/Educational Institute during last five years as follows: (a) 01 similar work* costing not less than the amount equal to 52 lac of the probable amount of contract. Or (b) 02 similar works* each costing not less than the amount equal to 39 lac of the probable amount of contract. Or (c) 03 similar works* each costing not less than the amount equal to 26 lac of the probable amount of contract." *Similar works means: Providing and fixing of office furniture.
13.	The defect liability period shall be of 12 months. The delivery and fixing of materials are for all heights.
14.	Boarding and lodging arrangements of the workers during installation process shall be the responsibility of the bidder.
15.	Performance Bank Guarantee (PBG): The successful bidder shall be required to deposit a Performance Bank Guarantee equivalent to 10% of Purchase order value as security deposit in shape of Bank Guarantee from any Indian nationalized bank in favour of the Registrar IIT Ropar payable at Rupnagar / Ropar within 10 days of the issue of letter of intent.
16.	Earnest Money Deposit(EMD): As indicated in the gem bid.
17.	Bidder should provide the Make in India and Country of Origin declaration(Format Attached).
18.	Bidder should provide the Declaration of Land border sharing country(Format Attached).

Tender Specification of Office Furniture and related Items for SAB. IIT Ropar

Bids are invited for the supply and installation of following items:

SrNo	Items	TotalQty.
1.	ExecutiveOfficeTable (HoD office)	07
2.	ExecutiveChair (HoD office)	07
3.	Executive CentreTable (HoD office)	07
4.	Departmental OfficeTable	07
5.	ExecutiveSofa 3Seater (HoD office) (02 in each office)	14
6.	MediumBackRevolving Chairs (Dept. office)	168
7.	Conference table 13 seater	07
8.	Almirah Half Glazed (HoD office)	07
9.	Almirah Fully Covered (Deptt. office)	21
10.	Modular WorkStationFour with pedestal storage (Deptt. office)	07
11.	Notice cum White board	07
12.	White Board(HoD Office (4'x4')	07
13.	White Board(Conference room (6'x5')	07
14.	Visitor Chair	105

S.No	Item Description
1.	<p style="text-align: center;">Executive Office Table</p> <p>Executive table with credenza unit, back unit and pedestal unit with an overall size 2350mm X 2350mm X 750mm approximately. The worktop should have the size 2350mm X 1200mm made up of 38mm thick Pre-laminated Material-MDF board of grade SBG I of IS 12406/Latest, with Gable end and modesty panel material-Flat single layer pre-laminated MDF board conforming to having designation PLMDF-23 of IS 14587/Latest. The table top profile should be in rectangle shape. Mode of supply-Knocked Down To Be Assembled At Consignee Site By The Seller. Storage-One side, Foot rest. EDGE to be banded with PVC tape 2mm thick with the help of hot melt glue.</p> <p>Credenza unit for storage purpose with an overall size 1200mm X 600mm X 750mm approximately. 10 mm thick approximately and other parts 18 mm thick like shutter, back, facia, side pane etc. It should have 2 box drawers, 1 filing drawer and 1 shutter. It should be operated with the assistance of SS handle, concealed crank hinge and easily close & open with the assistance of roller channel and ball bearing channel to enable smooth operation with a uniformly distributed load bearing capacity of 45 kg. The drawer channel shall be zinc-plated for superior corrosion protection and detachable inner slides. The drawer should have central locking mechanism in which all the drawer should be synchronized locked with one single key. It should be mounted on injection moulded nylon castor.</p> <p>Back Unit should be with an overall size of 2350mm X 500mm X 1800mm. It should be made up of 25mm thick pre-laminated-MDF board of grade SBG I of IS 12406/Latest. With rest of the members made of 18mm thick pre-laminated MDF board.</p> <p>A mobile pedestal should be provided with an approximate overall size 400mm X 450mm X 680mm. The pedestal should be made up of pre-laminated-MDF board of grade SBG I of IS 12406/Latest. Pedestal side, back, top, facia should be 18mm thick and drawer</p> <p>Base should be 10mm thick. The pedestal should have 3 nos. of drawer i.e. 2 box drawer and 1 filing drawer. It should be operated with the assistance of SS handle, concealed crank hinge and easily close & open with the assistance of roller channel and ball bearing channel to enable smooth operation with a uniformly distributed load bearing capacity of 45 kg. The drawer channel shall be zinc-plated for superior corrosion protection and detachable inner slides. The drawer should have central locking mechanism in which all the drawer should be locked with one single key. The drawer channel shall be zinc-plated for superior corrosion protection and detachable inner slides. The pedestal shall be mounted on injection moulded nylon castor.</p>
2.	<p style="text-align: center;">Executive Chair</p> <p>Overall width of the chair should be 750mm. The approximate seat size should be 500mm(w) x 500mm (D) x 450mm (H) and backrest size should be 500mm (w) x 700mm (H) from seat approximately. Thickness of MS plate joining the understructure with seat should be 3mm.</p> <p>Seat and back should be made of 15mm thick hot pressed commercial plywood padded with high resilience moulded polyurethane foam of approximate 50mm thick. The density of polyurethane foam used should be 45kg/m³. The backrest and seat should be upholstered with pure leather with 300gm/m² thickness/GSM.</p> <p>The height adjustable backrest should be made by keeping the natural curvature of the spine which helps to</p>

