Government eProcurement System

eProcurement System Government of India

Tender Details

Date : 28-Oct-2022 05:00 PM

Print

Basic Details

Organisation Chain	Indian Institute of Technology Ropar		
Tender Reference Number	1749-22		
Tender ID	2022_IITRP_720432_1		
Tender Type	Open Tender	**Form of contract**	EOI
Tender Category	Services	**No. of Covers**	1
General Technical Evaluation Allowed	No	**ItemWise Technical Evaluation Allowed**	No
Payment Mode	Not Applicable	**Is Multi Currency Allowed For BOQ**	No
Is Multi Currency Allowed For Fee	No	**Allow Two Stage Bidding**	No

Cover Details, No. Of Covers - 1

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.pdf	Expression of Interest for Construction Operation and Maintenance of Food Outlets at IIT Ropar

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	**Fee Payable At**	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	0.00	**EMD through BG/ST or EMD Exemption Allowed**	No
EMD Fee Type	fixed	**EMD Percentage**	NA
EMD Payable To	Nil	**EMD Payable At**	Nil

Work /Item(s)

Title	Expression of Interest for Construction Operation and Maintenance of Food Outlets at IIT Ropar		
Work Description	Expression of Interest for Construction Operation and Maintenance of Food Outlets at IIT Ropar		
Pre Qualification Details	Please refer Tender documents.		
Independent External Monitor/Remarks	NA		
Tender Value in ₹	NA	**Product Category**	Miscellaneous Services	**Sub category**	NA
Contract Type	Tender	**Bid Validity(Days)**	120	**Period Of Work(Days)**	0
Location	IIT Ropar	**Pincode**	140001	**Pre Bid Meeting Place**	NA
Pre Bid Meeting Address	NA	**Pre Bid Meeting Date**	NA	**Bid Opening Place**	M Visvesvaraya Block
Should Allow NDA Tender	No	**Allow Preferential Bidder**	No		

Critical Dates

Publish Date	28-Oct-2022 05:00 PM	**Bid Opening Date**	17-Nov-2022 03:30 PM
Document Download / Sale Start Date	28-Oct-2022 05:00 PM	**Document Download / Sale End Date**	17-Nov-2022 03:00 PM
Clarification Start Date	28-Oct-2022 05:00 PM	**Clarification End Date**	10-Nov-2022 05:00 PM
Bid Submission Start Date	28-Oct-2022 05:00 PM	**Bid Submission End Date**	17-Nov-2022 03:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	Expression of Interest for Construction Operation and Maintenance of Food Outlets at IIT Ropar	638.56

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	UPLOAD.pdf	Expression of Interest for Construction Operation and Maintenance of Food Outlets at IIT Ropar	624.28

Tender Inviting Authority

Name	Assistant Registrar
Address	Stores and Purchase Section M Visvesvaraya Block Indian Institute of Technology Ropar Rupnagar 140001

INDIAN INSTITUTE OF TECHNOLOGY ROPAR

Dated: 28/10/2022

Open Tender Notice No: 1749-22/AD-FO/IITRPR/PS/

भारतीय प्रौद्योगिकी संस्थान रोपड़ निम्नलिखित मदों की खरीद की प्रक्रिया में है।

Indian Institute of Technology Ropar is in the process of purchasing following item(s) as per details as given as:-

Details of the item	Expression of Interest for Construction, Operation & Maintenance of Food outlets at IIT Ropar
Delivery Schedule	As mutually decided

निविदा दस्तावेज केंद्रीय सार्वजनिक खरीद पोर्टल http://eprocure.gov.in/eprocure/app से डाउनलोड हो सकते हैं। ई-प्रोक्योरमेंट में पंजीकृत नहीं होने वाले इच्छु बोलीदाताओं को वेबसाइट http://eprocure.gov.in/eprocure/app के माध्यम से भाग लेने से पहले पंजीकरण करना चाहिए। पोर्टल नामांकन मुफ्त है बोलीदाताओं को सलाह दी जाती है 'आनलाइन बोली के निर्देश' पर दिए गए निर्देशों के माध्यम से जाने की सलाह दी जाए।

Tender Documents may be downloaded from Central Public Procurement Portal http://eprocure.gov.in/eprocure/app.AspiringBidders who have not enrolled / registered in e-procurement shouldenroll / register before participating through the website http://eprocure.gov.in/eprocure/app. The portal enrolment is free of cost. Bidders are advised to go through instructions provided at 'Instructions for online Bid Submission'.

