



भारतीय प्रौद्योगिकी संस्थान रोपड़
INDIAN INSTITUTE OF TECHNOLOGY ROPAR

रूपनगर, पंजाब-140001/ Rupnagar, Punjab-140001

Ref. No. IITRPR/Research/528

Dated: 07/12/2021

OFFICE ORDER

The Competent Authority has approved the following guidelines for utilizing the Prime Minister's Research Fellows (PMRF) Research grant of Rs. 2.00 lacs per year sanctioned to PMRF PhD scholars.

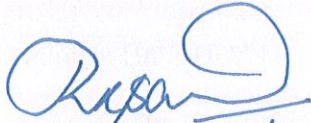
PMRF Ph.D. scholars can utilise this amount before completion of one year from the date of joining or accumulate this amount and utilise before five years or till the date of submission of Ph.D. thesis whichever is earlier.

Following expenses can be met from PMRF Research grant with the approval of the supervisor and the Head of the Department.

- Purchase of books, conference proceedings, e-books, reprints of research articles and journal subscription charges.
- Purchase of equipment, instruments, accessories of equipment, software required for the research purpose.
- Computation charges, stationery and postal charges.
- Travel, registration fee visa charges, accommodation and DA to attend national/international conferences either within India or outside India to present their research paper, Registration fee for e-conferences is also permitted. A PMRF candidate shall not be eligible for Institute support for conferences within India & abroad.
- Travel, registration fee, accommodation and DA to participate conferences, symposium, workshop, seminar, training, short term course and other similar program which will be helpful to improve the domain knowledge of the research scholar without paper or as resource person.
- Publication charges including extra pages for top tier and SCI indexed journals, colour photographs in journals, thesis work and conference proceeding including language editing charges.
- Annual and Life membership charges in professional bodies/societies.
- Expenses incurred for maintenance or repairing of equipment / instrument related to their research.
- Cost incurred in fabrication work, sample analysis, testing, cost of chemicals, consumables, glassware, stationaries Internet / dongle / routers, printer cartridges, external memory devices, internet modem.
- No advance for purchase. However, travel advance for International Conference outside India may be given subject to a maximum of 80% of the costs involved or the remaining amount in the grant, whichever is lower.
- **Following items are regulated, it can be purchased only once:** E book reader, Printer, Scanner, Laptop/Notebook/ Table Computer/ I-Pad.
- All the purchases to be carried out as per the rules and regulation of latest general financial rule of Government of India and Institute Norms.


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- Entitlement of travel, DA, permissible rate of accommodation charges as per the prevailing rate of Institute for PhD students.
- Items purchased must be entered in the appropriate stock register of concerned departments e.g Non-Consumables items / purchases to be entered in NC register. LTAS items to be entered in LTAS register. If the student wishes to retain the laptop at the time of dissertation/ end of the program, he/she can do so by paying the amount in compliance with institute depreciation rules.
- All bills/ cover notes to be countersigned by the PhD supervisor and the Ph.D. student.
- Testing and analysis charges for facilities used within campus would be paid for directly by the accounts section to the concerned department/section/lab.


Joint Registrar 7/12/2021
(Academics)

Copy to:

1. AD (PG & Research)
2. Head of Departments
3. Coordinator, PMRF
4. Deputy Registrar (Purchase and Stores)
5. Assistant Registrar (Accounts)
6. PS to Director
7. PMRF Scholars
8. IT Section – for uploading on institute website