



**Government  
eProcurement  
System**

## eProcurement System Government of India

### Tender Details

Date : 14-Aug-2025 12:25 PM

Print

#### Basic Details

|                                      |                                      |                                       |     |
|--------------------------------------|--------------------------------------|---------------------------------------|-----|
| Organisation Chain                   | Indian Institute of Technology Ropar |                                       |     |
| Tender Reference Number              | 1855-25                              |                                       |     |
| Tender ID                            | 2025_IITRP_873276_1                  | Withdrawal Allowed                    | Yes |
| Tender Type                          | Open Tender                          | Form of contract                      | EOI |
| Tender Category                      | Services                             | No. of Covers                         | 1   |
| General Technical Evaluation Allowed | No                                   | ItemWise Technical Evaluation Allowed | No  |
| Payment Mode                         | Not Applicable                       | Is Multi Currency Allowed For BOQ     | No  |
| Is Multi Currency Allowed For Fee    | No                                   | Allow Two Stage Bidding               | No  |

#### Cover Details, No. Of Covers - 1

| Cover No | Cover                         | Document Type | Description  |
|----------|-------------------------------|---------------|--|
| 1        | Fee/PreQual/Technical/Finance | .pdf          | EoI for Empanelment of Banks for the purpose of placement of surplus funds in FD etc |

#### Tender Fee Details, [Total Fee in ₹ \* - 0.00]

|                              |      |                |     |
|------------------------------|------|----------------|-----|
| Tender Fee in ₹              | 0.00 |                |     |
| Fee Payable To               | Nil  | Fee Payable At | Nil |
| Tender Fee Exemption Allowed | No   |                |     |

#### EMD Fee Details

|                 |       |                       |     |
|-----------------|-------|-----------------------|-----|
| EMD Amount in ₹ | 0.00  | EMD Exemption Allowed | No  |
| EMD Fee Type    | fixed | EMD Percentage        | NA  |
| EMD Payable To  | Nil   | EMD Payable At        | Nil |

[Click to view modification history](#)

#### Work /Item(s)

|                                      |  |                           |                        |                       |   |
|--------------------------------------|--|---------------------------|------------------------|-----------------------|---|
| Title                                | EoI for Empanelment of Banks for the purpose of placement of surplus funds in FD etc |                           |                        |                       |   |
| Work Description                     | EoI for Empanelment of Banks for the purpose of placement of surplus funds in FD etc |                           |                        |                       |   |
| Pre Qualification Details            | Please refer tender documents  |                           |                        |                       |   |
| Independent External Monitor/Remarks | NA   |                           |                        |                       |   |
| Show Tender Value in Public Domain   | No   |                           |                        |                       |   |
| Tender Value in ₹                    | 0.00   | Product Category          | Miscellaneous Services | Sub category          | Services  |
| Contract Type                        | Empanelment  | Bid Validity(Days)        | 180                    | Period Of Work(Days)  | 30  |
| Location                             | IIT Ropar  | Pincode                   | 140001                 | Pre Bid Meeting Place | NA  |
| Pre Bid Meeting Address              | NA   | Pre Bid Meeting Date      | NA                     | Bid Opening Place     | S and P Section M<br>Visveswaraya Block, IIT<br>Ropar |
| Should Allow NDA Tender              | No   | Allow Preferential Bidder | No                     |                       |   |

#### Critical Dates

|                                     |                      |                                   |                      |
|-------------------------------------|----------------------|-----------------------------------|----------------------|
| Publish Date                        | 14-Aug-2025 05:00 PM | Bid Opening Date                  | 04-Sep-2025 03:30 PM |
| Document Download / Sale Start Date | 14-Aug-2025 05:00 PM | Document Download / Sale End Date | 04-Sep-2025 03:00 PM |
| Clarification Start Date            | NA                   | Clarification End Date            | NA                   |
| Bid Submission Start Date           | 14-Aug-2025 05:00 PM | Bid Submission End Date           | 04-Sep-2025 03:00 PM |

**Tender Documents**

|                     |      |                    |  |  |                       |
|---------------------|------|--------------------|--|--|-----------------------|
| NIT Document        | S.No | Document Name      | Description  | Document Size (in KB)  |                       |
|                     | 1    | Tendernotice_1.pdf | EoI for Empanelment of Banks for the purpose of placement of surplus funds in FD etc | 1001.63  |                       |
| Work Item Documents | S.No | Document Type      | Document Name  | Description  | Document Size (in KB) |
|                     | 1    | Tender Documents   | EOIEmpanelmentofBanks.pdf  | EoI for Empanelment of Banks for the purpose of placement of surplus funds in FD etc | 986.34                |

