

INDIAN INSTITUTE OF TECHNOLOGY ROPAR



TENDER DOCUMENT

FOR

Annual Contract for Pest Control at IIT Ropar

NIT NUMBER : IITRPR/EE/T/22/227

Issued to :

TO BE SUBMITTED TO:

**The Registrar
IIT Ropar
Rupnagar, Punjab**

INDEX**Name of Work : Annual Contract for Pest Control at IIT Ropar.**

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NIT Amounting to **Rs.17,80,832 /-** (Rupees Seventy Lac Eighty Thousand Eight Hundred **Thirty Two only**) [Certified that this NIT contains pages (43 only) pages + Price Bid (1 only) Pages Total (44 only) pages.]

PART – A

INDIAN INSTITUTE OF TECHNOLOGY ROPAR
WORKS & ESTATE

NOTICE INVITING TENDER

The Registrar, on behalf of Director, IIT Ropar invites sealed bids in two bid system from bonafide agencies having experience of Annual contract for Pest Control Services in Government/Autonomous bodies/PSU's for the following work:

NIT No. IITRPR/EE/T/22/227

Name of work: Annual Contract for Pest Control at IIT Ropar.

1. **Estimated Cost:** 17,80,832 /-,
2. **EMD :**Rs. 35,616/-,
3. **Time of completion:** 12 Months.

Last time and date of submission of bid **2:00 PM on 08.08.2022** in the Tender Box, Works and Estate Section, East Wing, Second floor, M. Visvesvarya Block, Permanent Campus, IIT Ropar.

The bid form and other details can be downloaded from the website www.iitrpr.ac.in/tenders or CPP portal

Corrigendum/addendum, if any, will be uploaded on Institute website and CPP portal.

Registrar
22/7

A. INFORMATION AND INSTRUCTIONS FOR CONTRACTORS FOR TENDRING

The Registrar, IIT Ropar invites on behalf of Director, IIT Ropar invites sealed bids in two bid system from agencies who have executed Annual contract for Pest Control in Government/ Autonomous bodies/ PSU's for the following work:

NIT NO.	Name of work	Estimated cost put to tender (in Rs.)	Earnest Money Deposit (in Rs)	Period of Completion	Last date for submitting of EMD, Tender Fee, other documents	Time & date of opening of Tender
IITRPR/EE/T/22/227	Annual Contract for Pest Control at Transit & Permanent Campus of IIT Ropar.	Rs. 17,80,832/-	Rs. 35,616/-	12 Months	2:00 PM on 08.08.2022	Opening at 3.00 PM on 08.08.2022

- 1) The bidder shall visit and inspect the site and obtain all information on his own responsibility and at own cost, which may be necessary for the purpose of quoting and submitting the tender. No excuse or ignorance as to site conditions and local information shall be accepted after awarding of the contract. All costs, charges & expenses that may be incurred in connection with the preparation of his tender shall be borne by him and the Institute accepts no liability whatsoever therefore. Failure by the bidder to have done all the things, which in accordance with his condition he is deemed to have done shall not relieve the successful bidder of the responsibility for satisfactory completion of the work as required. If there is any clarification required, the bidder shall submit the queries in writing 07 (Seven) days before the last date &

time of submission of the tender, to the Executive Engineer, IIT Ropar. Access to the site will be granted, if necessary, to the bidder by prior permission of the Engineer-in-Charge.

- 2) The time for completion of work is **12 (Twelve) Months** & will be reckoned from the 7th day from the date of issue of Work Order or handing over of site, whichever is earlier.
- 3) The tenders can be downloaded from the Institute website from **08.08.2022** .
- 4) **The bidders who have applied in response to this tender need to give a presentation of their working, techniques, manpower deployment to be adopted for Pest Control at IIT Ropar (Transit & Permanent Campus) before the committee at IIT Ropar. Presentations** by Prospective bidders will be made on **16.08.2022** from **11:00 AM** onwards in the conference room at Permanent Campus, IIT Ropar, Punjab. **Hard Copy** and **Soft Copy** shall be submitted at the time of Presentation. 30 minutes shall be given to each bidder. Marks shall be given by the IIT Ropar committee on the respective presentations and counted towards Technical Bid Evaluation. At the later stage (after technical and price bid opening), the successful bidder presentation shall form the part of Contract.
- 5) EMD of requisite amount as mentioned in NIT/Corrigendum in favour of IIT Ropar Revenue Account, payable at Ropar/Rupnagar, Punjab in the form of Demand Draft only from any Nationalized Bank should be enclosed within the Technical Bid. Any tender received without requisite Earnest Money in the form as mentioned above shall be summarily rejected and treated as cancelled. The Earnest Money received shall be refunded to the unsuccessful bidders without any interest upon executing the Contract Agreement by successful bidder.
- 6) Earnest Money Deposit (EMD) will be forfeited in the following cases –
 - a. If the bidder withdraws / modifies his tender during the period of Bid Validity.
 - b. If the bidder does not accept the correction of arithmetical errors of his tender.
 - c. If the bidder after award of work, does not start the work within the stipulated time period as per Letter of Acceptance / Work Order.
- 7) Earnest Money Deposit (EMD/ Bid Security (BS) has to be submitted by bidders except those who are registered with:

- i. The firm who are registered with National Small Industries Corporation (NSIC)/ OR Small Scale Industries (SSI) under relevant category are exempted to submit the EMD (Copy of registration must be provide along with technical bid)
 - ii. The NSIC/SSI should be valid for a period of six month (180 days) beyond the Bid validity.
- 8) No interest will be payable by the Purchaser on the Earnest Money Deposit. The earnest money of all the unsuccessful bidders will be returned to them in due course. The Earnest Money of successful bidder shall be returned on receipt of Security deposit. If the successful bidder fails to furnish the performance security or fails to provide service as per order terms and conditions within stipulated period, the earnest money shall be liable to be forfeited by IIT Ropar and the offer shall stand cancelled.

9) **Eligibility Criteria :**

(a) Agencies who fulfill the following requirements shall be considered as Eligible bidder: Agencies should have satisfactorily completed during the last 07 (Seven) years ending last day of the June 2022:

- 3 (three) "**similar works**" each of value not less than 40% of the estimated Cost i.e. **Rs. 7,12,332.00.**
OR
- 2 (two) "**similar works**" each of value not less than 60% of the estimated cost i.e. **Rs. 10,68,499.**
OR
- 1 (one) similar work of value not less than 80% of the estimated cost i.e. **Rs. 14,24,665.00.**

Completion Certificate issued by Competent Authority shall be mandatory, Joint ventures are not acceptable.