निविदाकर्ता वेबसाइट पर निविदा दस्तावेज का उपयोग कर सकते हैं (एनआईसी साइट में खोज के लिए, कृपया निविदा खोज विकल्प और 'आईआईटी' टाइप करें। उसके बाद, सभी आईईआईटी रोपड़ निविदाओं को देखने के लिए "गो" बटन पर क्लिक करें) उपयुक्त निविदा का चयन करें और उन्हें सभी प्रासंगिक सूचनाओं से भरें और वेबसाइट पर http://eprocure.gov.in/eprocure/app पूरा निविदा दस्तावेज अगले पृष्ठ में दिए गए कार्यक्रम के अनुसार आनलाइन जमा करें।

Tenderers can access tender documents on the website (For searching in the NIC site, kindly go to Tender Search option and type 'IIT'. Thereafter, Click on "GO" button to view all IIT Ropar tenders). Select the appropriate tender and fill them with all relevant information and submit the completed tender document online on the website http://eprocure.gov.in/eprocure/appasper the schedule given in the next page.

कोई मैन्युअल बोली स्वीकार नहीं की जाएगी। सभी कोटेशन (दरसूची) (तकनीकी और वित्तीय दोनों को ई-प्रोक्योरमेंट पोर्टल में जमा करनी चाहिए)।

No manual bids will be accepted. All quotation (both Technical and Financial should be submitted in the E-procurement portal).

(कुलसचिव / Registrar)

SCHEDULE	
Name of Organization	Indian Institute of Technology Ropar
Tender Type (Open/Limited/EOI/Auction/Single/Global)	EOI
Tender Category (Services/Goods/works)	Services
Type/Form of Contract (Work/Supply//Service/Buy/Empanelment)	Services
Product Category (Civil Works/Electrical Works/Fleet Management/ Computer Systems)	Others
Last Date and Time for Uploading of Bids	17/11/2022 (3:00 PM)
Date and Time of Opening of Technical Bids	17/11/2022 (3:30 PM)
Tender Fee/EMD	Rs.___NIL_____/- (For Tender Fee) Rs. _____/- (For EMD)
	(To be paid through RTGS/NEFT. IIT Ropar Revenue Account Bank details are as under:

	Name of the Bank A/C	: IIT Ropar Revenue Account
	SBI A/C No.	: 37360100716
	Name of the Bank	: State Bank of India
	IFSC Code	: SBIN0013181
	MICR Code	: 140002008

	(This is mandatory that UTR Number is provided in the on- line quotation/bid. (Kindly refer to the UTR Column of the Declaration Sheet at Annexure-II)
No. of Covers (1/2/3/4)	1
Bid Validity days (180/120/90/60/30)	120 days (From last date of opening of tender)
Address for Communication	Assistant Registrar, Store & Purchase, M. Visvesvaraya Building, Indian Institute of Technology Ropar, Rupnagar – 140001
Contact No.	01881-241283,241285
Email Address	purchase@iitrpr.ac.in

Registrar

आनलाइन बोली (बिड) के लिए निर्देश / **Instructions for Online Bid Submission:**

व्यय विभाग के निर्देशों के अनुसार, यह निविदा दस्तावेज केंद्रीय सार्वजनिक प्रापण पोर्टल

(यूआरएल:URL:http://eprocure.gov.in/eprocure/app) पर प्रकाशित किया गया है। बोलीदाताओं को मान्य डिजीटल हस्ताक्षर प्रमाणपत्र का उपयोग करते हुए सीपीपी पोर्टल पर इलेक्ट्रानिक रुप से अपनी बोलियों की सॉफ्ट प्रतियां जमा करना आवश्यक है। सीपीपी पोर्टल पर पंजीकरण करने के लिए निविदाकर्ताओं की सहायता करने के लिए नीचे दिए गए निर्देश तात्पर्य है, सीपीपी पोर्टल पर आवश्यकताओं के अनुसार अपनी बोलियां तैयार करें और अपनी बोलियां आनलाइन जमा करें।