**Bid Openers List**

| S.No | Bid Opener Login Id          | Bid Opener Name | Certificate Name    |
|------|------------------------------|-----------------|---------------------|
| 1.   | ashwani.chandra@iitrpr.ac.in | Ashwani Chandra | ASHWANI CHANDRA     |
| 2.   | purchase.rnd@iitrpr.ac.in    | Kaushal Jha     | KAUSHAL KISHORE JHA |
| 3.   | gurdeep.singh@iitrpr.ac.in   | GURDEEP SINGH   | GURDEEP SINGH       |
| 4.   | jasdeep.singh@iitrpr.ac.in   | Jasdeep Singh   | JASDEEP SINGH       |

**GeMARPTS Details**

|                     |                      |
|---------------------|----------------------|
| GeMARPTS ID         | PZJ82J2MK58D         |
| Description         | Empanelment of Banks |
| Report Initiated On | 12-Aug-2025          |
| Valid Until         | 11-Sep-2025          |

**Tender Properties**

|                                 |     |  |                       |
|---------------------------------|-----|--|-----------------------|
| Auto Tendering Process allowed  | No  | Show Technical bid status                      | Yes                   |
| Show Finance bid status         | Yes | Stage to disclose Bid Details in Public Domain | Technical Bid Opening |
| BoQ Comparative Chart model     | NIL | BoQ Compative chart decimal places             | 2                     |
| BoQ Comparative Chart Rank Type | NIL | Form Based BoQ                                 | No                    |

**TIA Undertaking**

| S.No | Undertaking to Order               | Tender complying with Order | Reason for non compliance of Order |
|------|------------------------------------|-----------------------------|------------------------------------|
| 1    | <a href="#">PPP-MII Order 2017</a> | Agree                       |                                    |
| 2    | <a href="#">MSEs Order 2012</a>    | Agree                       |                                    |

**Tender Inviting Authority**

|         |  |
|---------|--|
| Name    | AR Stores and Purchase   |
| Address | AR Stores and Purchase S and P Section M Visveswaraya Block, IIT Ropar |

**Tender Creator Details**

|              |                      |
|--------------|----------------------|
| Created By   | Mandeep Kaur         |
| Designation  | Junior Assistant     |
| Created Date | 14-Aug-2025 09:34 AM |



**भारतीय प्रौद्योगिकी संस्थान रोपड़**  
**INDIAN INSTITUTE OF TECHNOLOGY ROPAR**  
रूपनगर, पंजाब-140001/ Rupnagar, Punjab-140001  
**Ph. 01881-231287, 231288, e-mail:office-snp-3@iitrpr.ac.in, purchase@iitrpr.ac.in**

File No.: 1855-25/AD-ACC/EMP/PS/

Dated:14.08.2025

भारतीय प्रौद्योगिकी संस्थान रोपड़ निम्नलिखित मदों के खरीद की प्रक्रिया में है।

Indian Institute of Technology Ropar is in the process of purchasing following item(s) as per the details given below:

|   |   |
|---|---|
| मद का विवरण<br>Details of the item                                      | Notice inviting Expression of Interest (EoI) for Empanelment of Banks for the purpose of placement of surplus funds in fixed deposit and other banking arrangements |
| बयाना जमा करने के लिए जमा राशि<br>Earnest Money Deposit to be submitted | Not Applicable  |
| वितरणसमय-सारणी<br>Delivery Schedule                                     | Not Applicable  |

निविदा दस्तावेज केंद्रीय सार्वजनिक खरीद पोर्टल <http://eprocure.gov.in/eprocure/app> से डाउनलोड हो सकते हैं। ई-प्रोक्योरमेंट में पंजीकृत नहीं होने वाले इच्छु बोलीदाताओं को वेबसाइट <http://eprocure.gov.in/eprocure/app> के माध्यम से भाग लेने से पहले पंजीकरण करना चाहिए। पोर्टल नामांकन मुफ्त है बोलीदाताओं को सलाह दी जाती है 'आनलाइन बोली के निर्देश' पर दिए गए निर्देशों के माध्यम से जाने की सलाह दी जाए।

Tender Documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders who have not enrolled / registered in e-procurement should enroll / register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost. Bidders are advised to go through instructions provided at 'Instructions for online Bid Submission'.

निविदाकर्ता वेबसाइट पर निविदा दस्तावेज का उपयोग कर सकते हैं (एनआईसी साइट में खोज के लिए, कृपया निविदा खोज विकल्प और 'आईआईटी' टाइप करें। उसके बाद, सभी आईआईटी रोपड़ निविदाओं को देखने के लिए 'गो' बटन पर क्लिक करें) उपयुक्त निविदा का चयन करें और उन्हें सभी प्रासंगिक सूचनाओं से भरें और वेबसाइट पर <http://eprocure.gov.in/eprocure/app> पूरा निविदा दस्तावेज अगले पृष्ठ में दिए गए कार्यक्रम के अनुसार आनलाइन जमा करें।

Tenderers can access tender documents on the website (For searching in the NIC site, kindly go to Tender Search option and type 'IIT'. Thereafter, Click on the "GO" button to view all IIT Ropar tenders). Select the appropriate tender and fill them with all relevant information and submit the completed tender document online on the website <http://eprocure.gov.in/eprocure/app> as per the schedule given in the next page.

