

MINUTES OF THE 31st MEETING OF THE BOARD OF GOVERNORS



25.09.2019

INDIAN INSTITUTE OF TECHNOLOGY ROPAR
Birla Farm, Rupnagar, Punjab-140001

MINUTES OF THE 31st MEETING OF THE BOARD OF GOVERNORS, IIT ROPAR HELD ON 25TH SEPTEMBER, 2019 AT 11:30 AM IN THE BOARD ROOM OF IIT ROPAR

PRESENT

1.	Prof. Sarit Kumar Das	-	Chairperson & Member
2.	Sh. Praveen Kumar Thind, IAS	-	Nominee of Chief Secretary, Govt. of Punjab - Member
3.	Prof. N. Sathyamurthy	-	Member (Through Skype)
4.	Prof. S.M. Ishtiaque	-	Member
5.	Prof. P. K. Raina	-	Member
5.	Sh. B. Nagarajan	-	Secretary
6.	Prof. Deepak Kashyap, Dean (FA&A)	-	Special Invitee
7.	Prof. Harpreet Singh, Dean (ICSR & II)	-	Special Invitee
8.	Prof. J. S. Sahambi, Dean (Planning)	-	Special Invitee

The Chairperson & Director welcomed the Board Members and informed the Board that the following members could not attend the meeting and were granted leave of absence:

- | | | |
|---------------------|---|--------|
| 1. Dr. V. Sumantran | - | Member |
| 2. Sh. Chetan Pahwa | - | Member |
| 3. Sh. Sanjiv Goyal | - | Member |

ITEM NO.1 TO CONFIRM THE MINUTES OF THE 30th MEETING OF THE BOARD OF GOVERNORS HELD ON 10.06.2019

The Registrar informed the Board that the minutes of the 30th Meeting of BoG held on 10.06.2019 were circulated to the members of the Board on 02.07.2019 with request to send their comments, if any, latest by 17.07.2019. No comments were received from the members.

(B. Nagarajan)
Registrar

(Prof. Sarit Kumar Das)
Director

(Prof. Sarit Kumar Das)
Chairperson

RESOLUTION: RESOLVED THAT the minutes of the 30th BG31/R1/31/486 Meeting of the Board of Governors held on 10.06.2019 are confirmed as circulated.

ITEM NO. 2 TO RECEIVE A REPORT OF THE ACTION TAKEN ON THE DECISIONS OF THE 30th MEETING OF THE BOARD OF GOVERNORS HELD ON 10.06.2019.

The Director, IIT Ropar presented the Action Taken Report on the decisions of the 30th Meeting of Board of Governors held on 10.06.2019.

RESOLUTION: RESOLVED THAT the Action Taken Report on the decisions of the 30th meeting of Board of Governors held on 10.06.2019 is noted with satisfaction.

ITEM NO. 3 TO RECEIVE A REPORT OF THE DIRECTOR ON THE MAJOR ACHIEVEMENTS / DEVELOPMENTS SINCE THE LAST MEETING OF THE BOG HELD ON 10.06.2019

The Director, IIT Ropar presented the major achievements / developments since the last meeting of the BoG held on 10.06.2019 (Annexure).

RESOLUTION: RESOLVED THAT the Director's presentation on major achievements /developments since the last BoG meeting is noted with appreciation.

(Annexure-I)

ITEM NO. 4 TO CONSIDER AND APPROVE THE MINUTES OF THE 24th MEETING OF FINANCE COMMITTEE HELD ON 10.06.2019.

The Board considered the Minutes of the 24th Meeting of Finance Committee held on 10.06.2019.

RESOLUTION: RESOLVED THAT the Minutes of the 24th BG31/R4/31/489 Meeting of the Finance Committee held on 10.06.2019 are approved.