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL:http://eprocure.gov.in/eprocure/app). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

अधिक जानकारी सीपीपी पोर्टल पर आनलाइन बोलियां जमा करने के लिए उपयोगी हो सकती है।

More information useful for submitting online bids on the CPP Portal may be obtained at:

http://eprocure.gov.in/eprocure/app

पंजीकरण / **REGISTRATION**

1) बोलिदाताओं को "नामांकन के लिए यहां क्लिक करें   " लिंक पर क्लिक करके सेंट्रल पब्लिक प्रोक्युरमेंट पोर्टल (यूआरएलः

   :http://eprocure.gov.in/eprocure/app) के ई-प्रोक्योरमेंट मोड्युल पर भर्ती करना आवश्यक है। सीपीपी पोर्टल पर नामांकन निःशुल्क है।

   Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:http://eprocure.gov.in/eprocure/app) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.

2) नामांकन प्रक्रिया के भाग के रुप में, बोलीदाताओं को अपने खाते के लिए एक अद्वितीय उपयोगकर्ता नाम चुनना होगा और एक पासवर्ड प्रदान करना होगा।

   As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

3) बोलीदाताओं को सलाह दी जाती है कि पंजीकरण प्रक्रिया के भाग के रुप में अपना वैध ईमेल पता और मोबाइल नंबर पंजीकृत करें। इनका उपयोग सीपीपी पोर्टल से किसी भी संचार के लिप किया जाएगा।

   Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

4) नामांकन पर, बोलीदाताओं को सीसीए इंडिया द्वारा मान्यता प्राप्त किसी प्रमाणन प्राधिकरण द्वारा जारी किए गए अपने मान्य डिजीटल हस्ताक्षर प्रमाण पत्र (कक्षा द्वितीय या कक्षा   IIIप्रमाण पत्र के साथ महत्वपूर्ण उपयोग पर हस्ताक्षर करने   ) की आवश्यकता होगी। (जेसे सीफी/टीसीएस/एनकोड/ई-मुद्रा आदि), इनके प्रोफाइल के साथ

   Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.

5) केवल एक मान्य डीएससी एक बोलीदाता द्वारा पंजीकृत होना चाहिए। कृपया ध्यान दें कि निविदाकर्ता यह सुनिश्चित करने के लिए जिम्मेदार है कि वे अपने डीएससी को दूसरों को उधार नहीं देते हैं जिससे दुरुपयोग हो सकता है।

Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.

6) बोलीदाता फिर अपने यूजर आईडी / पासवर्ड और डीएससी/ईटीकेन के पासवर्ड को दर्ज करके सुरक्षित लॉग-इन के माध्यम से साइट पर लॉग आन करता है।

Bidder then logs in to the site through the secured log-in by entering their userID / password and the password of the DSC / eToken.

निविदा दस्तावेजों के लिए खोजना / **SEARCHING FOR TENDER DOCUMENTS/**

1) सीपीपी पोर्टल में निर्मित विभिन्न खोज विकल्प है, ताकि बोलीदाओं को कई मापदंडों से सक्रिय निविदाएं खोज सकें। इन मापदंडों में निविदा आईडी, संगठन का नाम, स्थान, तिथि, मूल्य आदि शामिल हो सकते हैं। निविदाओं के लिए उन्नत खोज का एक विकल्प भी है, जिसमें बोलीदाता कई नामों को जोड़ सकते हैं जैसे संगठन का नाम, अनुबंध का स्थान, स्थान, सीपीपी पोर्टल पर प्रकाशित निविदा की खखोज के लिए तारीख, अन्य कीवर्ड आदि।

There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.