कोई मैनुअल बोली स्वीकार नहीं की जाएगी। सभी कोटेशन (दरसूची) (तकनीकी और वित्तीय दोनों को ई-प्रोक्योरमेंट पोर्टल में जमा करनी चाहिए)।

No manual bids will be accepted. All quotations (both Technical and Financial should be submitted in the E-procurement portal).

(कुलसचिव /Registrar)

| <b>SCHEDULE</b>  |   |
|--|---|
| Name of Organization   | Indian Institute of Technology Ropar  |
| Tender Type<br>(Open/Limited/EoI/Auction/Single/Global)  | EoI   |
| Tender Category (Services/Goods/works)   | Services  |
| Type/Form of Contract<br>(Work/Supply/Service/Buy/Empanelment)   | Services  |
| Product Category (Civil Works/Electrical Works/Fleet Management/ Computer Systems/Lab Equipment/Consumables) | Others  |
| Date of Issue/Publishing   | 14/08/2025 (17:00 Hrs)  |
| Document Download/Sale Start Date  | 14/08/2025 (17:00 Hrs)  |
| Document Download/Sale End Date  | 04/09/2025 (15:00 Hrs)  |
| Date and Time of Opening of EoI  | 04/09/2025 (15:30 Hrs)  |
| EMD  | NA  |
| No. of Covers (1/2/3/4)  | 1   |
| Bid Validity days (180/120/90/60/30)   | 180 days (From last date of opening of tender)  |
| *Address for Communication   | Assistant Registrar, Store & Purchase,<br>Room no 220, M. Visvesvaraya Block,<br>Indian Institute of Technology Ropar, Rupnagar –<br>140001   |
| Contact No.  | 01881-231287, 88, 89  |
| Email Address  | <a href="mailto:office-snp-3@iitrpr.ac.in">office-snp-3@iitrpr.ac.in</a> , <a href="mailto:js.snp@iitrpr.ac.in">js.snp@iitrpr.ac.in</a> ,<br><a href="mailto:ar.sp@iitrpr.ac.in">ar.sp@iitrpr.ac.in</a> |

**Registrar**

## आनलाइन बोली (बिड) के लिए निर्देश / Instructions for Online Bid Submission

व्यय विभाग के निर्देशों के अनुसार, यह निविदा दस्तावेज केंद्रीय सार्वजनिक प्रापण पोर्टल (यूआरएल: [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) पर प्रकाशित किया गया है। बोलीदाताओं को मान्य डिजिटल हस्ताक्षर प्रमाणपत्र का उपयोग करते हुए सीपीपी पोर्टल पर इलेक्ट्रॉनिक रूप से अपनी बोलियों की सॉफ्ट प्रतियां जमा करना आवश्यक है। सीपीपी पोर्टल पर पंजीकरण करने के लिए निविदाकर्ताओं की सहायता करने के लिए नीचे दिए गए निर्देशों तात्पर्य है, सीपीपी पोर्टल पर आवश्यकताओं के अनुसार अपनी बोलियां तैयार करें और अपनी बोलियां आनलाइन जमा करें।

As per the directives of the Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

अधिक जानकारी सीपीपी पोर्टल पर आनलाइन बोलियां जमा करने के लिए उपयोगी हो सकती है।

More information useful for submitting online bids on the CPP Portal may be obtained at:

<http://eprocure.gov.in/eprocure/app>

### पंजीकरण / REGISTRATION

- 1) बोलीदाताओं को “नामांकन के लिए यहां क्लिक करें” लिंक पर क्लिक करके सेंट्रल पब्लिक प्रोक्योरमेंट पोर्टल (यूआरएल: <http://eprocure.gov.in/eprocure/app>) के ई-प्रोक्योरमेंट मोड्यूल पर भर्ती करना आवश्यक है। सीपीपी पोर्टल पर नामांकन निःशुल्क है।

Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.

