

MINUTES OF THE 22nd MEETING OF THE BOARD OF GOVERNORS



29.03.2017

INDIAN INSTITUTE OF TECHNOLOGY ROPAR

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**MINUTES OF THE 22nd MEETING OF THE BOARD OF GOVERNORS,
IIT ROPAR HELD ON 29th MARCH, 2017 AT 12:00 NOON IN THE
CONFERENCE ROOM OF IIT ROPAR.**

P R E S E N T

- | | | | |
|----|--------------------------|---|-----------------|
| 1. | Mrs. Lila Poonawalla | - | Chairperson |
| 2. | Prof. Sarit Kumar Das | - | Member |
| 3. | Prof. N. Sathyamurthy | - | Member |
| 4. | Dr. V. Sumantran | - | Member |
| 5. | Prof. P. K. Raina | - | Member |
| 6. | Ms. Tripti Gurha | - | Special Invitee |
| 7. | Prof. Javagal K. Sridhar | - | Special Invitee |
| 8. | Sh. Sanjay Bhatnagar | - | Secretary |

The Chairperson welcomed all the Board Members. The Director welcomed the Chairperson and all the Board Members and informed the Board that the following members have conveyed their inability to attend the meeting due to some pre-occupation and they were granted leave of absence:

- | | | | |
|----|-----------------------|---|-----------------|
| 1. | Sh. Sarvesh Kaushal | - | Member |
| 2. | Sh. Chetan Pahwa | - | Member |
| 3. | Sh. Sanjiv Goyal | - | Member |
| 4. | Prof. S.M. Ishtiaque | - | Member |
| 5. | Prof. V. Ramgopal Rao | - | Special Invitee |

The Chairperson desired that

- (i) the office of the Chief Secretary to the Govt. of Punjab may be contacted and requested to depute their representative for the BoG meetings.
- (ii) a meeting of faculty and students be arranged during her next visit to IIT Ropar.

(Sanjay Bhatnagar)
Registrar

(Prof. Sarit Kumar Das)
Director

(Mrs. Lila Poonawalla)
Chairperson

- (iii) A mechanism for grievance redressal should be created in IIT Ropar. Director briefed the Board that no complaint for sexual harassment has been received during the last two years.

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 21st MEETING OF THE BOARD OF GOVERNORS HELD ON 20.11.2016.

The Minutes of the 21st Meeting of the Board of Governors held on 20.11.2016 as circulated, were considered. The Registrar informed the Board that no comments have been received.

RESOLUTION: RESOLVED THAT the minutes of the 21st BG22/R1/22/311 Meeting of the Board of Governors held on 20.11.2016 are confirmed as circulated.

ITEM NO. 2 TO RECEIVE A REPORT OF THE ACTION TAKEN ON THE DECISIONS OF THE 21st MEETING OF THE BOARD OF GOVERNORS HELD ON 20.11.2016.

Prof. Sarit Kumar Das, Director, IIT Ropar presented the Action Taken Report on the decisions of the 21st Meeting of Board of Governors held on 20.11.2016.

RESOLUTION: RESOLVED THAT the Action Taken BG22/R2/22/312 Report on the decisions of the 21st meeting of Board of Governors held on 20.11.2016 is noted with satisfaction.

ITEM NO. 3 TO RECEIVE A REPORT OF THE DIRECTOR ON THE MAJOR ACHIEVEMENTS / DEVELOPMENTS SINCE THE LAST MEETING OF THE BOG HELD ON 20.11.2016.

The Director, IIT Ropar presented the major achievements / developments since the last meeting of the BoG held on 20.11.2016 (Annexure).

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**RESOLUTION: RESOLVED THAT the Director's
BG22/R3/22/313 presentation is noted with appreciation.**

RESOLVED FURTHER THAT

- (i) A proposal for creation of common foundation for all IITs be placed in the next meeting of Directors of IITs for the purpose of receiving donations / financial support from NRIs abroad. The creation of common foundation can save administrative and other expenses for the running of the foundation.**
- (ii) Since there is no stay by the Hon'ble High Court on the suit filed by one of the bidders, it is resolved that the CPWD be advised to award the construction work of Phase IB to the selected bidder without any further delay to meet the deadline for the construction of Phase IB work.**
- (iii) As recommended by the Finance Committee, the proposal for concurrence of administrative approval for the procurement of new bus (after following proper purchase procedure as laid down in the Stores & Purchase Manual of IIT Ropar) for the students, faculty & staff of the institute at a tentative cost of Rs. 32.00 lakhs is approved.**
- (iv) As recommended by the Finance Committee, the proposal for remittance of Rs. 2.00 crores by IIT Ropar to IIT Madras as contribution towards participative collaboration for the purchase of Local Electrode Atom Probe (ATOM) equipment as a national facility is approved.**

(Annexure-I)

ITEM NO. 4 TO RECEIVE A REPORT ON PRESENTATION OF IIM

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CALCUTTA ON VISION & MISSION AND STRATEGIC PLAN OF IIT ROPAR.