2) बोलीदाताओं ने एक बार निविदाएं चुनी हैं जिसमें वें रुचि रखेत हैं, उसका वे आवश्यक दस्तावेज / निविदा कार्यक्रम डाउनलोड कर सकते हैं। ये निविदाएं "मेरी निविदाएं" फोल्डर में ले जाई जा सकती है। इससे सीपीपी पोर्टल को बोलीदाताओं को एसएमएस / ई-मेल के माध्यम से सूचित किया जा सकता है, यदि निविदा दस्तावेज में कोई शुद्धि जारी की गई है।

Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

3) बोलीदाता को प्रत्येक निविदा को निर्दिष्ट अद्वितीय निविदा आईडी का नोट बनाना चाहिए, अगर वे हेल्पडेस्क से कोई स्पष्टीकरण / सहायता प्राप्त करना चाहते है।

The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

बोली की तैयारी / **PREPARATION OF BIDS**

1) बोलीदाता को अपनी बोलियां जमा करने से पहले निविदा दस्तावेज पर प्रकाशित किसी भी शुद्धि को ध्यान में रखना चाहिए।

Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2) कृपया बोली के भाग के रुप में जमा किए जाने वाले दस्तावेजों को समझन के लिए निविदा विज्ञापन और निविदा दस्तावेज ध्यान से देखें। कृपया उन अंकों की संख्या पर ध्यान दें जिन में बोली दस्तावेज जमा करना है, दस्तावेजों की संख्या- जिसमें प्रत्येक दस्तावेज के नाम और सामग्री शामिल हैं, जिन्हें प्रस्तुत करने की आवश्यकता है। इनमें से कोई भी विचलन बोली को अस्वीकार कर सकता है।

Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3) बोलीदाता, अग्रिम में, निविदा दस्तावेज/ अनुसूची में बताए अनुसार प्रस्तुत करने क लिए बोली दस्तावेज तैयार करना चाहिए और आम तौर पर, वे पीडीएफ/एक्सएलएस/आरएआर/डीडब्ल्यूएफ स्वरुपों में हो सकते हैं। बोली दस्तावेजों को 100 डीपीआई के साथ काले और सफेद विकल्प स्कैन किया जा सकता है।

Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.

4) मानक दस्तावेजों के एक ही सेट को अपलोड करने के लिए आवश्यक समय और प्रयास से बचने के लिए जो प्रत्येक बोली के भाग के रुप में जमा करने के लिए आवश्यक हैं, ऐसे मानक दस्तावेज अपलोड करने का प्रावधान (जैसे पैन कार्ड कॉपी, वार्षिक रिपोर्ट, लेखा परीक्षक प्रमाणपत्र आदि) बोलीदाताओं को प्रदान किया गया है। ऐसे दस्तावेजों को अपलोड करने के लिए बोलीकर्ता उनके लिए उपलब्ध   "मेरा स्पेस" क्षेत्र उपयोग कर सकते हैं। बोली जमा करते समय ये दस्तावेज सीधे "मेरा स्पेस" क्षेत्र में जमा किए जा सकते हैं, और उन्हें बार-बार अपलोड करने की आवश्यकता नहीं है इससे बोली जमा प्रक्रिया के लिए आवश्यक समय में कमी आएगी।

To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

बोली जमा करना / SUBMISSION OF BIDS

1) बोलीदाता को बोली प्रस्तुति के लिए अच्छी तरह से साइट पर लॉग इन रना चाहिए ताकि वह समय पर बोली अपलोड कर सके अथवा फिर बोली प्रस्तुत करने के समय से पहले। अन्य मुद्दों के कारण किसी भी देरी के लिए बोलीदाता जिम्मेदार होगा।

Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2) बोलीदाता को निविदा दस्तावेज में दर्शाए अनुसार एक-एक करके आवश्यक बोली दस्तावेजों को डिजिटल हस्ताक्षर और अपलोड करना होगा।

The bidder has to digitally sign the bid document and upload the required bid documents one by one as indicated in the tender document.

3) बोलीदाता को निविदा शुल्क/ ईएमडी को भुगतान के लिए "आन लाइन" के रुप में भुगतान विकल्प चुनना होगा और उपकरण का विवरण दर्ज करना होगा। जब भी, ईएमडी / निविदा शुल्क की मांग की जाती है, बोलीदाताओं को टेंडर शुल्क और ईएमडी अलग-अलग आरटीजीएस के माध्यम से आन लाइन पर भुगतान करने की आवश्यकता होती है।

Bidder has to select the payment option as "on-line" to pay the tender fee / EMD as applicable and enter details of the instrument. Whenever, an EMD / Tender fee is sought, bidders need to pay the tender fee and EMD separately on-line through RTGS.