- 2) नामांकन प्रक्रिया के भाग के रूप में, बोलीदाताओं को अपने खाते के लिए एक अद्वितीय उपयोगकर्ता नाम चुनना होगा और एक पासवर्ड प्रदान करना होगा।

As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

- 3) बोलीदाताओं को सलाह दी जाती है कि पंजीकरण प्रक्रिया के भाग के रूप में अपना वैध ईमेल पता और मोबाइल नंबर पंजीकृत करें। इनका उपयोग सीपीपी पोर्टल से किसी भी संचार के लिए किया जाएगा।

Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

- 4) नामांकन पर, बोलीदाताओं को सीसीए इंडिया द्वारा मान्यता प्राप्त किसी प्रमाणन प्राधिकरण द्वारा जारी किए गए अपने मान्य डिजिटल हस्ताक्षर प्रमाण पत्र (कक्षा द्वितीय या कक्षा III प्रमाण पत्र के साथ महत्वपूर्ण उपयोग पर हस्ताक्षर करने) की आवश्यकता होगी। (जैसे सीपी/टीसीएस/एनकोड/ई-मुद्रा आदि), इनके प्रोफाइल के साथ

Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.

- 5) केवल एक मान्य डीएससी एक बोलीदाता द्वारा पंजीकृत होना चाहिए। कृपया ध्यान दें कि निविदाकर्ता यह सुनिश्चित करने के लिए जिम्मेदार है कि वे अपने डीएससी को दूसरों को उधार नहीं देते हैं जिससे दुरुपयोग हो सकता है।

Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.

- 6) बोलीदाता फिर अपने यूजर आईडी / पासवर्ड और डीएससी/ईटीकेन के पासवर्ड को दर्ज करके सुरक्षित लॉग-इन के माध्यम से साइट पर लॉग आन करता है।

Bidder then logs in to the site through the secured log-in by entering their userID / password and the password of the DSC / eToken.

### निविदा दस्तावेजों के लिए खोजना / **SEARCHING FOR TENDER DOCUMENTS**

- 1) सीपीपी पोर्टल में निर्मित विभिन्न खोज विकल्प है, ताकि बोलीदाओं को कई मापदंडों से सक्रिय निविदाएं खोज सकें। इन मापदंडों में निविदा आईडी, संगठन का नाम, स्थान, तिथि, मूल्य आदि शामिल हो सकते हैं। निविदाओं के लिए उन्नत खोज का एक विकल्प भी है, जिसमें बोलीदाता कई नामों को जोड़ सकते हैं जैसे संगठन का नाम, अनुबंध का स्थान, स्थान, सीपीपी पोर्टल पर प्रकाशित निविदा की खोज के लिए तारीख, अन्य कीवर्ड आदि।

There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.

- 2) बोलीदाताओं ने एक बार निविदाएं चुनी हैं जिसमें वे रुचि रखते हैं, उसका वे आवश्यक दस्तावेज / निविदा कार्यक्रम डाउनलोड कर सकते हैं। ये निविदाएं “मेरी निविदाएं” फोल्डर में ले जाई जा सकती हैं। इससे सीपीपी पोर्टल को बोलीदाताओं को एसएमएस / ई-मेल के माध्यम से सूचित किया जा सकता है, यदि निविदा दस्तावेज में कोई शुद्धि जारी की गई है।

Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

- 3) बोलीदाता को प्रत्येक निविदा को निर्दिष्ट अद्वितीय निविदा आईडी का नोट बनाना चाहिए, अगर वे हेल्पडेस्क से कोई स्पष्टीकरण / सहायता प्राप्त करना चाहते हैं।

The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

### बोली की तैयारी / **PREPARATION OF BIDS**

- 1) बोलीदाता को अपनी बोलियां जमा करने से पहले निविदा दस्तावेज पर प्रकाशित किसी भी शुद्धि को ध्यान में रखना चाहिए।

Bidder should take into account any corrigendum published on the tender document before submitting their bids.

- 2) कृपया बोली के भाग के रूप में जमा किए जाने वाले दस्तावेजों को समझन के लिए निविदा विज्ञापन और निविदा दस्तावेज ध्यान से देखें। कृपया उन अंकों की संख्या पर ध्यान दें जिन में बोली दस्तावेज जमा करना है, दस्तावेजों की संख्या- जिसमें प्रत्येक दस्तावेज के नाम और सामग्री शामिल हैं, जिन्हें प्रस्तुत करने की आवश्यकता है। इनमें से कोई भी विचलन बोली को अस्वीकार कर सकता है।

Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- 3) बोलीदाता, अग्रिम में, निविदा दस्तावेज/ अनुसूची में बताए अनुसार प्रस्तुत करने के लिए बोली दस्तावेज तैयार करना चाहिए और आम तौर पर, वे पीडीएफ/एक्सएलएस/आरएआर/डीडब्ल्यूएफ स्वरूपों में हो सकते हैं। बोली दस्तावेजों को 100 डीपीआई के साथ काले और सफेद विकल्प स्कैन किया जा सकता है।

Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.