The Board considered the presentation made by Prof. Sougata Rai, Professor of Strategic Management, IIM Calcutta on Vision, Mission & Strategic Plan of IIT Ropar. The committee brainstormed on the presentations and made key suggestions for changes. These will be incorporated and the statements resubmitted.

RESOLUTION: BG22/R4/22/314 **RESOLVED THAT** the presentation on Vision, Mission and Strategic Plan of IIT Ropar is noted with satisfaction. Final decision will be taken on receipt of vision & mission statements and strategic plan of IIT Ropar from IIM Calcutta incorporating the agreed suggested changes by the Board members.

ITEM NO. 5 TO CONSIDER AND APPROVE THE MINUTES OF THE 15TH MEETING OF FINANCE COMMITTEE HELD ON 20.11.2016.

The Board considered the Minutes of the 15th Meeting of Finance Committee held on 20.11.2016.

RESOLUTION: BG22/R5/22/315 **RESOLVED THAT** the Minutes of the 15th Meeting of the Finance Committee held on 20.11.2016 are approved.

ITEM NO. 6 TO CONSIDER AND APPROVE THE MINUTES OF THE 22ND MEETING OF SENATE HELD ON 20.12.2016.

The Board considered the Minutes of the 22nd Meeting of Senate held on 20.12.2016.

RESOLUTION: BG22/R6/22/316 **RESOLVED THAT** the Minutes of the 22nd Meeting of Senate held on 20.12.2016 are approved.

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ITEM NO. 7 TO CONSIDER AND APPROVE THE MINUTES OF THE 23rd MEETING OF B&WC HELD ON 18.01.2017.

The Board considered the Minutes of the 23rd Meeting of B&WC held on 18.01.2017.

RESOLUTION: RESOLVED THAT the Minutes of the 23rd BG22/R7/22/317 Meeting of B&WC held on 18.01.2017 are approved.

ITEM NO. 8 TO CONSIDER THE BUDGET ALLOCATION OF IIT ROPAR FOR THE FINANCIAL YEAR 2017-18.

The Board considered the Budget Allocation of Rs. 449.55 crores for IIT Ropar by the Government of India, MHRD vide letter No. 27-2/2017-TS.I dated 13.02.2017 for the financial year 2017-18.

RESOLUTION: RESOLVED THAT the Budget Allocation BG22/R8/22/318 of Rs. 449.55 crores for the Financial Year 2017-18 for IIT Ropar is approved.

ITEM NO. 9 TO CONSIDER AND APPROVE THE PROVISION OF ACTIVE & PASSIVE COMPONENT OF DATA NETWORKING INCLUDING SURVILLANCE AND IP BASED TELEPHONY PROPOSAL BY NICSI FOR PHASE-1A MAIN CAMPUS IIT ROPAR.

The Board considered the recommendations of the Finance Committee for additional provision of Rs. 6,89,81,289/- for Active & Passive component of data networking including surveillance and IP based telephony and award of work for data networking to NICSI for Phase-1A in the main campus of IIT Ropar.

RESOLUTION: RESOLVED THAT the additional provision BG22/R9/22/319 of Rs. 6,89,81,289/- for Active & Passive component of data networking including

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surveillance and IP based telephony and award of work for data networking to NICS for Phase-1A in the main campus of IIT Ropar is approved.

ITEM NO. 10 TO CONSIDER AND APPROVE THE HORTICULTURE WORK FOR THE AREA BEING DEVELOPED IN THE PHASE-1A.

The Board considered the recommendations of the Finance Committee for provision of Rs. 1,33,28,745/- for the horticulture work for the area being developed in the Phase-1A in the main campus.

RESOLUTION: **RESOLVED THAT** the proposal for BG22/R10/22/320 provision of Rs. 1,33,28,745/- for horticulture work for the area being developed in the Phase-1A in the main campus is approved.
RESOLVED FURTHER THAT the institute may also have inputs from the horticulture department of the State Government.

ITEM NO. 11 TO CONSIDER AND APPROVE THE FINANCIAL SUPPORT FOR VISA APPLICATION FEE OF EXPAT FACULTY MEMBERS.