* "**Similar works**" shall mean: **Annual Contract for Pest Control of Government/ Autonomous/ PSU Organizations.**

10) Submission of Bid:

The bids shall be submitted in Two Parts in two separate sealed envelopes:

10.1 Complete Technical Bid (Part-A) will comprise of :

10.1 EMD of requisite amount in the form of DD only in favour of IIT Ropar Revenue Account payable at Ropar/Rupnagar, Punjab. Bid without EMD would be summarily rejected.

10.1.1 Tender Fee of Rs. 1180.00 (1000 Tender + 180 GST) in favour of IIT Ropar Revenue Account payable at Rupnagar, Punjab.

10.1.2 a) Registration Certificates of PF and ESI.

b) Insecticide License copy.

c) Valid Pest Control License.

d) GST Registration and PAN card copy.

e) Annual Turnover of last 3 years authenticated from Chartered accountant.

f) Income Tax Return of last 3 years authenticated by a Chartered accountant.

g) Copy of Completion Certificates conforming to Eligibility Criteria.

h) Entire NIT (except Financial Bid) duly signed and stamped by the bidder.

10.2 Complete Price Bid (Envelope Two) will comprise of :-

Complete Price Bid dully filled, signed and stamped. It is mandatory on bidder to quote on all items as asked in the Annexure. Failure to adhere to this condition will lead to rejection of tender. The bidders should quot unconditional rates, neatly written without any overwriting and duly signed and stamped on all pages.

Both the envelopes should be duly marked on top with **Name of work and Technical Bid/ Financial bid** as the case may be and both the envelopes to be submitted in another sealed envelope duly marked on top with **Name of work and date of opening**. Cost of Tender Paper Rs. 1180.00 (1000+180 GST), NON REFUNDABLE (in the form of DD only) in favour of IIT Ropar Revenue Account, payable at Rupnagar, Punjab (**validity of DD should be at least 03 months**) to be submitted along with the tenders (within Technical Bid). Tender

without ' Cost of Tender Document' will be treated as cancelled. Tenders must be delivered at the place and time as indicated in NIT/ further corrigendum. Bids that are not in the above format will be rejected. **Bids to be submitted in the Tender Box, Office of the Executive Engineer, 2nd Floor, East Wing, M. Visvesvaraya Block, Permanent Campus, IIT Ropar, Punjab.**

- 11) All Rates, Prices, Amounts and Sums quoted by the bidder shall be in Indian currency only. The language used throughout shall be English.
- 12) All Rates, Amounts & Sums shall have to be quoted in indelible ink and written both in figures and words. If the rate quoted in words does not tally with the rate quoted in figures then the rate which corresponds to the lesser amount shall be considered.
- 13) Any overwriting / correction / applying correction fluid shall be avoided and in case any correction is made the same must be initialized and stamped.
- 14) Tender must be submitted with the rates for all the items of work involved and any incomplete tender will not be considered. The items for which the rates are not quoted will be considered as '**Zero**' & the agency shall complete that item of work without any claim.
- 15) No alteration shall be made by the bidder in the tender and no conditional tender will be entertained. Tender with split rate will not be considered.
- 16) The bid shall remain valid for a period of 60 days from the date of opening of the technical bid. If before expiry of the validity period or issue of work order, whichever is earlier, the bidder amends / modifies / withdraws his bid, making unacceptable to the institute, then the Earnest Money Deposit shall be liable to forfeiture at the option of the Institute.
- 17) The Rates quoted by the bidder should be inclusive of all taxes & duties, freight, cost for loading & unloading etc. and must hold good till the completion of work and shall not be subjected to escalation due to increase in local market rates of materials and labour. No claim on this account what so ever shall be entertained at any stage including the extended period, if any.
- 18) The bidder shall have to submit copies of valid PAN, Income tax, GST & other statutory tax clearance Certificates along with the tender. The original copies of these Certificates will have to be produced when demanded for verification.

- 19) Each page of the bid document shall have to be signed and stamped by the Bidder / Authorized Signatory before submission. The bidders have to submit the tender documents and correspondences accompanying the tender with proper sign and stamp on each page along with the bid. The person / officer signing the tender / bid should be delegated with an appropriate **Power of Attorney (duly endorsed by a Notary Public)** by the **Owner / Proprietor / Partner / Authorized signatory** of the company to sign such documents.
- 20) The Intending bidders will have to produce documentary evidence in original in support of their credentials before the competent authority whenever demanded for verification. If any information furnished by the bidder is found as false / fabricated then his bid will be rejected and treated as cancelled, even if the same is detected at any stage after signing of the contract and would lead to termination of the contract besides forfeiture of Earnest Money Deposit (EMD) and liabilities towards prosecution under appropriate law. In such cases the bidder/ tenderer will be debarred from participation in future tendering process for next 05 (Five) years.
- 21) The sealed Bids shall be received by the Institute not later than the time and date stipulated in the Notice Inviting Tender or Corrigendum otherwise. Tenders that are received after the date and time specified shall not be considered.
- 22) The Technical Bid of tender will be opened on the specified date and time of opening at Works and Estate Section, IIT Ropar in the presence of bidders / tenderers or their Authorized representatives (with proper authorization letter from Owner/ Proprietor/ Partner/ CEO/ MD/ Director of the company mentioning Name, Address and designation of the person being authorized).
- 23) Date and time of opening of Financial Bid will be informed to the Technically Qualified Bidders and will be opened at the Works and Estate Section, IIT Ropar in the presence of bidders or their Authorized representatives (with authorization letter from Owner/Proprietor/Partner/CEO/MD/Director of the company mentioning Name, Address and designation of the person being authorized).
- 24) The Institute reserves the right to accept or reject any or all the offer including the lowest without assigning any reason. The Institute does not bind itself to accept the lowest offer.