- 4) मानक दस्तावेजों के एक ही सेट को अपलोड करने के लिए आवश्यक समय और प्रयास से बचने के लिए जो प्रत्येक बोली के भाग के रूप में जमा करने के लिए आवश्यक हैं, ऐसे मानक दस्तावेज अपलोड करने का प्रावधान (जैसे पैन कार्ड कॉपी, वार्षिक रिपोर्ट, लेखा परीक्षक प्रमाणपत्र आदि) बोलीदाताओं को प्रदान किया गया है। ऐसे दस्तावेजों को अपलोड करने के लिए बोलीकर्ता उनके लिए उपलब्ध “मेरा स्पेस” क्षेत्र उपयोग कर सकते हैं। बोली जमा करते समय ये दस्तावेज सीधे “मेरा स्पेस” क्षेत्र में जमा किए जा सकते हैं, और उन्हें बार-बार अपलोड करने की आवश्यकता नहीं है इससे बोली जमा प्रक्रिया के लिए आवश्यक समय में कमी आएगी।

To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### **बोली जमा करना / SUBMISSION OF BIDS**

- 1) बोलीदाता को बोली प्रस्तुति के लिए अच्छी तरह से साइट पर लॉग इन रना चाहिए ताकि वह समय पर बोली अपलोड कर सके अथवा फिर बोली प्रस्तुत करने के समय से पहले। अन्य मुद्दों के कारण किसी भी देरी के लिए बोलीदाता जिम्मेदार होगा।

Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

- 2) बोलीदाता को निविदा दस्तावेज में दर्शाए अनुसार एक-एक करके आवश्यक बोली दस्तावेजों को डिजिटल हस्ताक्षर और अपलोड करना होगा।

The bidder has to digitally sign the bid document and upload the required bid documents one by one as indicated in the tender document.

- 3) बोलीदाता को निविदा शुल्क/ ईएमडी (यदि लागू हो) को भुगतान के लिए “आन लाइन” के रूप में भुगतान विकल्प चुनना होगा और उपकरण का विवरण दर्ज करना होगा। जब भी, ईएमडी / निविदा शुल्क की मांग की जाती है, बोलीदाताओं को टेंडर शुल्क और ईएमडी अलग-अलग आरटीजीएस के माध्यम से आन लाइन पर भुगतान करने की आवश्यकता होती है।

Bidder has to select the payment option as “on-line” to pay the tender fee / EMD (if applicable) and enter details of the instrument. Whenever an EMD / Tender fee is sought, bidders need to pay the tender fee and EMD separately on-line through RTGS.

- 4) सर्वर का समय (जो बोलीदाताओं के डैशबोर्ड पर प्रदर्शित होता है) बोलीदाताओं द्वारा बोलियों को खोलने के लिए समय सीमा को संदर्भित करने के लिए मानक समय के रूप में माना जाएगा। बोलीदाताओं को खोलना आदि। बोलीदाताओं को बोली प्रस्तुत करने के दौरान इस समय का पालन करना चाहिए।

The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

- 5) बोलीदाताओं द्वारा प्रस्तुत सभी दस्तावेज पीकेआई एन्क्रिप्शन तकनीकों का उपयोग करके एन्क्रिप्ट किया जाएगा जिससे डेटा की गोपनीयता सुनिश्चित हो सके। दर्ज किए गए डेटा को अनाधिकृत व्यक्तियों द्वारा बोली खोलने के समय तक नहीं देखा जा सकता है। बोलियों की गोपनीयता को सुरक्षित सॉकेट लेयर 128 बिट एन्क्रिप्शन तकनीक का उपयोग कर रखा जाता है। संवेदनशील क्षेत्रों का डेटा संग्रहण एन्क्रिप्शन किया जाता है।

All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.

- 6) अपलोड किए गए निविदा दस्तावेज केवल अधिकृत बोलीदाता द्वारा निविदा खोलने के बाद ही पठनीय हो सकते हैं।

The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 7) बोलियों के सफल और समय पर जमा होने पर, पोर्टल सभी प्रासंगिक विवरणों के साथ बोली संख्या, बोली जमा करने की तारीख और समय के साथ बोली सफलतापूर्वक जमा करने का संदेश एवं बोली सारांश प्रदर्शित करेगा।

Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

- 8) कृपया अनुपालन पत्रक की एक पीडीएफ फाइल में सभी प्रासंगिक दस्तावेजों के स्कैन किए गए पीडीएफ को जोड़ दें।

Kindly add scanned PDF of all relevant documents in a single PDF file of the compliance sheet.