4) एक मानक BoQ प्रारुप को सभी बोलीदाताओं द्वारा भरने के लिए निविदा दस्तावेज प्रदान किया गया है। बोलीदाताओं को इस बात का ध्यान रखना चाहिए कि उन्हें आवश्यक प्रारुप में अपनी वित्तीय बोली जमा करनी चाहिए और कोई अन्य प्रारुप स्वीकार्य नहीं है। बोलीकर्ताओं को BoQ फाइल को डाउनलोड करने, इसे खोलने और अपने संबंधित वित्तीय उद्धरण और अन्य विवरण (जैसे बोलीदाता का नाम) के साथ सफेद रंगीन (असुरक्षित) कोशिकाओं को पूरा करना आवश्यक है। कोई भी अन्य कक्ष नहीं बदला जाना चाहिए। एक बार विवरण पूरा हो जाने पर, बोलीदाता को इसे सहेजना होगा और इसे आनलाइन जमा करना होगा, बिना फाइल नाम बदलें। यदि   BoQ फाइल को बोलीदाता द्वारा संशोधित किया गया है, तो बोली को खारिज कर दिया जाएगा।

A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BoQ file, open it and complete the white colored (unprotected)

cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

5) सर्वर का समय (जो बोलीदाताओं के डैशबोर्ड पर प्रदर्शित होता है) बोलीदाताओं द्वारा बोलियों को खोलने के लिए समय सीमा को संदर्भित करने के लिए मानक समय के रूप में माना जाएगा। बोलीदाताओं को खोलना आदि। बोलीदाताओं को बोली प्रस्तुत करने के दौरान इस समय का पालन करना चाहिए।

The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

6) बोलीदाताओं द्वारा प्रस्तुत सभी दस्तावेज पीकेआई एन्क्रिप्शन तकनीकों का उपयोग करके एन्क्रिष्ट किया जाएगा जिससे डेटा की गोपनीयता सुनिश्चित हो सके। दर्ज किए गए डेटा को अनाधिकृत व्यक्तियों द्वारा बोली खोलने के समय तक नहीं देखा जा सकता है। बोलियों की गोपनीयता को सुरक्षित सॉकेट लेयर 128 बिट एन्क्रिप्शन तकनीक का उपयोग कर रखा जाता है। संवेदनशील क्षेत्रों का डेटा संग्रहण एन्क्रिप्शन किया जाता है।

All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.

7) अपलोड किए गए निविदा दस्तावेज केवल अधिकृत बोलीदाता द्वारा निविदा खोलने के बाद ही पठनीय हो सकते हैं।

The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8) बोलियों के सफल और समय पर जमा होने पर, पोर्टल सभी प्रासंगिक विवरणों के साथ बोली संख्या, बोली जमा करने की तारीख और समय के साथ बोली सफलतापूर्वक जमा करने का संदेश एवं बोली सारांश प्रदर्शित करेगा।

Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

9) कृपया अनुपालन पत्रक की एक पीडीएफ फाइल में सभी प्रासंगिक दस्तावेजों के स्कैन किए गए पीडीएफ को जोड़ दें।

Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

बोलीदाताओं को सहायता / ASSISTANCE TO BIDDERS

1) निविदा दस्तावेज से संबंधित कोई भी प्रश्न और इसमें निहित नियमों और शर्तों को निविता आमंत्रण प्राधिकरण को निविदा के लिए अथवा निविदा में वर्णित प्रासंगिक संपर्क व्यक्ति से संबोधित किया जाना चाहिए।

Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2) आनलाइन बोली प्रस्तुत करने अथवा सामान्य में सीपीपी पोर्टल से संबंधित प्रश्नों की प्रक्रिया से संबंधित कोई भी प्रश्न 24x7 सीपीपी पोर्टल हैल्पडेस्क पर निर्देशित किया जा सकता है। हैल्पडेस्क के लिए संपर्क संख्या 1800 233 7315 है।

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

बोलीदाताओं के लिए समान्य निर्देश / General Instructions to the Bidders

1) निविदाएं पोर्टल http://eprocure.gov.in/eprocure/app के मा ध्यम से आनलाइन प्राप्त होगी। तकनीकी बोलियों में, बोलीदाताओं को सभी दस्तावेजों को पीडीएफ प्रारूप में अपलोड करना होगा।

The tenders will be received online through portal http://eprocure.gov.in/eprocure/app .In the Technical Bids, the bidders are required to upload all the documents in .pdf format.