	<p>provide lumbar support with one piece injection moulded frame. The adjustable armrest material should be MS powder coated. The chair should have synchronic tilt 360⁰ revolving mechanism with upright position locking and tilt tension adjustment along with pneumatic seat height adjustment up to 150mm. The pedestal with Aluminium die cast base of size 650mm in diameter should have five-legged moulded in black with 5 nos. twin wheel nylon castors of diameter 50mm.</p>
3.	<p style="text-align: center;">Executive Centre Table</p> <p>Centre table approximate size should be 1200mm (L) x 600mm (W) x 460mm(H) from ground. Its top should be of 12mm toughened scratch proof glass. The frame with thickness 2.5 mm should be of SS-304. It should be elegant and sleek and should have storage shelf made of 12 mm toughened scratchproof glass having size 950 mm(L) X 500 mm(W) X 200 mm(H). Leg material of minimum size 35mm x 35mm with 10 mm understructure PVC support should be provided.</p>
4	<p style="text-align: center;">Departmental Office Table</p> <p>An Office table with credenza unit, back unit and pedestal unit with an overall size 1800mm X 800 X 750mm approximately. The worktop should have the size 1800mm X 800mm made up of 50mm thick Pre-laminated Material-MDF board of grade SBG I of IS 12406/Latest, with Gable end and modesty panel material-Flat single layer pre-laminated MDF board conforming to having designation PLMDF-23 of IS 14587/Latest. The table top profile should be in rectangle shape. Mode of supply-Knocked Down To Be Assembled At Consignee Site By The Seller. Storage-One side, Foot rest. Edge to be banded with PVC tape 2mm thick with the help of hot melt glue. Credenza unit for storage purpose with an overall size 1200mm X 600mm X 750mm approximately. 10 mm thick approximately and other parts 18 mm thick like shutter, back, facia, side panel etc. It should have 2 box drawers, 1 filing drawer and 1 shutter. It should be operated with the assistance of SS handle, concealed crank hinge and easily close & open with the assistance of roller channel and ball bearing channel to enable smooth operation with a uniformly distributed load bearing capacity of 45 kg. The drawer channel shall be zinc-plated for superior corrosion protection and detachable inner slides. The drawer should have central locking mechanism in which all the drawer should be synchronized locked with one single key. It should be mounted on injection moulded nylon castor.</p>

5

Executive Sofa 3 Seater

Executive3 Seater sofa (02 in each office) of approximate size of 2050mm (L) X 900 mm (D)x 750mm (H) with Height From Ground 460mm. It's frame should be made of teak wood with seat and backrest permanently fixed with the frame structure. Thickness of Seat cushion and backrest cushion should be 125mm and 150mm respectively with density of cushion 45kg/m³. The same should be upholstered with pure leather. Sofa leg with 150mm (H) and 50mm diameter has to be provided. It should be padded with high resilience moulded polyurethane foam of approximate 50mm thick.