#### बोलीदाताओं को सहायता / ASSISTANCE TO BIDDERS

- 1) निविदा दस्तावेज से संबंधित कोई भी प्रश्न और इसमें निहित नियमों और शर्तों को निविदा आमंत्रण प्राधिकरण को निविदा के लिए अथवा निविदा में वर्णित प्रासंगिक संपर्क व्यक्ति से संबोधित किया जाना चाहिए।

Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

- 2) आनलाइन बोली प्रस्तुत करने अथवा सामान्य में सीपीपी पोर्टल से संबंधित प्रश्नों की प्रक्रिया से संबंधित कोई भी प्रश्न 24x7 सीपीपी पोर्टल हेल्पडेस्क पर निर्देशित किया जा सकता है। हेल्पडेस्क के लिए संपर्क संख्या 1800 233 7315 हैं।

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

#### बोलीदाताओं के लिए सामान्य निर्देश / General Instructions to the Bidders

- 1) निविदाएं पोर्टल <http://eprocure.gov.in/eprocure/app> के माध्यम से आनलाइन प्राप्त होगी। तकनीकी बोलियों में, बोलीदाताओं को सभी दस्तावेजों को पीडीएफ प्रारूप में अपलोड करना होगा।

The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app>. In the Technical Bids, the bidders are required to upload all the documents in .pdf format.

- 2) कंपनी के नाम में स्मार्ट कार्ड/ई-टोकन के रूप में मान्य क्लास II/III डिजिटल हस्ताक्षर प्रमाणपत्र (डीएससी) के पंजीकरण के लिए एक शर्त है और <https://eprocure.gov.in/eprocure/app> के माध्यम से बोली प्रस्तुत करने की गतिविधियों में भाग ले सकते हैं। डिजिटल हस्ताक्षर प्रमाणपत्र पर अधिकृत प्रमाणित एजेंसियों से प्राप्त की जा सकती है, जिनमें से जानकारी “डीएससी के बारे में सूचना” लिंक के तहत वेब साइट <https://eprocure.gov.in/eprocure/app> पर उपलब्ध है।

Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link “Information about DSC”.

- 3) निविदाकर्ता को सलाह दी जाती है कि <https://eprocure.gov.in/eprocure/app> पर ई-प्रोक्योरमेंट के लिए सेंट्रल पब्लिक प्रोक्योरमेंट पोर्टल माध्यम से आनलाइन बोली के जमा करते समय निविदाकार हेतु निर्देशों में उपलब्ध निर्देशों का अनुगमन करें।

Tenderer are advised to follow the instructions provided in the ‘Instructions to the Tenderer the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.



**NOTICE INVITING EXPRESSION OF INTEREST FROM BANKS**

The Indian Institute of Technology Ropar (IIT Ropar) is an engineering and technology higher education Institute located in Rupnagar, Punjab, India. It is a Central Autonomous body under the Ministry of Education (MoE) Government of India and has been recognized as an Institute of National Importance and established through an Act of Parliament.

IIT Ropar intends to empanel Banks having registered Office in India for the purpose of placement of surplus funds in fixed deposits & other banking arrangements. The statement containing basic eligibility criteria and other terms and conditions are mentioned in the EOI documents. In this context, the Institute invites Expression of Interest from eligible Nationalized (PSU)/Private Sector Scheduled Commercial Banks having branches up to 60 km Radius from IIT Ropar Main Campus.

Interested Banks may access EOI documents from the Institute website at [www.iitrpr.ac.in/tenders](http://www.iitrpr.ac.in/tenders)

Application for empanelment at Institute does not confer any rights/assurance whatsoever that they will be empanelled on the panel of the Institute. All the applications received shall be placed before a competent authority for consideration and letters to only qualified banks shall be issued confirming their empanelment.

**I.TERMS AND CONDITIONS FOR EMPANELMENT OF BANKS**

**1. Objective of Expression of Interest (EoI)**

The objective of this EOI is to solicit applications from the eligible (qualifying eligibility norms as per this EOI) Banks who are interested in getting empanelled with IIT Ropar for participating in the Bidding process for investment of surplus funds of the Institute with them. IIT Ropar calls for competitive rates for investment of surplus funds with the empanelled Banks.

Details of funds for investment in Fixed Deposits (Actual Amount and number of days may vary on the date of investment depending upon the availability of funds with IIT Ropar.) shall be intimated as and when Competitive Interest rates are called from empanelled banks.