- 25) The successful bidder, shall deposit an amount equal to 3% of the tendered and accepted value of the work as performance guarantee in the form of Demand Draft of a Scheduled bank in favour of IIT Ropar Revenue Account, payable at Ropar/Rupnagar, Punjab. The time allowed for submission of the performance guarantee shall be 15 days of receiving " Letter of Acceptance" (LOA). This period can be further extended as the written request of the contractor by the Engineer-in-charge for a maximum period ranging from 16 days with a late fee @ 1.00% per day of Performance guarantee Amount. If the bidder still fails to deposit the performance guarantee within the extended time period, i.e. within 16th day to 30th day from the issue of letter of acceptance (LOA), his bid will be rejected and treated as cancelled and the entire Earnest Money Deposit shall be forfeited. After recording of the completion certificate for the work by the Competent Authority, the performance guarantee amount/FDR pledged favour to IIT Ropar Revenue Account, shall be returned to the Contractor, without any interest.
- 26) The tender document (consisting of specifications, the schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents / drawings, if any) can be downloaded from the **Institute's website/ CPP Portal**. Corrigendum, if any, will be published only on Institute Website/ CPP Portal. The institute shall not be responsible for any delay / difficulties / inaccessibility of downloading facility for any reason whatsoever. In case of any discrepancy between the tender documents downloaded from internet and the master copy available in this office, the latter shall prevail and will be binding on the tender(s). No claim on this account will be entertained.
- 27) Tender should be submitted as per the prescribed format within the specified date and time at Works and Estate Section, IIT Ropar, and failing to do so, the offer shall be summarily rejected. Bid will be opened at Works and Estate Section, IIT Ropar. The Institute reserves the right to reject any tender without assigning any reason thereof.


Registrar
For & on behalf of the Board of Governors, IIT Ropar

B. General Terms and Conditions :

- 1) The bidder submitting tender would be deemed to have inspected the institute premises, considered and accepted all the terms and conditions of contract. No verbal or written enquiries will be entertained in respect of acceptance or rejection of the tender.
- 2) The contract will be for a period of one year initially, which can be extended further on satisfactory performance of the initial period of the contract. IIT Ropar may renew/extend the contract to such further period (s), as it may deem proper, having regarded to the quality and manner of the contractor's performance. However, it shall be with consent/written request by the contractor in this regard.
- 3) In case the Contractor fails in fulfilling the obligations fully and in time, IIT Ropar shall have the absolute right to take up the work at the Contractor's risk and cost and recover any and all such expenses from the amounts due to the Contractor including the Security Deposit, performance guarantee or any other amount due. The Institute shall have right to impose penalty commensurate with the fault and amount towards damages if any, shall be recovered from the bill.
- 4) The Contractor shall abide by all laws and regulations and statutory obligations in force from time to time including labour laws and shall indemnify IIT Ropar from any claims in this regard.
- 5) The Contractor will be required to post requisite trained & skilled manpower as may be needed to supervise and guide the workers, skilled, semiskilled as well as unskilled for proper execution of the work as per directions of the Engineer-in-Charge of the Institute to administer the contract satisfactorily.
- 6) If it is observed at any stage that the quality of the work is not satisfactory, the contract/ work order as a whole may be terminated and suitable penalty decided by the competent authority will be deducted from amount payable/ Security deposit/ Performance guarantee. The Contractor will have no claims what so ever on IIT Ropar.
- 7) The firm should have PF, ESI documents as well as accidental insurance of all pest control operators and supervisor. The approved vendor will have to provide all documents of all pest control operators and supervisor, in this regard.

- 8) In case it is found at a later date that the work done is of inferior quality and proper action was not taken at the time of execution of the work, the Contractor shall remain liable to pay compensation to the Institute for the inferior works as determined by IIT Ropar and in case all payments have been made to the Contractor for this work, this amount may be deducted from any sum due to the Contractor on any other work within the Institute.
- 9) Contractor will be fully responsible for any accident or mishaps involving workers engaged by the Contractor and the Contractor would pay claims made by these victims. The Contractor shall indemnify IIT Ropar from any claims arising out of accidents, disabilities of any nature or death or arising out of provisions under law, or any other nature in respect of all workers engaged by the Contractor. The contractor will fully indemnify IIT Ropar against all claims in this regard.
- 10) The contractor shall be responsible for pest control as well as security of the fixtures handed over at the time of commencement of the contract. In case of items/fixtures stolen/broken due to the fault of the contract personnel, either the penalties to recover the cost shall be imposed or the contractor shall have a choice to replace these fixtures of the same quality & under approval from nodal officer of IIT Ropar.
- 11) The contractor must abide by the provisions of the following acts as to the workers engaged by him for performance of this contract:
 - Employment of Children Act
 - Workmen compensation Act
 - Employment of Labour/Contract Labour Act
 - Industrial Employment Act
 - Contract Labour (Regulation & Abolition) Act 1970.
 - Minimum Wages Act
 - Employee Provident Fund Act
 - Employees State Insurance Act
 - Any other act or legislation as may be in force from time to time.

- 12) Any liability arising on IIT Ropar shall be deducted from the bills of the contractor and if the full amount is not recovered then the same shall be recovered from the security deposit and performance guarantee of the contractor. There would be no liabilities towards the workers of the contractor by IIT Ropar.
- 13) IIT Ropar through its officers, reserves the right of altering the specifications of works of adding to or omitting any items of work or of having portions of the same carried out in the Institute by others and such alterations and variations shall not violate this contract.
- 14) In the event of the contractor fails to execute the work under contract in whole or in part an alternative arrangement will be made by IIT Ropar totally at the risk & cost of contractor besides any suitable fine /penalty.
- 15) The contractor shall be liable to pay compensation for any loss & damage caused to the property of IIT Ropar or its Employees/ Campus residents/ Students/ Visitors by the contractor or his workers.
- 16) The contractor shall be personally responsible for conduct of his staff and in case of any complaint against any of his staff as regards work, discipline, attendance or any other matter concerning efficient and smooth functioning; the contractor will be under an obligation to change the worker concerned when instructed by IIT Ropar authority. The contractor shall observe all the laws and will be responsible for any prosecution of liability arising from breach of any of those laws. IIT Ropar will not have any responsibility with regard to staff on the role of the contractor what so ever.
- 17) IIT Ropar reserves the right to terminate the contract without assigning any reason by giving a notice of one month. The contractor will also have to serve a similar notice, if he wishes to terminate the contract.
- 18) The services of employees of Contractor should be made available on all days on six-day/ National Holidays week basis irrespective of holidays and Sundays. No work will be done on National Holiday i.e., 26th January, 15th August & 2nd October. Institute may change the working pattern with information to contractor if required.
- 19) **Arbitration:** In the unfortunate situation if any all disputes, disagreement and controversies arising in any manner, which cannot be settled by mutual

agreement between the two parties, shall be resolved through arbitration. The number of arbitrators shall be ONE, shall be appointed by Director, IIT Ropar. The decision of sole arbitrator shall be final and binding to both the parties. All provisions of Arbitration and Conciliation Act 1996 (with amendments) shall apply and the legal place of arbitration shall be Rupnagar, Punjab. The language of arbitration proceedings shall be English. The Court which have jurisdiction in the matter is District Court, Rupnagar, Punjab.

