Auditor Agency: Indian Rubber Manufacturers Research Association

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: IIT, Ropar

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	**Organisation and Function**							
1.1	**Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]**							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	Point 2.5 on https://www.iitrpr.ac.in/right-information-act	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.iitrpr.ac.in/director	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.iitrpr.ac.in/vision-and-mission	Partially Met	0.64	URLs cited by the Public Authority is correct. Category "Partially Met"
1.1.4	Function and duties	Fully Met	1.28	1.28	Point 3.1 to	Partially Met	0.64	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					3.4 on https://www.iitrpr.ac.in/right-information-act			the Public Authority is correct. Category "Partially Met"
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.iitrpr.ac.in/organisation-structure	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.iitrpr.ac.in/departments-centers Point 20 of https://www.iitrpr.ac.in/rti-disclosures https://www.iitrpr.ac.in/administrators	Partially Met	0.64	URLs cited by the Public Authority is correct. Category "Partially Met"
1.2	**Power and duties of its officers and employees[Section 4(1) (b)(ii)]**							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://www.iitrpr.ac.in/administrators	Not Met	0	Category Not Met
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	Point 3.1 to 3.4 on https://www.iitrpr.ac.in/right-information-act	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	Point 3.1 to 3.4 on https://www.iitrpr.ac.in/right-information-act	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.4	Exercised	Fully Met	1.54	1.54	Point 3.1 to 3.4 on https://www.iitrpr.ac.in/right-information-act	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.2.5	Work allocation	Fully Met	1.54	1.54	Point 3.1 to 3.4 on https://www.iitrpr.ac.in/right-information-act	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.3	**Procedure followed in decision making process [Section 4(1)(b)(iii)]**							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	Point 3.1 on https://www.iitrpr.ac.in/right-information-act	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.iitrpr.ac.in/director	Fully Met	1.54	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Category "Fully Met"
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	Point 3.1 to 3.4 on https://www.iitrpr.ac.in/right-information-act	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	Point 3.1 to 3.4 on https://www.iitrpr.ac.in/right-information-act	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://www.iitrpr.ac.in/organisation-structure	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.4	**Norms for discharge of functions[Section 4(1)(b)(iv)]**							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Point 2.4 on https://www.iitrpr.ac.in/right-information-act	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	Point 11 on https://www.iitrpr.ac.in/rti-	Partially Met	0.77	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					disclosures Admissions as per Govt. Regulated Time Frame			correct. Category "Partially Met"
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.iitrpr.ac.in/admissions https://www.iitrpr.ac.in/crf1	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.iitrpr.ac.in/sops-sections	Not Met	0	Category Not Met
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://www.iitrpr.ac.in/sexual-harassment-complaints-committee https://www.iitrpr.ac.in/sc-st-obc-students-grievance-cell https://www.iitrpr.ac.in/institute-staff-sc-st-obc-grievance-cell	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5	**Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]**							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	Point 2 to 6 of https://www.iitrpr.ac.in/rti-	Fully Met	1.92	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					disclosures https://www.iitrpr.ac.in/sites/default/files/Stores%20and%20Purchase%20Manual.pdf https://www.iitrpr.ac.in/sites/default/files/Promotion%20Policy.pdhttps://www.iitrpr.ac.in/sites/default/files/Promotion%20Policy.pdf https://www.iitrpr.ac.in/sites/default/files/Statutes-335-400%20-%20IIT%20ROPAR.pdf			correct. Category "Fully Met"
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	Point 3.4 on https://www.iitrpr.ac.in/right-information-act	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	Point 3.4 on https://www.iitrpr.ac.in/right-information-act	Fully Met	1.92	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Category "Fully Met"
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	IIT Ropar has only one branch hence only Internal Transfers are made	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.6	**Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]**							
1.6.1	Categories of documents	Fully Met	3.85	3.85	Documents mentioned on https://www.iitrpr.ac.in/store-purchase/ and Point 3.5 on https://www.iitrpr.ac.in/right-information-act	Partially Met	1.93	URLs cited by the Public Authority is correct. Category "Partially Met"
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	As per Act & Statutes Registrar is the custodian of records https://www.iitrpr.ac.in/sites/default/files/Statutes-335-400%20-%20IIT%20ROPAR.pdf	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7	**Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]**							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.iitrpr.ac.in/admi	Partially Met	0.48	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					nistrators			Authority is correct. Category "Partially Met"
1.7.2	Composition	Fully Met	0.96	0.96	https://www.iitrpr.ac.in/administrators	Partially Met	0.48	URLs cited by the Public Authority is correct. Category "Partially Met"
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.iitrpr.ac.in/administrators	Not Met	0	Category Not Met
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.iitrpr.ac.in/administrators	Not Met	0	Category Not Met
1.7.5	Powers and functions	Fully Met	0.96	0.96	Point 3.4 on https://www.iitrpr.ac.in/right-information-act	Not Met	0	Category Not Met