## **II. Information to the Bidders / Participating Bank**

1. Indian Institute of Technology Ropar (IIT Ropar) is a Central Autonomous body under the Ministry of Education (MoE) Government of India and has been recognized as an Institute of National Importance established by an Act of Parliament.
2. The selection and empanelment of the Banks will be based on an internal evaluation process and on predefined criteria.
3. IIT Ropar reserves the right to shortlist banks at any point of assessment of their credentials for the empanelment.
4. The advertisement does not constitute and will not be deemed to constitute any commitment on the part of IIT Ropar.
5. IIT Ropar reserves the right to reject any EOI at any time if it is not in the given format, or an information/material misrepresentation is made or uncovered, or the bidder does not respond promptly and thoroughly to requests for supplementary information required for the evaluation of the EOI.
6. Notwithstanding anything contained hereinabove, the IIT Ropar in its sole discretion, reserves the right to discontinue the services of the empanelled bank in the event their services are evaluated as unsatisfactory at any time during the period of engagement.
7. The selected Banks shall accept the mandate immediately. In case of non-acceptance, the bank shall be blacklisted for further investment for Two year.
8. Further, if IIT Ropar feels that placing fixed deposit in short-listed/Empanelled banks is not safe based on the market reports, IIT Ropar may reject the Bid without assigning any reasons thereof.
9. The empanelment will be valid for a period of five years and it may be extended for another three years subject to fulfill the eligibility criteria. In case of any slip back from eligibility criteria the Institute reserves the right to remove the bank from the empanelled list. The empanelment shall be validated each year through Annexure A.1.
10. The Director, IIT Ropar reserves the right of acceptance of the whole or any part of the empanelment or portion of the said investment of Surplus Funds in Term Deposits and other Banking arrangements and the bidders shall be required to provide the same as per offer. Director, IIT Ropar also reserve the right to accept or reject or to empanel any bank fulfilling the eligibility criteria on later stage with the recommendation of the Investment committee without assigning any reason thereof.
11. Zonal/Regional offices may also nominate their branch which will deal with IIT Ropar.
12. Efforts are made to provide all the required details. In case of any query, Participating Bank may contact Assistant Registrar (Accounts), Indian Institute of Technology Ropar-140001 at telephone number: 01881-231254 ; email- [accounts@iitrpr.ac.in](mailto:accounts@iitrpr.ac.in)
13. **Last date to submit the EOI is 21 days from the date of tender floating.**

### **III. Terms of Reference for placing Surplus Funds – Term Fixed Deposits**

Following are the General Terms and conditions governing the Investment of Surplus Funds

1. The Right to deposit in FD Receipt reserves with IIT Ropar.
2. Funds shall be invested with the Banks as per Institute policy.
3. The Bank must have branch within radius of 60 Km of IIT Ropar.
4. The Bank agrees to transfer the funds quickly on maturity through RTGS/NEFT without any charges.
5. The Investments be made directly without involvement of any broker/agent, hence no commission/brokerage, if any, shall be payable by IIT Ropar.
6. The Bank agrees to provide doorstep pick up and drop off facility without any charges.
7. In case bidder's refuse to honor the offered Interest rates; the institute reserve the right to allocate the fund or not.
8. Rate of Interest quoted shall be firm / valid up to the date of closure of Bid. In case of any upward revision in the Deposit rate, same should be passed on to IIT Ropar.
9. IIT Ropar will seek for interest rates before making investments and will decide investing in a bank based on highest rate as well as other factors such as safety of investment, etc., prevailing at that point of time.
10. The Bank required to provide FDR immediately after transfer of funds.
11. The Bank cannot put condition for honouring the offered rates. Validity of rate clearly indicated.

#### IV. Criteria for eligibility

**The interested Banks should submit the following documents for empanelment: -**

**i) Net worth:** Net worth i.e., the paid-up capital plus free reserves of the bank, as at the end of March 31, 2025 (latest financial Year) shall be at least: -

a. **Minimum Rs. 10,000.00 crore in respect of All public/Private Sector Banks/Govt NBFCs.**

b. Document to be submitted: Certified copy of the Balance Sheet and relevant Schedule (Audited) for FY 2024-25 along with **Annexure: A.1**

**ii) Capital Adequacy Ratio:**

a. As prescribed by RBI from time to time.

b. Documents to be submitted: Certified copy of the Balance Sheet and relevant Schedule (Audited) for FY 2024-25 along with **Annexure: A.1**

**iii) Non-Performing Assets:**

a. **The Net NPA % as on 31.03.2025 should be less than 5.00%**

b. Documents to be submitted: Certified copy of the Balance Sheet and relevant Schedule Note (Audited) for FY 2024-25 in support of Net NPA along with **Annexure: A.1**

**iv) The bank branch should be on core Banking System (CBS) with RTGS/NEFT/ECS facility. If yes, whether agree to transfer the proceeds of maturity of investments without charges through ECS/RTGS**

**v) Profitability Track Record:**

a. Banks should have in profit during the preceding 3 consecutive years.

b. Documents to be submitted: Certified copy of the Profit and loss account for the FY 2022-23, 2023-24 and 2024-25 along with **Annexure: A.1**

**vi) External Rating of Deposits of the Banks:**

a. The deposit scheme should be rated minimum “A” by an approved external rating agency.

b. Documents to be submitted: Certified Copy of the rating letter issued by rating agency valid as on the last date of Bid submission along with **Annexure A.1**

**vi) Restriction by RBI**

a. The Investee Bank should not under any embargo impose by RBI during last three years.

b. Documents to be submitted: Declaration on the letter head of the bank of not being under any embargo impose by RBI as on date along with **Annexure A.2**

**vii) Declaration on letter head of the bank as per Annexure A.3**

**viii) Format for submitting proposal (on letter head of the Bank) as per Annexure A**

**(Annexure A) Format for submitting proposal**

To:  
**Chairman,  
Investment Committee  
Indian Institute of Technology Ropar  
Ropar Punjab  
140001**

**Subject: Submission of Expression of Interest for “Empanelment of Banks”**

Ref: EOI No.