ITEM NO. 5 TO CONSIDER AND APPROVE THE MINUTES OF THE 30TH MEETING OF BUILDING & WORKS COMMITTEE HELD ON 03.06.2019

The Board considered the Minutes of the 30th Meeting of Building & Works Committee held on 03.06.2019. The Board noted the comments of MHRD vide letter no. 9-8/2018-T.S.-1 dated 25.09.2019 that

“All items having significant financial implication arising out of B&WC meeting should come first in the Finance Committee meeting as regular item for consideration and approval of FC, thereafter, the same with the recommendations of FC, should come in the BoG meeting for approval. Institute may follow the above provision strictly.”

RESOLUTION: RESOLVED THAT the Minutes of the 30th BG31/R5/31/490 Meeting of Building & Works Committee held on 03.06.2019 are approved.

ITEM NO.6 TO CONSIDER AND APPROVE THE APPOINTMENT OF TWO SENIOR PROFESSORS AS SENATE NOMINEES TO THE BOARD

The Board considered the proposal for the appointment of two senior professors as Senate nominees to the Board.

RESOLUTION: RESOLVED THAT Prof. P. K. Raina and Prof. BG31/R6/31/491 Sanjoy Roy can be appointed as Senate nominees to the Board of Governors of IIT Ropar for a period of 2 years w.e.f. Jan, 2020 as per the provisions of statutes.

ITEM NO. 7 TO CONSIDER AND APPROVE THE TENURE OF THE DEANS AND ASSOCIATE DEANS AND THEIR EXTENSIONS

The Board considered the proposal for fixing the tenure for Deans as 2 years extendable by one year and one more similar term totaling to 6 years maximum which will include the term of Associate Dean and Dean put up together.

**RESOLUTION:
BG31/R7/31/492**

RESOLVED THAT the proposal for tenure of the Deans and Associate Deans and their extensions is approved as per the provisions of IIT Ropar statutes.

ITEM NO. 8 TO CONSIDER AND APPROVE THE AMENDMENTS TO THE PRESENT ICSR GUIDELINES

Dean (ICSR) presented the existing as well as amendments in some clauses of ICSR guidelines before the Board. The Board noted the observations of IFD and Technical Section, GoI, MHRD and deliberated on the following points:

1. **TA/DA Rules:** Taxi bill as per actual or entitlement whichever is less. Wherever taxi bill is not available taxi bill to be reimbursed as per actual based on certification and proper justification by the PI.
2. **Out of pocket expenses for project staff having monthly fellowship of Rs. 25,000/- and above:** As per GOI norms.
3. **Project Leave:** PI going out of station for project work will be considered on duty.
4. **Distribution of Institute Overhead charges:** The % of IDF in full will be transferred to the Institute Corpus (IRG). The expenditure on staff and other recurring/ non-recurring expenditure for ICSR office will be met from the Institute funds.
5. **Utilization of PDF & DDF:** Expenditure limit of Rs. 15,000/- is raised to Rs. 25,000/- over and above which, the approval of Dean (ICSR) is required.
6. **Purchase rules** will be as per Institute/GoI/GFR/DFPR rules.

The Board after due deliberation desired that the proposed revisions be incorporated to the ICSR guidelines as per the comments from MHRD vide letter no. 9-8/2018/T.S.-1 dated 25.09.2019 to formulate/ frame ICSR rules in accordance with Govt. of India rules and provisions of GFR/DFPR. Dean (ICSR)

informed that the amendments proposed are as per the provisions of the Institute/Gol/GFR/DFPR norms.

RESOLUTION: BG31/R8/31/493 **RESOLVED THAT the ICSR guidelines with the following modifications are recommended to the Board for consideration:**

1. **TA/DA Rules:** Taxi bill as per actual or entitlement whichever is less. Wherever taxi bill is not available taxi bill to be reimbursed as per actual based on certification and proper justification by the PI.
2. **Out of pocket expenses for project staff having monthly fellowship of Rs. 25,000/- and above:** As per GOI norms.
3. **Project Leave:** PI going out of station for project work will be considered on duty.
4. **Distribution of Institute Overhead charges:** The % of IDF in full will be transferred to the Institute Corpus (IRG). The expenditure on staff and other recurring/ non-recurring expenditure for ICSR office will be met from the Institute funds.
5. **Utilization of PDF & DDF:** Expenditure limit of Rs. 15,000/- is raised to Rs. 25,000/- over and above which, the approval of Dean (ICSR) is required.
6. **Purchase rules** will be as per Institute/Gol/GFR/DFPR rules.