- 20) **Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by IIT Ropar, and in that event the EMD amount equivalent to EMD amount shall also stands forfeited.
- 21) GST /IGST/SGST, if payable extra should be clearly mentioned otherwise it will be presumed the rates are inclusive of GST and nothing extra will be paid/ reimbursed by the Institute, no GST charges will be paid. In case GST is to be reimbursed, GST shall be first deposited by the successful bidder to the Government and the documentary evidence shall be submitted to IIT Ropar for reimbursement.
- 22) After due evaluation of the bid(s) IIT Ropar will award contract to the lowest evaluated responsive bidder. Conditional bid will be treated as unresponsive and will be rejected.
- 23) **Legal Jurisdiction:** Any disputes are subject to exclusive jurisdiction of competent court and forum in Ropar/ Rupnagar, Punjab, India only.
- 24) **Applicable Law:** The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.
- 25) A verification report in respect of all the personnel of contractor from the concerned police station of concerned residential areas should be submitted and also list of employees with bio-data of each employee posted to the Institute along with photo and thumb impression should be handed over to the designated officer of IIT Ropar. Any changes should be informed immediately.

- 26) The personnel engaged by the contractor should have requisite qualification and experience as mentioned by the institute from post to post.
- 27) The Contractor shall be fully responsible for providing leave benefits, weekly off, National & Festival holidays etc., to the personnel deployed, and as and when any of personnel comes late or proceeds on leave or absents himself/herself, it will be the prime responsibility of the contractor to provide a suitable substitute.
- 28) The contractor should not be employee of IIT Ropar, Central or State Government, Autonomous Body, Corporate House or PSU. He should submit a declaration to this effect.
- 29) The Contractor's Supervisor will maintain Daily Attendance Registers, Deployment Chart, Task Sheet, SOP for each task, work instructions etc. to keep record of personnel on duty.
- 30) That payment on account of enhancement/escalation charges on account of revision in wages and statutory payments like EPF/ESI contributions, and GST levied by the appropriate Govt. (Central/State) from time to time shall be payable by IIT Ropar to the contractor. No escalation of percentage of Contractor's Service Charges and/or cost of materials shall be admissible during the term of the contract.

C. REPORT:

1. The contractor or his representative shall daily report to the designated office of W & E Section, IIT Ropar to report the work under the contract and take instructions every day from him for the work on a Book/Register maintained by the contractor exclusively for the purpose. He shall preserve the said book and produce the same as and when required. As far as possible bio-metric attendance shall be obtained. Institute shall compare the manual attendance with the help of bio-metric attendance.
2. The contractor or his representative should approach the Engineer-in-Charge, if he needs any instructions /help or has any difficulties.
3. The contractor or his representative should all the time be available at work site during the course of his work.
4. Working timings are as follows:-

- a) Office Time of the institute - 8.45 am to 5. 30 pm with half an hour lunch break or as decided from time to time by the Institute. The work hour for pest control will be prior, during and after the normal office hours. It should be in such a way that the presence of the manpower shall be minimum during normal office/class hours.
- b) Specific instruction regarding timings will be given later on by Engineer-in-Charge.

D. Scope of Work:

The Scope of Work is to provide complete Pest Control Solution that includes Mosquitoes, Flies, Cockroaches, WASP, Bee, Spiders, Nests, Rodents, Lizards, Insects, Snakes, and Termite treatment in the list of buildings mentioned hereunder and open spaces at Permanent Campus of IIT Ropar. The covered area of buildings is tentative **200000** sqm. in Permanent Campus and **44515** sqm in transit campus. The peripheral open area is tentative 11,42,640 sqm in permanent campus and 48,562 sqm in Transit Campus. The list of buildings is as follows:

1. Electrical Engineering
2. Computer Science Engineering
3. Mechanical Engineering
4. Chemistry
5. Lecture Hall
6. Admin building
7. Girls Hostel (Ravi Central)
8. Boys Hostel (Satluj East)
9. Boys Hostel (Satluj West)
10. Boys Hostel Wing-3
11. Dinning Hall
12. Type-2 Houses (A& B Block)
13. Type-2 Houses (C Block)
14. Type-4 Houses
15. Director Residence
16. Electrical Sub Station-1 to 3
17. 66 KVA Grid Sub Station

18. WTP
19. HVAC Plant
20. Fire Fighting Plant
21. STP
22. Utility Block
23. Type 5 residences (64)
24. Visitor's Hostel
25. Type 6 Residences (8)
26. ESS4
27. Workshop Block
28. Central Research Facility
29. Library Lecture Hall
30. Dinning Hall II
31. Girls Hostel (160) Ravi West
32. Girls Hostel (100) Raavi East
33. Boys Chenab hostel wings 4 & 5 (720 capacity)
34. Super Academic Block
35. Type 5 residences (24)
36. Type 6 residences (24)
37. Type 2B residences (24)
38. ESS 5,6,7
39. Liquid Nitrogen Plant (Now tinkering Lab)
40. Boys Hostel 520

Transit Campus buildings:-

1. Administrative & Teaching Block, Lab Blocks.
2. Mercury hostel with Kitchen/ & Dinning.
3. Jupiter hostel with Mess/ Dinning.
4. Neptune hostel with Mess/ Dinning.
5. Venus hostel with Mess/ Dinning.
6. Director Residence, Guest House.
7. Type IV Residence of IIT Ropar.
8. Type III Residence of IIT Ropar.

