

Bid Document

Bid Details	
Bid End Date/Time	10-10-2022 11:00:00
Bid Opening Date/Time	10-10-2022 11:30:00
Bid Offer Validity (From End Date)	65 (Days)
Ministry/State Name	Ministry Of Education
Department Name	Department Of Higher Education
Organisation Name	Indian Institute Of Technology (iit)
Office Name	Ropar
Total Quantity	14
Item Category	Revolving Chair (Version 2) (Q3) , Modular Extendable Conference Table (Q3)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	OEM Authorization Certificate *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Primary product category	Modular Extendable Conference Table
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Item wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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(a). The EMD % will be applicable for each schedule/group selected during Bid creation.

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	No
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
Schedule 1	Revolving Chair (version 2)	12
Schedule 2	Modular Extendable Conference Table	2

Revolving Chair (Version 2) (12 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	Chair mechanism	Synchronic tilt mechanism
	Type of locking	Upright locking
	Number of arm movement	N.A

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Pedestal Base	Chrome plated MS
	Armrest Material	Polypropylene
	Seat material	Pressed and moulded with PU foam
	Backrest is made of	One piece hot pressed plywood with PU foam
	Density of PU foam used in seat KG per Cu Meter (± 3)	45
	Density of PU foam used in backrest in KG per Cu Meter (± 3)	50
	Backrest upholstered with	Mesh Fabric
	Seat upholstered with	Mesh Fabrics
	GSM/Thickness of fabric $\pm 5\%$(Gram/Square meter)	220 gram
	DIMENSION	Overall width (± 10 mm)
Backrest Height ± 15 mm		430 mm
Backrest Width ± 10 mm		440 mm
Seat Height ± 10 mm		500 mm
Seat Width ± 10 mm		500 mm
Seat Depth ± 10 mm		430 mm
Thickness of MS Plate Joining the under structure with Seat		0.2 mm
Thickness of Plywood used in Seat ± 1(mm)		15 mm
Thickness of Plywood used in Backrest ± 1(mm)		15 mm
Pedestal Size (Diameter in mm) ± 10 mm		600 mm
Thickness of Polyurethane Foam Used in Seat in mm (± 2 mm)		35 mm
Thickness of Polyurethane Foam Used in Backrest in mm(± 2 mm)		35 mm
WARRANTY		Warranty period in number of years

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	12	45

Modular Extendable Conference Table (2 per seat)

Brand Type	Registered Brand
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Technical Specifications* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERIC	SELLING UNIT	SELLING UNIT IS PER SEAT. SELLER TO OFFER PRICES IN TREMS OF PRICE PER SEAT. WHILE ORDERING, BUYER TO ORDER FOR QUANTITY OF SEATS REQUIRED IN CONFERENCE TABLE.
	Type of Seating Offered	Single Seating
	Top Fixing	With gable end and modesty panel using Mini Fix And Wooden Dowel By Using (Knock Down) System For Interconnecting
	Number of single seater	8
	Number of dual seater	N.A
	Number of corners for work top	4
	Mode of Supply of modular table	Knocked Down To Be Assembled At Consignee Site By The Seller
MATERIAL	Material of work top ± 3 mm	25 mm thick prelaminate particle board
	Table top plain side	Edge banded with PVC tape of 2 mm thick with help of hot melt glue
	Material of Gable end and modesty panel ± 3 mm	18 Mm Thick Three Layers Prelaminated Particle Boards Of Grade-II Type-III Of IS:12823/Latest Both Sides Particle Boards Matching With Top Shade In Grade-II Type-III
DIMENSION	Length of Each Seat of Work Top ± 20 mm	600 mm for Single
	Depth of Work Top ± 20 mm	1000 mm
	Height of Work Top ± 20 mm	750 mm
COLOUR & FINISH	Table top finish	Laminate in colour with swede finish 0.6-0.8 mm thickness of type S,F or P having index number 3.2.3 conforming to IS:2046/Latest with having balancing laminate of 0.5 mm thick on other side

Specification	Specification Name	Bid Requirement (Allowed Values)
WARANTY	Warranty period in number of years	1
CERTIFICATION	Test reports to be furnished to buyer on demand	YES
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007 certified	YES
	Product having BIFMA certification	YES

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Diwakar Sharma	140001,M. Visvesvaraya Block, Indian Institute of Technology Ropar	2	45

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

3. Generic

Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

4. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

5. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---