2) कंपनी के नाम में स्मार्ट कार्ड/ई-टोकन के रुप में मान्य क्लास II/III डिजिटल हस्ताक्षर प्रमाणपत्र (डीएससी) के पंजीकरण के लिए एक शर्त है और https://eprocure.gov.in/eprocure/app के माध्यम से बोली प्रस्तु करने की गतिविधियों में भाग ले सकते है। डिजिटल हस्ताक्षर प्रमाणपत्र पर अधिकृत प्रमाणित एजेंसियों से प्राप्त की जा सकती है, जिनमें से जानकारी "डीएससी के बारे में सूचना "लिंक के तहत वेब साइट https://eprocure.gov.in/eprocure/app पर उपलब्ध है।

Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through https://eprocure.gov.in/eprocure/app. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site https://eprocure.gov.in/eprocure/app under the link "Information about DSC".

3) निविदाकर्ता को सलाह दी जाती है कि https://eprocure.gov.in/eprocure/app. पर ई-प्रोक्योरमेंट के लिए सेंट्रल पब्लिक प्रोक्योरमेंट पोर्टल माध्यम से आनलाइन बोली के जमा करते समय निविदाकार हेतु निर्देशों में उपलब्ध निर्देशों का अनुगमन करें।

Tenderer are advised to follow the instructions provided in the 'Instructions to the Tenderer the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at https://eprocure.gov.in/eprocure/app.

EXPRESSION OF INTEREST FOR CONSTRUCTION, OPERATION & MAINTENANCE OF FOOD OUTLETS AT INDIAN INSTITUTE OF TECHNOLOGY ROPAR (IIT ROPAR)

Indian Institute of Technology Ropar (IIT Ropar) invites online Expression of Interest (EOI) on Central Public Procurement Portal (CPPP) from business entity firms (proprietorship, partnership/ company) for construction, operation & maintenance of Food outlets on built operate & transfer basis in open spaces in Main Campus of IIT Ropar as follows:-

Location-1(between CSE and EE):- Reserved for restaurant and utility by cooperative dairy companies

Location-2(between Library and Lecture Hall complex):- Reserved for running of restaurant

Food outlets are to be built & maintained by the interested firm at their own cost. The possession of the premises shall be handed over to the IIT Ropar in case of termination or completion of the license period in the same condition with all the fitting and fixtures etc. The vendor will only be allowed to take machinery etc with the prior permission of IIT Ropar. The period of contract for the above will be 5 years initially (subject to a review every year) and can be considered for further extension on the satisfactory performance of the contract at a rent. The contractor will have to pay for electricity, water charges and any other maintenance charges.

OBJECTIVE:

To provide state-of-the-Art Food outlets with branded eatables/beverages products through tender at IIT Ropar.

1. **ELIGIBILITY CRITERIA:**

The interested firm should be an Indian individual business entity (company/proprietorship) firm/company having.

1.1 At least one running contract of Canteen/cafeteria with a reputed Educational Institute/Ministries/Govt. Departments/ /PSU's/Corporate Sector/Autonomous Bodies.

1.2 The interested firms having at least 02 years experience in running of the Food outlets in the reputed Educational Institute/Ministries/Govt. Departments/ /PSU's/Corporate Sector/Autonomous Bodies. (Attach Completion Certificate from the client).

1.3 The interested vendor firms should preferably have cumulative turnover of Rs. 50 Lacs in the last three preceding financial years i.e. 2019-20, 2020-21 & 2021-22. (Attach Audited statement/ certificate for the same).