The Board considered the recommendations of the Finance Committee for providing financial support for Visa Application fee to Expat faculty and their family members.

RESOLUTION: **RESOLVED THAT** the proposal for BG22/R11/22/321 providing financial support for Visa Application fee to the Expat faculty and their family members is approved.

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ITEM NO. 12 TO CONSIDER AND APPROVE INTERNAL AUDIT MANUAL OF IIT ROPAR.

The Director, IIT Ropar briefed the Board that the Audit Section is consisting of the Retired personnel from the Office of the CAG. Their services have been hired through Internal Public Auditors of India (IPAI). The audit is directly reporting to the Director / Registrar. The Board considered the recommendations of the Finance Committee on the draft Internal Audit Manual of IIT Ropar.

RESOLUTION: RESOLVED THAT the Internal Audit Manual of IIT Ropar is approved. Copy of the Internal Audit Manual is enclosed.

RESOLVED FURTHER THAT the Head of the Audit Section should give presentation to the Board regarding the financial propriety in the next BoG meeting.

(Annexure-II)

ITEM NO. 13 TO CONSIDER AND APPROVE THE PROPOSAL FOR VISIT OF ACADEMIC DELEGATION OF IIT ROPAR TO GERMANY, CANADA & US.

The Director presented the outcome of the Academic Visit of IIT Ropar to UK, Canada & US in May – June 2016 and the action taken on the outcome of the said visit. The Board noted the outcome of the last academic visit with satisfaction. The Board considered the recommendations of the Finance Committee for visit of academic delegation of IIT Ropar to Germany, Canada & US in the month of June, 2017 for interaction with international universities for research & academic collaborations, conduct of offshore faculty interviews and have NRI meet with an objective

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to develop diaspora linkages and generate endowments for IIT Ropar.

RESOLUTION: **BG22/R13/22/323** **RESOLVED THAT** the proposal for the visit of academic delegation of IIT Ropar to Germany, Canada & US in the month of June, 2017 for interaction with international universities for research & academic collaborations, conduct of offshore faculty interviews and have NRI meet with an objective to develop diaspora linkages and generate endowments for IIT Ropar is approved at budgeted cost of Rs.36.50 lacs as proposed.

ITEM NO. 14 TO CONSIDER AND APPROVE THE STARTING OF SUMMER INTERNSHIP PROGRAMME 2017 FOR EXTERNAL STUDENTS WITH FINANCIAL SUPPORT.

The Director briefed the Board that there were 106 interns for Summer Internship Programme 2016. The Board considered the recommendations of the Finance Committee for starting of summer internship programme 2017 for external students with financial support.

RESOLUTION: **BG22/R14/22/324** **RESOLVED THAT** the proposal for starting of summer internship programme 2017 for external students with financial support of Rs. 5000/- p.m. is approved. The expenditure on this account will be met from the internal accruals of the institute.

ITEM NO. 15 TO CONSIDER AND APPROVE VACATION AND LEAVE RULES OF IIT ROPAR.

The Board considered the draft Vacation and Leave Rules of IIT Ropar.

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RESOLUTION: RESOLVED THAT the Vacation and BG22/R15/22/325 Leave Rules of IIT Ropar are approved.

ITEM NO. 16 TO CONSIDER AND APPROVE EXTENSION IN DEPUTATION OF SH. C.S. SHAM SUNDAR, ASSISTANT REGISTRAR, ACADEMICS.

The Board considered the proposal for extension of deputation of Sh. C.S. Sham Sundar, Assistant Registrar, IIT Ropar for a period of two years.

RESOLUTION: RESOLVED THAT the extension in BG22/R16/22/326 deputation of Sh. C.S. Sham Sundar, Assistant Registrar, IIT Ropar for a period of two years is approved.

ITEM NO. 18 TO CONSIDER AND APPROVE TRANSFER OF DR. VISHWAJEET MEHANDIA, ASSISTANT PROFESSOR FROM SCHOOL OF MECHANICAL, MATERIALS & ENERGY ENGINEERING TO DEPARTMENT OF CHEMICAL ENGINEERING.

The Board considered the transfer of Dr. Vishwajeet Mehandia, Assistant Professor from SMME to Department of Chemical Engineering of IIT Ropar.

RESOLUTION: RESOLVED THAT the transfer of Dr. BG22/R18/22/328 Vishwajeet Mehandia, Assistant Professor from SMME to Department of Chemical Engineering of IIT Ropar is approved.

ITEM NO. 19 TO CONSIDER AND APPROVE RULES FOR APPOINTMENT OF ASSOCIATE FACULTY IN IIT ROPAR.