9. Type II Residence of IIT Ropar.
10. Type I Residence of IIT Ropar.
11. Miscellaneous small buildings & structures.

E. Minimum Frequency:

Sr. No.	Pest Description	Minimum Frequency
1.	Mosquitoes, Flies	Twice in a Week
2.	Rodents	Twice in a Month
3.	Cockroaches, Lizards, Spiders	Twice in a Month
4.	WASP, Honey Bee, Removal of Nests	As and when requested
5.	Termite Treatment	As and when requested at least once in Three Months
6.	Snake	Once in a Month

F. Minimum Manpower Deployment by Contractor:

Sr. No.	Manpower Description	Numbers Required (Minimum)
1.	Senior Pest Control Service Technician	01 No.
2.	Pest Control Service Technician	02 No.

1. The above manpower will be deployed by the contractor on regular basis. Any extra labour/ manpower required beyond the above referred, as per the needs of the works and directed by Engineer-in-Charge will be provided by contractor. In such case nothing extra shall be paid by the Institute.
2. In case of non competence of workers observed during execution of works, Contractor will have to replace them as per the instructions of Engineer-in-Charge.
3. Senior Pest Control Service Technician appointed by the Contractor should have educational qualification (Diploma) in PEST Management having minimum 5 years site experience and should be engaged after Engineer-in-Charge clearance. He will receive

all instructions and input from IIT Ropar, maintain all records of pest control, get the works executed to the satisfaction of IIT Ropar, prepare the bills and also provide any technical help to IIT Engineer's when needed.

4. Contractor keeping an experienced supervisor from his side to procure and organize material, labour, tools & tackles at site required for execution of the works.
5. No residential accommodation shall be provided to any of the staff engaged by the contractor. The contractor shall also not be allowed to erect any temporary set up for his staff in the campus.
6. No Claim of the labour shall be entertained by the Department including that of providing employment, regularization of services etc.
7. The contractor shall be responsible to use computerized complaint receiving & monitoring system.
 - a. Downloading the complaints received online on daily basis.
 - b. Recording the complaints received at service center in person.
 - c. Uploading all the complaints received at the service center in the online system on daily basis.
 - d. Assigning the work to the workers of respective trade.
 - e. Uploading the status of attending of the complaints on daily basis.
 - f. Preparing the abstract of attended / unattended complaints on daily, weekly and monthly basis.
 - g. Statistical analysis of complaints attended / pending and submitting reports.
 - h. Necessary registers / complaint attending books shall be maintained by the contractor in respect of attending the complaints signed by the end user in the prescribed format.
8. The contractor shall take immediate action to attend any complaint assigned to through site order book/verbal instructions from Assistant Executive Engineer/ Engineer-in-Charge or by e-mail,/ on telephones.
9. When a register gets completed, it will be handed over to the concerned Engineer. It will not be returned to the contractor and the same will remain the property of the Institute.

10. The contractor will have to arrange all the required computer, printer, furniture etc. at his own cost pertaining to his job and he will take all these things back only after the expiry of the agreement for which nothing extra shall be paid.
11. Staff employed by the contractor should be well behaved and any complaint of misbehavior shall be taken very seriously and such staff will have to be removed by the contractor immediately from the Institute premises.
12. The contractor shall be required to maintain sufficient quantity of material at site to meet with the requirement of attending the complaints as per direction of Engineer-in-Charge.
13. The contractor will establish a suitable attendance system in the service centre and maintain attendance records of the manpower, which will be checked by the Engineer-in-Charge or his authorized representative at any time. Payment will be made only after certification of attendance sheets by AEE/ Engineer-in-Charge. In case of absence of any manpower, recovery shall be made from the payment due to him or his Security Deposit/ Performance Guarantee. In case of absence of any staff, recovery shall be made at the following rates:-
 - ii. Skilled labour @ Rs. 800/- per day per person.
 - iii. Unskilled labour @ Rs. 500/- per day per person
14. The Contractor shall provide uniforms to all the workers PPE (including mask). The contractor shall provide identity proof to every worker deployed on the work.

G. PAYMENT CONDITIONS:

1. Payment to the successful bidder shall be released on monthly basis on submission of Log Book for the services rendered in the particular month. The firm should provide purchase proof of chemicals with the bill (Either purchased from manufacturer or from their authorized stockiest) & test report copy of all batches of chemicals, WHO certificate, BIS/ISI specification and MSDS of all chemicals used if sought by the Engineer-in-Charge. Institute reserves right to send the sample/chemical which is being used by the firm, for testing in the approved Labs.
2. The contractor shall pay his workers' wages not less than the minimum wages fixed by the Central Govt. and all other statutory dues like EPF, ESI, Bonus, etc., where

minimum wages are applicable, and in throughout the tenure of contract, through banking channel.

3. In case of any delay in submission of the bills, the contractor would be required to ensure the payment of its workers by 7th of every month and there should be no linkage between this payment and settlement of the contractor's bill from IIT Ropar.
4. The frequency of pest control treatment needs to be increased in order to achieve the satisfactory results and no extra payment shall be made on account of this.
5. No advances will be paid and only monthly running bills will be entrained.
6. Electricity charges shall be deducted from the respective payment based on electricity consumed by the contractor.
7. License Fee @ Rs. 12 per sqft for the Store/ office (to be provided by IIT Ropar) shall be deducted per month from the monthly bills/ security deposit.
8. The details of IIT Ropar are as follows : GSTIN: 03AAATI7702D1Z
PAN: AAATI7702D

PART B

Technical Bid Format

Annexure-A

1.	Name & Address of Registered Office of the Company/ Firm / Agency Telephone No. FAX No: E-Mail:	
2.	Name of the proprietor / Director of Company/ Firm/ Agency quoting this tender	
3.	<p>EPF & ESIC No. (Copy to be Attached)</p> <p>GST Registration No. (Copy to be Attached)</p> <p>PAN Number (Copy to be Attached)</p> <p>Insecticide License No. (Copy to be Attached)</p> <p>Entomology Certificate(Copy to be Attached)</p> <p>Respective copies of above documents to be attached.</p>	
4.	<p>Submit documents that confirming to the Eligibility Criteria. Please provide the documents as stated in the Eligibility Criteria after going through the definition of "Similar Works".</p> <p>Copies of the Completion Certificate and Work Orders shall be enclosed. Copies to be attached. The contact details of officials should also be provided for verification.</p>	

5.	Annual Turnover for last three years authenticated from Chartered Accountant (Copy to be Attached)	
6.	Latest Income Tax Return (Copy to be Attached)	
7.	Valid Pest Control Licence from the appropriate authority (Copy to be Attached)	
8.	The bidder should not have been blacklisted, declaration as per the format given in Annexure-B provided.	Yes/No
9.	Each Page of the tender document including all annexures duly stamped and signed by the bidder enclosed	Yes/No
10.	The site has been surveyed and complete solution is quoted	Yes/No
11.	Validity of offer for 60 days.	Yes/No

Signature & Seal of authorized person

Annexure -B

FORMAT FOR NON BLACKLISTING OF SUPPLIER

(To be Attested by Notary)

I/ We _____ proprietor /partner/Managing Director/ Director /Authorized signatory (strike out which is not applicable) of _____ (Name of Firm) do hereby declare and solemnly affirm that the individual/firm/company is not black-listed by the Union/State Government/Autonomous body/ PSU.

