



**IIT Ropar – Technology and
Innovation Foundation for
Agriculture and Water Technology
Development Hub (AWaDH)**

CIN: U80100PB2020NPL051623

A Technology Innovation Hub established by the
Department of Science & Technology (DST),
Government of India, in the framework of National
Mission on Interdisciplinary Cyber-Physical
Systems (NM – ICPS)

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Invitation for the empanelment of a Chartered Accountant Firm

February 2022

Applications invited for empanelment of a Chartered Accountant firm at IIT Ropar – Technology and Innovation Foundation.

IIT Ropar – Technology and Innovation Foundation (TIF) is a Section – 8 company founded to support the initiatives of recently established Technology Innovation Hub – AWaDH (Agriculture and Water Technology Development Hub) at the Indian Institute of Technology Ropar in the framework of National Mission on Interdisciplinary Cyber-Physical Systems (NM – ICPS) by the Department of Science and Technology, Government of India. The TIF supports the R&D in the domain of Agriculture and Water and provides incubation support to technology-based start-ups towards sustainable agriculture and the environment.

IIT Ropar – TIF is looking for an enthusiastic and resourceful individual(s) to be a part of our journey towards a sustainable future.

Job description: CA Firm

Location : IIT Ropar – Technology and Innovation Foundation (TIF), a Section – 8 company. The above appointment will be purely on contract basis for a period of one year which may be renewed based on work performance and requirement of the project.

Role and Responsibilities

- Cost flow planning, Budgeting, financial reporting.
 - Manage & assist the accounting department.
 - Provide consultative support to planning initiatives through financial and managerial information analysis.
 - Review and Analyze periodic financial reports of the company and suggest ways and means for improvement.
 - Establish and maintain appropriate internal controls in finance.
 - Monthly, Quarterly and annual filing of Forms with different departments like GST, Income Tax, ROC, etc.
- Firm must be a group of qualified members of the Institute of Chartered Accountants of India (ICAI) and having experience of the similar nature.
- A financial proposal for the services may directly be sent to md.tif@iitrpr.ac.in.

Last Date for receiving applications: March 15, 2022