ITEM NO. 9 TO CONSIDER AND APPROVE THE POLICY PROPOSAL FOR ENGAGEMENT OF SPOUSES OF FACULTY AT IIT ROPAR

This item is withdrawn, in view of the comments received from the Technical Section, Gol, MHRD vide letter no. 9-9/2018-TS.1 dated 25.09.2019.

ITEM NO. 10 TO CONSIDER AND APPROVE THE REVISION OF FEES STRUCTURE FOR INTERNATIONAL STUDENTS

As recommended by the Finance Committee, the Board considered the proposal for revision of the fees for international students and to make it at par with that of the Indian students. The Board also considered the comments received from the Technical Section, Gol, MHRD vide letter no. 9-9/2018-TS.1 dated 25.09.2019 and Integrated Finance Division Govt. of India MHRD New Delhi vide letter no. F. No. 1-47/2017-IFD dated 25.09.2019 on this agenda item. The IFD has agreed to consider the proposal for revision of fee structure. However, the Technical Section, Gol, MHRD desired to intimate the present fee and the proposed fee structure for the international students. The Technical Section further desired that the details of other IITs in this regard may also be intimated to the FC for taking decision in the matter. The Director briefed that the present fee structure of IIT Ropar for the international students for SAARC countries and other countries is placed as Annexure – II, Page 12-13 of agenda. As far as the details of other IITs is concerned, the fee structure for PG students of IIT Delhi has already been placed before the Finance Committee at page no. 9-10 of Annexure – II of the agenda. The revised fees structure for the international students of IIT Ropar effective from Jan- May 2020 semester at par with the Indian students is annexed.

**RESOLUTION:
BG31/R10/31/494**

RESOLVED THAT the proposal for revision of fees structure for International students and to make it at par with the Indian students is approved.

(Annexure – II)

The Board considered the report submitted by the Damage Assessment committee which assessed the damages to the tune of Rs. 2,81,94,063.20/- crores. The detailed estimated value as vetted by the CPWD is annexed. The Director further briefed that the insurance claims to be admitted by the Insurance company will be informed to the MHRD as and when the same is received for necessary adjustment.

(Annexure – III)

ITEM NO. 12 TO CONSIDER AND APPROVE THE REPORT OF COMMITTEE UNDER THE CHAIRMANSHIP OF PROF. DEEPAK KASHYAP, DEAN (FA&A) TO DRAW FUTURE FLOOD MITIGATION PLAN

Prof. Deepak Kashyap, Professor of Civil Engg. (Hydrology & water Resources Engg.) presented a report on the measures proposed by

the Committee that can be taken to tackle flood situation in future. The Director briefed that the institute has constituted two different committees Damage assessment Committee consisting of IIT Ropar officers, officers from CPWD, Representative from SIKKA Associates, etc. and Future Flood Mitigation Plan committee consisting of Prof. Deepak Kashyap, Professor, Hydrology & Water Resources Engg., IIT Ropar officers, CPWD officers, Representative Architects, etc. The FC considered the report of the Future Flood Mitigation committee. On the comments received from Technical Section, MHRD vide letter no. 9-9/2016-TS.1 dated 25.09.2019, the Director briefed the FC that the report of the Committee has already been vetted by the CPWD/Experts as members of Future Flood Mitigation committee.

The Board considered the Future Flood Mitigation committee report.

