

Date:

To

**Dean, R&D
Indian Institute of Technology Ropar
Nangal Road, Rupnagar
Punjab**

Subject: Joining Report

Dear Sir,

I _____ joined as a Research Fellow/PA/JRF/SRF/RA
(tick whichever is applicable) in the Project entitled “_____”
Vide offer ref. No. _____ dated _____ under the PI
Dr/Prof _____ on _____ (FN/AN). Kindly accept my joining.

Thanking you,

Yours faithfully,

Name: _____

Signature: _____

Name and Signature of PI

Dean, R&D

(for use of R&D Section)

**Joint Registrar
(R&D)**