6	<p style="text-align: center;">Medium Back Revolving Chair</p> <p>Overall height of the chair should be 1000mm. The approximate seat size should be 480mm (w) x 480mm (D) x 480mm (H) and backrest size should be 480mm (w) x 600mm (H) from seat approximately. Thickness of MS plate joining the understructure with seat should be 3mm.</p> <p>Seat should be made of 25mm thick hot pressed commercial plywood padded with high resilience moulded polyurethane foam of approximate 50mm thick. The density of polyurethane foam used should be 45kg/m³. The backrest and seat should be upholstered with 100% polyester fabric with 220gm/m² thickness/GSM. The Back Seat should have Polypropylene Structure Moulded With high quality Fabric Mesh.</p> <p>The height adjustable backrest should be made by keeping the natural curvature of the spine which helps to provide lumbar support with one piece injection moulded frame. The adjustable armrest material should be MS powder coated.</p> <p>The chair should have tilt 360⁰ revolving working with torsion bar mechanism with upright position locking and tilt tension adjustment along with pneumatic seat height adjustment up to 150mm.</p> <p>The pedestal with MS powder coated base of size 650mm in diameter should have five-legged moulded in black with 5 nos. twin wheel nylon castors of diameter 50mm.</p>
7	<p style="text-align: center;">Conferencecum Multipurpose Table</p> <p>Conference table of size 3800mm X 600mm X 750mm with 600mm in knock down conditions. The construction of the main table shall be with mini-fix dowels, pins and MS brackets. The top should be made up of 40mm thick three layered pre-laminated particle boards of grade-II type-II of IS:12823/latest. The top profile shall be in C shape with 600mm gap in the middle, and the edges shall be sealed with 2mm thick thin strip of impermeable PVC that is cut to fit the size of board panel and duly pasted. Gable end and modesty panel material should be made up of 22mm thick three layered pre-laminated particle boards of grade-II type-II of IS:12823/latest. The top supported understructure of table Gable end should be made of prime quality 25mm thick PLPB and modesty panel of prime quality 18mm thick pre-laminated particle board with appropriate PVC edge banding connected with both end.</p> <p>02 electric sockets with single operated switch should be provided for each set of chairs covered with MS flap. 01 circular opening should be provided for the network cable.</p> <p>Laminate in colour with swede finish 0.6-0.8mm thickness of type S, F or P having index number 3.2.3 conforming to IS:2046 with having balancing laminate of 0.5mm thick on other side. Edge should be banded with 2mm thick PVC tape with the help of hot glue.</p>

8.	<p style="text-align: center;">Almirah (Half Glazed)</p> <p>Size of the Almirah should be approximately 910mm (W) X 455mm (D) X 1200mm (H). The Almirah should be supplied with 2 nos. of half glass doors with 4 nos. of adjustable shelves. The glass used should be 4mm thick and fully transparent. The shelves should have folded constructions which have intrinsic rigidity and high load carrying capacity. Uniformly distributed load capacity of each shelf should be 40 Kg minimum. Four nos. of adjustable shelves should be provided, each having minimum load carrying capacity of 40 Kg.(Uniformly distributed load). Each rack should be provided with stiffener at bottom for strength. The entire body panel and shelf should be made of high yield strength 0.9mm (or more) thick and door 1.2 mm thick CRCA sheet of grade 'D' manufactured by primary producer. The complete steel structure should be constructed by welding and provide finishing with epoxy polyester powder coated to the Dry film thickness 50µ thick and should have pencil scratch hardness of 2H. Should have centralized lock with three keys. The lock should be Mazak type and should have stainless steel or nickel coated handle of 200mm.</p>
9.	<p style="text-align: center;">Steel Almirah (Fully Covered)</p> <p>Size of the Almirah should be approximately 950mm (W) X 500mm (D) X 2000mm (H) having full size doors. The shelves should have folded constructions which have intrinsic rigidity and high load carrying capacity. Four nos. of adjustable shelves should be provided, each having minimum load carrying capacity of 40 Kg.(Uniformly distributed load). Each rack should be provided with stiffener at bottom for strength. The entire body panel and shelf should be made of high yield strength 0.9mm (or more) thick and door 1.2 mm thick CRCA sheet of grade 'D' manufactured by primary producer. The complete steel structure should be constructed by welding and provide finishing with epoxy polyester powder coated to the Dry film thickness 50µ thick and should have pencil scratch hardness of 2H. Should have centralized lock with three keys. The lock should be Mazak type and should have stainless steel or nickel coated handle of 200mm.</p>
10	<p style="text-align: center;">Notice cum white board</p> <p>Board size should be approximately 1800mm x 1200mm. It should work well with all standard whiteboard markers and pins. Board should be multi-purpose combination board with dry-erase magnet-friendly White writing surface and high tear-strength flocked fabric (velvet) pin-up surface conforming to International Standards. Frame around it should be of heavy-duty alloy aluminium (6063-T6), combined with a precision engineered paper honeycomb & softboard core to make the board 100% warp-free, 100% flat and long lasting. Corners should be made of High-strength low-gloss virgin ABS corners for maximum durability and a seamless finish. The White Board side should offer a projection-friendly, non-ghosting, non-fading and smooth surface for writing with any dry-erase whiteboard marker. The Display Board side should provide an easy pin-up and vibrant surface that is great for tacking up notes, charts and stickers with pins.</p>