Sir/Madam,

Having examined the details given in the Terms and conditions of the Expression of Interest for the above empanelment of Banks, we hereby submit the EOI.

1. I/We hereby certify that all the statements made, and information is true and correct.
2. I/We have furnished all information as required in “Proposal” which is necessary for EOI and have no further pertinent information to supply.
3. I/We hereby authorize \_\_\_\_\_ (Name of the Branch) for acceptance and placement of surplus funds by IIT Ropar. It is requested that any communication by IIT Ropar may be suitably addressed to them.
4. The details of the branch and controlling office are as follows:

| <b>Sr. No.</b> | <b>Particulars</b>   | <b>Details to be filled</b> |
|----------------|--|-----------------------------|
| 1              | Name of the Bank   |                             |
| 2              | Name of the Branch   |                             |
| 3              | Address of the Branch  |                             |
| 5              | IFSC Code  |                             |
| 6              | Account No. to which funds have to be transferred                      |                             |
| 7              | Name and Designation of the Contact Person (At least 2 Persons)-Branch |                             |
| 8              | Contact No.  |                             |
| 10             | Official Email - ID  |                             |
| 11             | Type / Nature of the Bank i.e., Public Sector/ PrivateSector           |                             |
| 12             | Contact Details of Head of Controlling Office (RO/CO/ZO etc.)          |                             |
| 13             | Email Id of RO, CO and ZO  |                             |

Signature of the Competent Authority

Name

Seal

Date of Submission:- \_\_\_\_\_

## Annexure: A.1

|   |   |  |
|---|---|--|
| 1. Net worth of the Bank<br>(As on 31 <sup>st</sup> March 2025 as per audited accounts)   |   | Supporting documents such as Balance Sheet, P&L A/c duly supported with the relevant Schedule from FY 2024-25.     |
| 2. Compliance of Capital Adequacy Norms<br>(As on 31 <sup>st</sup> March 2025 as per audited accounts)  |   |  |
| 3. Net Non-Performing Assets (NPA) ratio<br>(As on 31 <sup>st</sup> March 2025 as per audited accounts)   |   |  |
| 4. The bank branch should be on core Banking System (CBS) with RTGS/NEFT/ECS facility. If yes, whether agree to transfer the proceeds of maturity of investments without charges through ECS/RTGS |   |  |
| 5. Profitability of the Bank<br>(For the last three years upto 31 <sup>st</sup> March 2025)   | F.Y. 2022-23:-<br>F.Y. 2023-24:-<br>F.Y. 2024-25:-                        | Submitted certified copy of the P&L a/c for the FY 2023-23,2023-24 & 2024-25.                                      |
| 6. Details of External Deposit Rating   | External Rating grade:-<br>Date of Issue:-<br>Name of the Rating agency:- | Submit certified copy of the rating letter issued by the rating agency valid as on the last date of bid submission |

Note:- Yearly submission of Annexure A.1 to be submitted by the bank in the month of June month.

**DECLARATION ON LETTER HEAD**

This is to certify that, no embargo/penalty or restriction imposed by the RBI/State Govt./ Central Govt./any other institution on \_\_\_\_\_  
(Name of the Bank) in last three years. Further, we undertake to inform promptly IIT Ropar in case of any restriction imposed upon \_\_\_\_\_ (Name of the Bank) in future by RBI/State Govt./ Central Govt./any other institution during the empanelment period.

Name and Designation of the Authorized

Signatory

**(Seal of the Bank)**

Note:- Yearly certificate needs to be submit by Bank in June month.

### **Annexure: A.3**

The following Declaration has to be submitted by the Bidding / Participating Bank

#### **Declaration**

1. (Name of Bank) is incorporated in India and is a Scheduled Commercial Bank.
2. The details / documents produced for empanelment are true and complete and are as per the Original Records.
3. We accept all terms and conditions mentioned in the EOI document and terms of reference.
4. We understand that this is the direct investment by IIT Ropar. We have not appointed any agent / broker / intermediary / middlemen while accepting these Fixed Deposits and no brokerage / Commission / Fee / Charges /any other direct / indirect benefits have been passed on to any one while accepting these deposits.

For (Name of the Bidding / Participating Bank)

Name and Designation of the Authorized

Signatory

**(Seal of the Bank)**