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	Yes	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Yes	Partially Met	0.48	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Category "Partially Met"
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://www.iit system.ac.in/b ogmeetings	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.8	**Directory of officers and employees[Section 4(1) (b) (ix)]**							
1.8.1	Name and designation	Fully Met	3.85	3.85	Point 3.6 on ht tps://www.iitrp r.ac.in/right-inf ormation-act	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	Point 3.6 on ht tps://www.iitrp r.ac.in/right-inf ormation-act	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.9	**Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]**							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	Point 7 on http s://www.iitrpr. ac.in/rti-disclosure	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	As per 7th CPC Norms	Fully Met	3.85	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								correct. Category "Fully Met"
1.10	**Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]**							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	Point 1 of http s://www.iitrpr. ac.in/right-info rmation-act	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	Point 1 of http s://www.iitrpr. ac.in/right-info rmation-act	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11	**No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))**							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	No Major and Minor penalty have been imposed since last 5 years	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	No Major and Minor penalty have been imposed since last 5 years	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.12	**Programmes to advance understanding of RTI(Section 26)**							
1.12.1	Educational programmes	Not Met	1.92	0	empty	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Met	1.92	0	empty	Not Met	0	Category Not Met
1.12.3	Training of CPIO/APIO	Not Met	1.92	0	empty	Not Met	0	Category Not Met
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	GOI guidelines are followed as per RTI Act 2005 https://rti.gov.in/rti-act.pdf	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.13	**Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]**							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	As there is no branch of IIT Ropar, Only Internal Transfers are made	Fully Met	7.69	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			**100**	**94**			**78**	
2	**Budget and Programme**							
2.1	**Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]**							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	Point 3.8 on https://www.iitrpr.ac.in/right-information-act	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	Point 16 on https://www.iitrpr.ac.in/rti-disclosures	Fully Met	10.00	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Category "Fully Met"
2.1.3	Proposed expenditures	Fully Met	10	10.00	Point 16 on https://www.iitrpr.ac.in/rti-disclosures	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	Point 16 on https://www.iitrpr.ac.in/rti-disclosures	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	Point 16 on https://www.iitrpr.ac.in/rti-disclosures	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2	**Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)**							
2.2.1	Budget	Fully Met	16.67	16.67	Point 16 on https://www.iitrpr.ac.in/rti-disclosures	Fully Met	16.67	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the	Fully Met	16.67	16.67	Point 3.13 on https://www.iitrpr.ac.in/right-information-act	Fully Met	16.67	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	official delegation, (d) Expenditure on the visit							"Fully Met"
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	Point 12 on https://www.iitrpr.ac.in/rti-disclosures https://www.iitrpr.ac.in/store-purchase/contract.html	Fully Met	16.67	URLs cited by the Public Authority is correct. Category "Fully Met"
2.3	**Manner of execution of subsidy programme [Section 4(i)(b)(xii)]**							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.4	**Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]**							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.5	**Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]**							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.6	**CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]**							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	Point 15 of https://www.iitrpr.ac.in/rti-disclosures	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			**150**	**150**			**150**	
3	**Publicity Band Public interface**							
3.1	**Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]**							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.3	Public- private partnerships (PPP)- Details of	Not Applicable	0	0	empty	Not Applicable	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Special Purpose Vehicle (SPV), if any							Applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.2	**Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]**							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.2.3	Publish all relevant facts while formulating	Not Applicable	0	0	empty	Not Applicable	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy							Applicable
3.3	**Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]**							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.iitrpr.ac.in/	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4	**Form of accessibility of information manual/ handbook[Section 4(1)(b)]**							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://www.iitrpr.ac.in/sites/default/files/Statutes-335-400%20-%20IIT%20ROPAR.pdf https://www.iitrpr.ac.in/sites/default/files/Stores%20and%20Purchase%20Manual.pdf https://www.iitrpr.ac.in/sites/default/files/Promotion%20Policy.pdf https://www.iitrpr.ac.in/sites/default/files/Au	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					dit%20Manual_final.pdf			