The Board considered the rules for appointment of Associate Faculty in IIT Ropar.

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RESOLUTION: **RESOLVED THAT the rules for BG22/R19/22/329 appointment of Associate Faculty as proposed in the Agenda Item in IIT Ropar are approved.**

ITEM NO. 20 TO CONSIDER AND APPROVE THE CONFIRMATION OF ADMINISTRATIVE GROUP 'A' OFFICER OF IIT ROPAR.

The Board considered the proposal for confirmation of Administrative Group 'A' Officer of IIT Ropar.

RESOLUTION: **RESOLVED THAT the confirmation of BG22/R20/22/330 Sh. Gautam Sharma to the post of Assistant Registrar w.e.f. 14.01.2017 is approved.**

ITEM NO. 21 TO CONSIDER AND ACCEPT THE RESIGNATION OF DR. ABI MANUE SHARMA FROM THE POST OF MEDICAL OFFICER.

The Board considered the resignation of Dr. Abi Manue Sharma from the post of Medical Officer.

RESOLUTION: **RESOLVED THAT the resignation of Dr. BG22/R21/22/331 Abi Manue Sharma from the post of Medical Officer is accepted.**

ITEM NO. 22 TO CONSIDER AND APPROVE THE CREATION OF FACULTY AND NON-FACULTY POSITIONS IN THE INSTITUTE.

The Board considered the proposal for creation of faculty and non-faculty positions in the institute.

RESOLUTION: **RESOLVED THAT the projected BG22/R22/22/332 strength of students, faculty and non-faculty (administrative, academic, technical & services) positions for the**

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years 2016-17, 2017-18, 2018-19 & 2019-20 is approved.

RESOLVED FURTHER THAT the creation of faculty and non-faculty positions in the institute are approved.

RESOLVED FURTHER THAT the Director is authorized to make minor modifications with respect to number of posts in various categories based on institute requirements.

ITEM NO. 23 TO CONFIRM / RATIFY THE DECISIONS TAKEN BY THE CHAIRPERSON, BOG / DIRECTOR ON BEHALF OF THE BOARD OF GOVERNORS.

The Board considered the decisions taken by the Chairperson, Board of Governors and the Director, IIT Ropar on behalf of the Board of Governors.

RESOLUTION:
BG22/R23/22/333

RESOLVED THAT

- (i) Minutes of the Selection Committee Meeting held on 30.11.2016 for recruitment to the posts of Assistant Professors in the Department of Civil Engineering are ratified.
- (ii) Minutes of the Selection Committee Meeting held on 20.01.2017 for recruitment to the posts of Assistant Professors in the Chemical Engineering are ratified.
- (iii) Following appointments made since the last BoG meeting held on 20.11.2016 are ratified:

S.No.	Name & Designation
1.	Dr. Reet Kamal Tiwari,

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Director

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	Visiting Faculty
2.	Sh. Jagdeep K. Sharma, Chief Project Officer (on contract)
3.	Sh. Ajeet Singh, Medical Officer (on contract)
4.	Sh. H.S. Dhaliwal, Horticulture Officer (on contract)
5.	Sh. Hukum Chand, Electrical Supervisor (on contract)
6.	Sh. Vipin Kumar, Junior Lab Assistant (on contract)
7.	Sh. Arpit Gupta, Junior Lab Assistant (on contract)
8.	Sh. Subir Kr. Ghosh, Assistant Executive Officer (on contract)
9.	Ms. Preetinder Kaur, Public Relations Officer (on contract)
10.	Ms. Sunpreet Kaur, Officer Assistant (on contract)
11.	Prof. R.P. Chhabra, Visiting Professor
12.	Prof. Amba Kulkarni, Adjunct Faculty

(iv) Inclusion of Prof. LM. Patnaik, IISC Bangalore and Prof. Jayant Haritsa, IISc Bangalore as Board Nominees for faculty positions in the Deptt. of Computer Science & Engg is ratified.

(v) Proposal for visit of academic delegation of IIT Ropar to

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Australia & Singapore is ratified.

- (vi) The proposal for Summer Visitation Programme 2017 is ratified. The Board desired that track record for the Summer Visitation Programme be maintained & notified periodically.**

ITEM NO. 24 REPORTING ITEMS.

The Board considered the reporting items.

**RESOLUTION: RESOLVED THAT the reporting items
BG22/R24/22/334 are noted with following observation:**

Regarding hiring of space in Software Technology Park of India (STPI) Mohali for TBI, it is resolved that the institute should create space for TBI in the main campus rather than hiring of space in STPI Mohali.

The meeting ended with a vote of thanks to the Chair.

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