Signature _____

Address _____

I/ We hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed.

Dated:

Signature

Annexure –C

On Tenders's Letter Head

Certificate

To

The Registrar
Indian Institute of Technology Ropar,
Rupnagar, Punjab.

Sir

It is certified that we have studied and understood the complete tender document including Scope of Work, Terms & Conditions, Formats etc. necessary for providing Annual Contract for Pest Control at Indian Institute of Technology Ropar.

**Authorised Signatory
Company Seal**

Annexure D

PRE BID QUERY FORM

S.no	S.no & File no. with name of items	Reference of the clause no. of the documents	Query/clarification/ deviation sought	Clarification/response from IIT Ropar

Annexure E

TECHNICAL BID EVALUATION FORMAT		
Sr. No.	Criteria	Marks
1	Conformity with Eligibility Criteria	8 marks
2	Copies of all documents attached i.e. EPF & ESIC No., GST Registration, Pan No., Insecticide License No., copies of the Completion Certificates and Word Orders enclosed.	10 marks
3	Financial Turnover in last three years	10 marks
a.	Between Rs. 5 lakhs – 9.99 lakhs : 3 marks	
b.	Between Rs. 10 lacs- 15 lacs : 5 marks	
c.	Beyond 15 lacs : 10 marks	
4	Experience of Pest control work with Government /Autonomous / PSU's Organizations (" SIMILAR WORKS" as stated under clause 9)	
a	Upto 5 Years : 2 marks	12 marks
b	Between 5 Years - 10 Years : 4 marks	
c	Between 10 Years - 15 Years : 8 marks	
D	Beyond 20 Years - 12 marks	
5	Presentation as stated under Clause no. 4	60 marks
a	Resourcefulness and capacity of the firm: 15 marks	
b	Standard operating procedure to be followed at IIT Ropar in handling emergency situations and mishaps: 15 marks	
c	Manpower, equipment and pest control technique to be used at IIT Ropar: 30 marks	
	Total	100 marks

*Note: The bidder who will qualify the Eligibility criteria shall only be called for presentation.

INTEGRITY AGREEMENT

This Integrity Agreement is made at on this day of 20.....

BETWEEN

IIT ROPAR represented through its Registrar, (Hereinafter referred as the 'Principal/ Owner', which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

AND

..... (Name and Address of the Individual/ firm/ Company) through (Hereinafter referred to as the (Details of duly authorized signatory) "Bidder/Contractor" and which expression shall unless repugnant to the meaning or context here of include its successors and permitted assigns)

Preamble

WHEREAS the Principal / Owner has floated the Tender (NIT No.)

(hereinafter referred to as "Tender/Bid") and intends to award, under laid down organizational procedure, contract for(Name of work)

hereinafter referred to as the "Contract".

AND WHEREAS the Principal/Owner values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its Bidder(s) and Contractor(s).

AND WHEREAS to meet the purpose aforesaid both the parties have agreed to enter into this Integrity Agreement (hereinafter referred to as "Integrity Pact" or "Pact"), the terms and conditions of which shall also be read as integral part and parcel of the Tender/Bid documents and Contract between the parties.

NOW, THEREFORE, in consideration of mutual covenants contained in this Pact, the parties hereby agree as follows and this Pact witnesses as under:

Article 1: Commitment of the Principal/Owner

1) The Principal/Owner commits itself to take all measures necessary to prevent corruption and to observe the following principles:

(a) No employee of the Principal/Owner, personally or through any of his/her family members, will in connection with the Tender, or the execution of the Contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

(b) The Principal/Owner will, during the Tender process, treat all Bidder(s) with equity and reason. The Principal/Owner will, in particular, before and during the Tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the Tender process or the Contract execution.

(c) The Principal/Owner shall endeavour to exclude from the Tender process any person, whose conduct in the past has been of biased nature.

2) If the Principal/Owner obtains information on the conduct of any of its employees which is a criminal offence under the Indian Penal code (IPC)/Prevention of Corruption Act, 1988 (PC Act) or is in violation of the principles herein mentioned or if there be a substantive suspicion in this regard, the Principal/Owner will inform the Chief Vigilance Officer and in addition can also initiate disciplinary actions as per its internal laid down policies and procedures.

Article 2: Commitment of the Bidder(s)/Contractor(s)

1) It is required that each Bidder/Contractor (including their respective officers, employees and agents) adhere to the highest ethical standards, and report to the Government / Department all suspected acts of fraud or corruption or Coercion or Collusion of which it has knowledge or becomes aware, during the tendering process and throughout the negotiation or award of a contract.

2) The Bidder(s)/Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the Tender process and during the Contract execution:

a) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal/Owner's employees involved in the Tender process or execution of the Contract or to any third person any material or other benefit which he/she is

not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the Tender

process or during the execution of the Contract.

b) The Bidder(s)/Contractor(s) will not enter with other Bidder(s) into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to cartelize in the bidding process.

c) The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act. Further the Bidder(s)/Contractor(s) will not use improperly, (for the purpose of competition or personal gain), or pass on to others, any information or documents provided by the Principal/Owner as part of the

business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d) The Bidder(s)/Contractor(s) of foreign origin shall disclose the names and addresses of agents/representatives in India, if any. Similarly Bidder(s)/Contractor(s) of Indian Nationality shall disclose names and addresses of foreign agents/representatives, if any. Either the Indian agent on

Behalf of the foreign principal or the foreign principal directly could bid in a tender but not both. Further, in cases where an agent participate in a tender on behalf of one manufacturer, he shall not be allowed to quote on behalf of another manufacturer along with the first manufacturer in a

Subsequent/parallel tender for the same item.

e) The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the Contract.