**RESOLUTION: RESOLVED THAT the report of the Future
BG31/R12/31/496 Flood Mitigation committee be approved.**

(Annexure – IV)

**ITEM NO. 13 TO CONSIDER THE ANALYSIS OF INSTITUTE-WISE
EXPENDITURE UNDER OH-31 FOR THE YEAR 2017-18**

The Board considered the analysis of the data received from MHRD letter no. D. O. No. 27-1/2019 – TS. 1 dated 2nd July, 2019 regarding expenditure under various heads incurred by various IITs. The Director briefed that the actual details regarding the expenditure incurred by IIT Ropar on Security and Housekeeping has been informed to the Ministry vide letter no. D. No. 14(3)/ DIR-IITRPR/2019/487 dated 24.09.2019. The Board noted the details submitted by IIT Ropar on the actual expenditure incurred.

**RESOLUTION: RESOLVED THAT the analysis of the
BG31/R13/31/497 institute-wise expenditure under OH-31
for year 2017-18 presented by IIT Ropar is
noted with satisfaction.**

ITEM NO. 14 TO CONSIDER AND APPROVE THE BOOKING OF AIR TICKETS FOR DIRECTOR, IIT ROPAR.

As recommended by the Finance Committee, the Board considered the proposal for booking of air tickets for Director, IIT Ropar through private agents. The Board also noted the comments received from Technical Section, MHRD vide letter no. 9-8/2018-TS.1 dated 25.09.2019 and Integrated Finance Division Govt. of India MHRD New Delhi vide letter no. F. No. 1-47/2017-IFD dated 25.09.2019 on this item. The Director briefed that the institute has already started booking of air tickets through Balmer Lawrie. Even for the Director also mostly the tickets were booked through Balmer Lawrie but subsequently the institute faced difficulties like non-availability of Balmer Lawrie staff after office hours, on Saturdays, Sundays and holidays, delay in booking of air tickets, booking of tickets in case of emergencies like change in itinerary due to emergent meetings of the Director.

RESOLUTION: BG31/R14/31/498 **RESOLVED THAT** the institute will follow the Gol procedure for booking of air tickets for Director, IIT Ropar.

RESOLVED FURTHER THAT in case the services of authorized travel agents are not available in a timely manner, the ticket will be directly booked or through the website of authorized Airlines by following the due procedure.

ITEM NO. 15 TO CONFIRM / RATIFY THE DECISIONS TAKEN BY THE CHAIRPERSON, BOG / DIRECTOR ON BEHALF OF THE BOARD OF GOVERNOR

The Board considered the decisions taken by the Chairperson, Board of Governors and the Director, IIT Ropar on behalf of the Board of Governors.

RESOLUTION: BG31/R15/31/499 **RESOLVED THAT** the following decisions taken by the Chairperson, BoG/ Director on behalf of the Board of Governors are ratified / noted:

- I. Minutes of the Selection Committee Meeting held on 28.05.2019 for the recruitment to the post of Assistant Professor in the Centre for Biomedical Engineering.
- II. Minutes of the Selection Committee Meeting held on 15.07.2019 and 16.07.2019 for the post of Junior Lab Assistant in the Department of Metallurgical and Materials Engineering.
- III. Minutes of the Selection Committee Meeting held on 26.07.2019 for the post of Library Information Officer through Limited Departmental Examination
- IV. Minutes of the Selection Committee Meeting held on 31.07.2019 for the post of Library Information Assistant.
- V. Minutes of the Selection Committee Meeting held on 13.08.2019 for the post of Junior Lab Assistant in the Information Technology (IT)
- VI. Minutes of the Assessment Committee Meeting for the Movement of Assistant Professor from Grade-II and Grade-I / confirmation of following faculty members of IIT Ropar:

Name	Designation & Department of Faculty	Movement / Confirmation
Dr. C.M. Nagaraja	Associate Professor, Chemistry	Confirmation
Dr. Avijit Goswami	Associate Professor, Chemistry	Confirmation
Dr. Ekta Singla	Associate Professor, Mechanical Engg.	Confirmation
Dr. Amar Nath Roy Chowdhury	Assistant Professor Gr.I, Civil Engineering	Movement & Confirmation
Dr. Parwinder Singh	Assistant Professor Gr.I, HSS	Confirmation
Dr. S. Muthulingam	Assistant Professor Gr.I, Civil Engineering	Confirmation