11	<p style="text-align: center;">Visitor Chairs</p> <p>Non-Tilting and Non-Revolving. The seat size should be approximately 480mm(W) X 480mm (D) and back size should be 480 mm (W) X 600 mm (H) from seat & overall height 930mm. These seats should be made of 25mm thick plywood padded with foam 50mm thick having density of 45kg/m³. The same should be upholstered with fabric. The Back Seat should have Polypropylene Structure Moulded With high quality Fabric Mesh The backrest should be made by keeping the natural curvature of the spine which helps to provide fixed lumbar support. The arm rest should be black integral polypropylene arm completely joint with seat. Under structure base should be made of 25mm diameter powder coated round MS pipe. The pedestal should have fixed base.</p>
12	<p style="text-align: center;">White board</p> <p>Board size should be approximately 4'X4' & 6'X5'. It should work well with all standard whiteboard markers. Board should be multi-purpose combination board with dry-erase magnet-friendly White writing surface, conforming to International Standards.</p> <p>Frame around it should be of heavy-duty alloy aluminium (6063-T6), 100% flat and long lasting. Corners should be made of High-strength low-gloss virgin ABS corners for maximum durability and a seamless finish. The White Board side should offer a projection-friendly, non-ghosting, non-fading and smooth surface for writing with any dry-erase whiteboard marker.</p>

DECLARATION OF LOCAL CONTENT

(To be given on Company Letter Head – For value below Rs.10 Crores)

(To be given by Statutory Auditor/ Cost Auditor/ Cost Accountant/ CA for value above Rs.10 Crores)

Date: _____

To,
The Registrar,
Indian Institute of Technology Ropar
Rupnagar, Punjab - 140001

Subject: - **Declaration of Local content**

Tender Reference No / GeM Bid No: _____

Name of Tender / GeM Bid: _____

1. Country of Origin of Goods being offered: _____

2. We hereby declare that an item offered has _____% local content.

“Local Content” means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

The bidders cannot claim services such as transportation, insurance, installation, commissioning, training and after sales service support like AMC/CMC etc as local value addition.

*“*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.”*

Yours faithfully,

(Signature of the Bidder, with Official Seal)

<On Organization Letter Head>

ANNEXURE-I
(For Goods/ Services Contracts)

<CERTIFICATE>

Tender No. :-

Date:-

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and hereby certify that this bidder is not from such a country.

OR (whichever is applicable)

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and hereby certify that this bidder is from _____ (Name of Country) and has been registered with the Competent Authority. I also certify that this bidder fulfills all the requirements in this regard and is eligible to be considered.

(Copy/ evidence of valid registration by the Competent Authority is to be attached)

Signature of Bidder/ Agent
Name: _____
Designation: _____
Organization Name: _____
Contact No. : _____