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://www.iitrpr.ac.in/sites/default/files/Statutes-335-400%20-%20IIT%20ROPAR.pdf https://www.iitrpr.ac.in/sites/default/files/Stores%20and%20Purchase%20Manual.pdf https://www.iitrpr.ac.in/sites/default/files/Promotion%20Policy.pdf https://www.iitrpr.ac.in/sites/default/files/Audit%20Manual_final.pdf	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.5	**Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]**							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.iitrpr.ac.in/sites/default/files/Statutes-335-400%20-%20IIT%20ROPAR.pdf https://www	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					.iitrpr.ac.in/site s/default/files/ Stores%20an d%20Purchas e%20Manual. pdf https://ww w.iitrpr.ac.in/si tes/default/file s/Promotion% 20Policy.pdf h ttps://www.iitr pr.ac.in/sites/d efault/files/Au dit%20Manual _final.pdf			
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://www.iit rpr.ac.in/sites/ default/files/St atutes-335-40 0%20-%20IIT %20ROPAR.p df https://www .iitrpr.ac.in/site s/default/files/ Stores%20an d%20Purchas e%20Manual. pdf https://ww w.iitrpr.ac.in/si tes/default/file s/Promotion% 20Policy.pdf h	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ttps://www.iitrpr.ac.in/sites/default/files/Audit%20Manual_final.pdf			
Total			**150**	**150**			**150**	
4	**E-Governance**							
4.1	**Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]**							
4.1.1	English	Fully Met	14.29	14.29	https://www.iitrpr.ac.in/	Fully Met	14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.2	Vernacular/ Local Language	Not Met	14.29	0	empty	Not Met	0	Category Not Met
4.2	**When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]**							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	Updates in manual/handbook is done on annual basis for public & students	Partially Met	14.29	URLs cited by the Public Authority is correct. Category "Partially Met"
4.3	**Information available in electronic form[Section 4(1)(b)(xiv)]**							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Handbook, Acts, Statutes & Manuals etc	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.2	Name/ title of the document/record/ other	Fully Met	9.52	9.52	Handbook,	Fully Met	9.52	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	information				Acts, Statutes & Manuals etc			the Public Authority is correct. Category "Fully Met"
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.iitrpr.ac.in/rti-disclosures	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4	**Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]**							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://www.iitrpr.ac.in/facilities	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.iitrpr.ac.in/facilities	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.iitrpr.ac.in/facilities	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://www.iitrpr.ac.in/faciliti	Fully Met	7.14	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					es			Authority is correct. Category "Fully Met"
4.5	**Such other information as may be prescribed under Section 4(i) (b)(xvii)**							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://www.iitrpr.ac.in/sexual-harassment-complaints-committee https://www.iitrpr.ac.in/institute-staff-sc-st-obc-grievance-cell https://www.iitrpr.ac.in/sc-st-obc-students-grievance-cell	Fully Met	3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	Point 13 of https://www.iitrpr.ac.in/rti-disclosures	Fully Met	3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	Point 9 of https://www.iitrpr.ac.in/rti-disclosures	Fully Met	3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	Point 10 of htt	Fully Met	3.57	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ps://www.iitrpr .ac.in/rti- disclosures			the Public Authority is correct. Category "Fully Met"
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	Point 12 of htt ps://www.iitrpr .ac.in/rti- disclosures	Fully Met	3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.6	Annual Report	Fully Met	3.57	3.57	Point 11 of htt ps://www.iitrpr .ac.in/rti- disclosures	Fully Met	3.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.7	Frequently Asked Question (FAQs)	Not Met	3.57	0	empty	Not Met	0	Category Not Met
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Not Met	0	Category Not Met
4.6	**Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]**							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Point 13 of htt ps://www.iitrpr .ac.in/rti- disclosures	Fully Met	14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.iit	Fully Met	14.29	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					rpr.ac.in/right-information-act			the Public Authority is correct. Category "Fully Met"
4.7	**Replies to questions asked in the parliament[Section 4(1)(d)(2)]**							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	Point 8 of https://www.iitrpr.ac.in/rti-disclosures	Fully Met	28.57	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			**196**	**179**			**164**	
5	**Information as may be prescribed**							
5.1	**Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]**							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	Point 1.1 of https://www.iitrpr.ac.in/right-information-act	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	Point 21 of https://www.iitrpr.ac.in/rti-disclosures	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.iitrpr.ac.in/right-information-act	Fully Met	20.00	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								"Fully Met"
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	Point 22 of https://www.iitrpr.ac.in/rti-disclosures	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	Point 22 of https://www.iitrpr.ac.in/rti-disclosures	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			**100**	**100**			**100**	
6	**Information Disclosed on own Initiative**							
6.1	**Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information**							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.iitrpr.ac.in/rti-disclosures https://www.iitrpr.ac.in/right-information-act	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
6.2	**Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ**							
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	Category Not Met
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	Category Not Met
Total			**50**	**25**			**25**	
Grand Total			**746**	**698**			**668**	