- VII. Appointments made since last BoG meeting held on 10.06.2019:

1. Prof. G.V.S. Sastry as Adjunct Professor

- VIII. Approval of Revised Cost Estimates for Phase-1A works to

the extent of Rs. 500.18 crore was conveyed to CPWD on 30.07.2019. All sanctions issued so far for Phase-1A stands substituted with this sanction.

- IX. Administrative Approval of Rs. 12.00 crore was conveyed to CPWD i.e. Rs. 42.68 lakhs for Initial load tests on piles and plate load test and Rs. 1156.83 lakhs for Shore protection/Sheet piling and dewatering in the Super Academic Block under Phase-1C of IIT Ropar. Permission accorded to charge the works from the Expenditure Sanction of Rs. 14.188 crore granted vide letter no. 1410 dated 14.01.2019.

Annexure - V

ITEM NO. 16 REPORTING ITEMS

The Board considered the following reporting items:

- (i) Report on Summer Visitation Program 2019
- (ii) Enhanced revised cost estimates sanctioned by MHRD to IIT Ropar for Phase 1 works.
- (iii) Signing of agreement with HEFA for Second Term Loan of Rs. 168.13 crores.
- (iv) Details of faculty members who have joined the Institute since last BoG meeting held on 10.06.2019.

S. No.	Name	Designation	Department	Date of Joining
1.	Dr. Pratik Kumar Ray	Assistant Professor	DMME	11/Jun/19
2.	Dr. Rajesh Kumar Gupta	Assistant Professor	Physics	24/Jun/19
3.	Dr. S. Ramanathan	Associate Professor	CSE	26/Jul/19

- (v) Details of faculty member(s) who have resigned / relieved from the Institute since last BoG meeting held on 10.06.2019.

S. No.	Name	Designation	Department	Date of relieving
1.	Dr. Purbarun Dhar	Assistant Professor	Mechanical Engineering	23.08.2019
2.	Dr. Saswata Shannigrahi	Visiting Faculty	Computer Science & Engineering	01.07.2019

(vi) Details of non-faculty member(s) who joined the Institute since last BoG meeting held on 10.06.2019.

S. No.	Name	Designation	Department	Date of Joining
1.	Sh. Sangoju Sandeep	JLA	DMME	13.08.2019
2.	Sh. Vineet Jamwal	JLA	Library	22.08.2019
3.	Sh. Kuljeet Singh Sodhi	Horticulture Consultant (contract)	CMG	28.08.2019
4.	Dr. Dinesh Deva	Clean room Consultant (contract)	CRF	17.06.2019

RESOLUTION: **RESOLVED THAT** reporting items are
BG31/R16/31/500 **noted.**

SUPPLEMENTARY AGENDA ITEM

ITEM NO. 17 TO CONSIDER AND APPROVE INCENTIVES FOR FACULTY, OFFICERS AND STAFF

The Board considered the proposal for providing additional financial support of Rs. 2.0 lacs to all the faculty for attending high impact International conferences in order to promote the number of publications for IIT Ropar. The Board also considered the proposal for nominating Group A officers to a short term (max: one week) training program abroad and providing as an incentive a laptop of value of Rs. 40,000/- to Group B & C employees. The Board also considered the comments of MHRD, Integrated Finance Division and Technical Section.

**RESOLUTION:
BG31/R17/31/501**

RESOLVED THAT as per the communication from MHRD, the financial benefits to the Faculty & Non-faculty members was not agreed to by the Ministry.

FURTHER RESOLVED THAT the Bonafide certificates or citations in recognition or due weightage in annual performance appraisal be issued/ given to the faculty and staff.