3) The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

4) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm indulge in fraudulent practice means a willful misrepresentation or omission of facts or submission of fake/ forged documents in order to induce public official to act in reliance thereof, with the purpose of obtaining unjust advantage by or causing damage to justified interest of others and/or to influence the procurement process to the detriment of the Government interests.

5) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm use Coercive Practices (means the act of obtaining something, compelling an action or influencing a decision through intimidation, threat or the use of force directly or indirectly, where potential or actual injury may befall upon a person, his/ her reputation or property to influence their participation in the tendering process).

Article 3: Consequences of Breach

Without prejudice to any rights that may be available to the Principal/Owner under law or the Contract or its established policies and laid down procedures, the Principal/Owner shall have the following rights in case of breach of this Integrity Pact by the Bidder(s)/Contractor(s) and the Bidder/ Contractor accepts and undertakes to respect and uphold the Principal/Owner's absolute right:

1. If the Bidder(s)/Contractor(s), either before award or during execution of Contract has committed a transgression through a violation of Article 2 above or in any other form, such as to put his reliability or credibility in question, the Principal/Owner after giving 14 days notice to the contractor shall have powers to disqualify the Bidder(s)/Contractor(s) from the Tender process or terminate/ determine the Contract, if already executed or exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of transgression and determined by the Principal/Owner. Such exclusion may be forever or for a limited period as decided by the Principal/Owner.
2. Forfeiture of EMD/ Guarantee/ Security Deposit: If the Principal/ Owner has disqualified the Bidder(s) from the Tender process prior to the award of the Contract or terminated/determined the Contract or has accrued the right to terminate/determine the Contract according to Article 3(1), the Principal/Owner apart from exercising any legal rights that may have accrued to the Principal/Owner, may in its considered opinion forfeit the entire amount of Earnest Money Deposit, Performance Guarantee and Security Deposit of the Bidder/ Contractor.

3. **Criminal Liability:** If the Principal/Owner obtains knowledge of conduct of a Bidder or Contractor, or of an employee or a representative or an associate of a Bidder or Contractor which constitutes corruption within the meaning of IPC Act, or if the Principal/Owner has substantive suspicion in this regard, the Principal/ Owner will inform the same to law enforcing agencies for further investigation.

4) Article 4: Previous Transgression

- 1) The Bidder declares that no previous transgressions occurred in the last 5 years with any other Company in any country conforming to the anti corruption approach or with Central Government or State Government or any other Central/State Public Sector Enterprises in India that could justify his exclusion from the Tender process.
- 2) If the Bidder makes incorrect statements on this subject, he can be disqualified from the Tender process or action can be taken for banning of business dealings/ holiday listing of the Bidder/Contractor as deemed fit by the Principal/ Owner.
- 3) If the Bidder/Contractor can prove that he has resorted / recouped the damage caused by him and has installed a suitable corruption prevention system, the Principal/Owner may, at its own discretion, revoke the exclusion prematurely.

Article 5: Equal Treatment of all Bidders/Contractors/Subcontractors

- 1) The Bidder(s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the principles laid down in this agreement/Pact by any of its Subcontractors/ sub-vendors.
- 2) The Principal/Owner will enter into Pacts on identical terms as this one with all Bidders and Contractors.
- 3) The Principal/Owner will disqualify Bidders, who do not submit, the duly signed Pact between the Principal/Owner and the bidder, along with the Tender or violate its provisions at any stage of the Tender process, from the Tender process.

Article 6- Duration of the Pact

This Pact begins when both the parties have legally signed it. It expires for the Contractor/Vendor 12 months after the completion of work under the contract or till the continuation of defect liability period, whichever is more and for all other bidders, till the Contract has been awarded.

If any claim is made/lodged during the time, the same shall be binding and continue to be valid

despite the lapse of this Pacts as specified above, unless it is discharged/determined by the Competent Authority.

Article 7- Other Provisions

- 1) This Pact is subject to Indian Law, place of performance and jurisdiction is the Headquarters of the Principal/Owner, who has floated the Tender.
- 2) Changes and supplements need to be made in writing. Side agreements have not been made.
- 3) If the Contractor is a partnership or a consortium, this Pact must be signed by all the partners or by one or more partner holding power of attorney signed by all partners and consortium members. In case of a Company, the Pact must be signed by a representative duly authorized by board resolution.
- 4) Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- 5) It is an agreed term and condition that any dispute or difference arising between the parties with regard to the terms of this Integrity Agreement / Pact, any action taken by the Owner/Principal in accordance with this Integrity Agreement/ Pact or interpretation thereof shall not be subject to arbitration.

Article 8- LEGAL AND PRIOR RIGHTS

All rights and remedies of the parties hereto shall be in addition to all the other legal rights and remedies belonging to such parties under the Contract and/or law and the same shall be

deemed to be cumulative and not alternative to such legal rights and remedies aforesaid. For the sake of brevity, both the Parties agree that this Integrity Pact will have precedence over the Tender/Contact documents with regard any of the provisions covered under this Integrity Pact.

IN WITNESS WHEREOF the parties have signed and executed this Integrity Pact at the place and date first above mentioned in the presence of following witnesses:

.....
(For and on behalf of Principal/Owner)

.....
(For and on behalf of Bidder/Contractor)

WITNESSES:

1.
(signature, name and address)

2.
(signature, name and address)

Place:

Dated :

CONTRACT AGREEMENT

(ON RS.100 NON JUDICIAL STAMP PAPER*)

(*= To be purchased and submitted by the Contractor.)

THIS AGREEMENT is made on _____ 2022..... Between **Executive Engineer, Indian Institute of Technology Ropar, Punjab** (hereinafter referred to as "Client" which expression shall include his successors and assigns), and whose principal place of office is at IIT Ropar, Permanent Campus, Rupnagar Punjab India 140001 of the One Part,

AND

M/s.....having its registered office at.....(Hereinafter referred to as "the Contractor") which expression shall unless excluded by or repugnant to the context be deemed to include his successors, heirs, executors, administrators, representatives and assigns) of the other part for

- I. **WHEREAS** the Client invited bids through open tender, vide Notice Inviting Tender datedfor the work of "Annual Contract for Pest Control at IIT Ropar" under **Tender No.**
- II. **AND WHEREAS** the Contractor submitted his bid vide..... in accordance with the bid documents and represented therein that it fulfills all the requirements and has resources and competence to provide requisite services to the Client
- III. **AND WHEREAS** the Client has selected **M/s**.....as the successful bidder ("the Contractor") pursuant to the bidding process and negotiation of contract prices, awarded the **Letter of Acceptance (LoA) No.**, to the Contractor on for a total sum of [Rupees Only].
- IV. **AND WHEREAS** the Client desires that the "Annual Contract for Pest Control at IIT Ropar" as defined in the Bidding Document) be provided, performed, executed and completed by the Contractor, and wishes to appoint the Contractor for providing requisite services to the Client.
- V. **AND WHEREAS** the Contractor acknowledges that the Client shall enter into contracts with other contractors / parties for Annual Contract for Pest Control at IIT Ropar for its office in cases the Contractor falls into breach of the terms and conditions as stipulated in the Tender Document and shall waive its claim whatsoever in this regard.

VI. **AND WHEREAS** the terms and conditions of this Contract have been fully negotiated between the Client and the Contractor as parties of competent capacity and equal standing.

VII **AND WHEREAS** the Contractor has fully read, understood and shall abide by all the terms and conditions as stipulated in the Tender Documents for providing "Annual Contract for Pest Control at IIT Ropar" for Client's office, failing which the Contract is liable to be terminated at any time, without assigning any reasons by the Client.

VIII. The Client and the Contractor agree as follows:

1. In this Agreement (including the recitals) capitalized words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over all other Contract documents.

- (a) Notice Inviting Tender Form 6, Form No. 7, Performa of Schedules.
- (b) The Letter of Intent /Acceptance (LoI/A) issued by the Client.
- (c) Price Schedule
- (d) Performance Bank Guarantee.
- (e) Integrity Pact.
- (f) The Addenda, if any, issued by the Client.
- (g) Any other documents forming part of this Contract Agreement till date.
- (h) Charges – Schedule annexed to this Article of Agreement
- (i) Supplementary Agreements executed from time to time.

3. Any changes/modifications/amendments required to be incorporated in the Contract Agreement at a later stage shall be discussed and mutually agreed by both the parties and such supplementary agreements shall be binding on both the parties and shall form the part of this contract agreement.

4. This Contract shall be governed by and construed in accordance with the laws of India. Each Party hereby submits to the jurisdiction as set out in the Dispute Resolution Procedure in the Conditions of Contract.

IX. **IN WITNESS WHEREOF** the parties hereto have caused this Agreement to be executed in accordance with the laws of India on the day, month and year indicated above.

Signed on behalf of the Contractor

Signed on Behalf of the Institute

(Authorised Signatory)

(Executive Engineer, IIT ROPAR)

<On Organization Letter Head>		
(For Works Contracts, including Turnkey contracts)		
<CERTIFICATE>		
Tender No. :- Date:-		
<p>I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries and hereby certify that this bidder is not from such a country and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority.</p>		
<u>OR (whichever is applicable)</u>		
<p>I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries and hereby certify that this bidder is from _____ (Name of Country) and has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I also certify that this bidder fulfills all the requirements in this regard and is eligible to be considered.</p>		
<i>(Copy/ evidence of valid registration by the Competent Authority is to be attached)</i>		
		Signature of Bidder/ Agent
		Name: _____
		Designation: _____
		Organization Name: _____
		Contact No. : _____

(To be given on Company Letter Head – For tender value below Rs.10 Crores)

(To be given by Statutory Auditor/ Cost Auditor/ Cost Accountant/ CA for tender value above Rs.10 Crores)

To,
The Registrar,
Indian Institute of Technology Ropar
Rupnagar, Punjab - 140001

Subject: - **Declaration of Local Content**

Tender Reference No: _____

Name of Tender/ Work: _____

1. We hereby declare that an item offered has ___% local content (DPIIT OM No. P-45021/2/2017-PP (BEII) dated 16.09.2020) & (DPIIT OM No. P-45021/102/2019-BE-II-Part(1) (E-50310) dated 04.03.2021)

2. Class of Supplier: Class - I Class - II

“Local Content” means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

“*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.”

Yours faithfully,

(Signature of the bidder, with Official Seal)

<TO BE PROVIDED BY OEM ON LETTERHEAD>

(To be given on Company Letter Head – For value below Rs.10 Crores)

(To be given by Statutory Auditor/ Cost Auditor/ Cost Accountant/ CA for value above Rs.10 Crores)

To,
The Registrar,
Indian Institute of
Technology Ropar
Rupnagar, Punjab - 140001

Subject: - **Declaration of Country of Origin of Goods**

Tender Reference No: _____

Name of Tender/ Work: _____

1. Country of Origin of Goods being offered: _____ (OM No. 6/18/2019-PPD dated 23.07.2020)

"*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law."

Yours faithfully,

(Signature of the bidder, with Official Seal)

PART C

PRICE BID

Sr. No	Item Description	Tentative Building Area in sqm	Tentative Open area (in sqm)	Monthly rate (in figures and words)	Annual amount (inclusive of all taxes)
1	Providing Pest Control Service in Permanent Campus	2,00,000	11,42,640		
2	Providing Pest Control Service in Transit Campus	44,515	48,562		
	GST				
	TOTAL AMOUNT INCLUDING GST				

Notes:

1. The Rates quoted are inclusive of all Materials, Machines, Manpower, tools and tackles, freight charges etc all complete required for providing pest control services and nothing extra shall be paid.
2. The rates quoted cover the complete solution for Pest Control services as stated in the tender document. The rates quoted are inclusive of all taxes.
3. The bid should be clearly filled or typed and signed in ink legibly giving full address of the bidder. The bidder should quote in figures as well as in words the amount tendered by him. Alteration if any, unless legibly attested by the bidder with his full signature, shall invalidate the tender. The tender should be duly signed by the authorized persons. In case there is any difference in between amount the rates in figures and words, the amount indicated in words will be treated as the valid offer. Conditional offer shall render the tender/bid automatically invalid.
4. GST will be reimbursed on subsequent submission of documentary proof.

Signature and Stamp of the Bidder