1.4 The contractor should have valid FSSAI certification is eligible to apply.

1.5 The contractor shall employ only trained staff and attach their training certificate.

2. LEASE RENT

The vendor will pay a reasonable monthly lease rent i.e. license fee as decided by the IIT Ropar from time to time for running the Food outlet as per rules and this license fee will have the annual increase @ 10%.

3. MENU LIST

The vendor has to quote the product of his company with the special educational discount. The vendor should not sell any product outside the menu approved by the IIT Ropar. Any deviation from this should get prior approval from the IIT Ropar.

4. FACILITIES TO BE PROVIDED BY THE INSTITUTE

The required water and electricity points, if feasible, will be provided by the Institute on payment basis. Water charges shall be fixed by the Institute keeping in view the nature of the shop. Electricity Bill will be charged as per the existing tariff based on the actual consumption. The monthly hire/lease rent, water, electricity charges and penalties are to be deposited on or before 5th of every month, if the successful bidder fails to deposit these amounts by due date panel interest @ 18 % per annum will be charged on the amount due. The Institute shall have the right to recover the dues from the performance security and or other amount payable to the bidder and may disconnect electricity and water if dues are pending.

5. CONSTRUCTION REQUIREMENT:-

i)The structure should be constructed as per the drawing provided by the institute and no deviation should be allowed in it except with the prior approval of IIT Ropar.

ii) The structure should be in conformity with the current construction practices and modern requirements.

iii) Basic amenities/utilities for the structure must be carefully planned to meet the Requirements for the life span of buildings.

iv) Planning should be modular and flexible for changing requirements of users.

v) Adequate provision for lighting and ventilation.

vi) The structural elements should conform to the standards and specifications as per the prudent practices.

vii) The electric power supply and distribution system shall include wiring and Equipment for general and special lighting, socket outlets, telephone and call bell System. The entire electrical installations shall be carried out in accordance with the standards and prudent practices.

viii) All essential services such as electric power supplying, lighting installations, telephone system, stand-by power supply system, fire alarm system, water supply & drainage system, etc. shall be effectively ensured in the structure.

TERMS & CONDITIONS:-

1. The Food outlets entrusted to the firm by the IIT Ropar will be utilized for the purpose for which the outlet is awarded only and it would be kept by the firm in good sanitary condition and in order. The possession of the premises shall be returned to the IIT Ropar after the termination of the license period in the same condition with all the fitting and fixtures etc. or to be provided in due course during license period.

2. The contractor shall equip the Food outlet for running of business to the satisfaction of the Students, Staff or authorized representative of IIT Ropar or his/her nominee and shall display the articles in a presentable and hygienic manner.

3. The contractor shall display the approved rate list in the Food outlet at a prominent place. The complaint and suggestion box shall be installed which will be opened for inspection only by the authorized representative of IIT Ropar or his/her nominee. In case the firm is found charging higher rates than the rates approved by the IIT Ropar then the license of the food outlet can be cancelled without any notice. The contractor will not stop the supply of eatables/beverages except under installation of equipment or maintenance period which shall be communicated to IIT Ropar authorities by the contractor.

4. The contractor shall not transfer or sublet the food outlet in full or part thereof in any way.

5. Designated Officers of IIT Ropar may pick up the samples of food outlets products at any time out of the supply being made and put the same to test for ascertaining the quality and nutritive value of the food. The testing fee, if any, shall be borne by the contractor for the testing of the samples in case problems are found.

6. The contractor shall maintain the IIT Ropar property in a good condition and shall repair, damage if any to the IIT Ropar property occupied by it.

7. The contractor shall not stack empty packing cases, baskets of any material on the roof of the cafe or in open space outside the premises allotted to it.

8. Every care/step shall be taken by the firm to keep the premises of the IIT Ropar clean and in a good sanitary condition.

9. The contractor shall be fully responsible for the good condition and character of its employees and shall also keep the servants in neat and clean uniform.

10. The eatables/ beverages have to be supplied during hours as decided by the IIT Ropar.

11. The use of Coal, kerosene and wood by the contractor is strictly prohibited.

12. The contractor shall be solely responsible for any mishap/casualty on account of contaminated eatables/beverages supplied. In such an event, action against the contractor shall be initiated as per the provisions of law apart from termination of the contract.

13. In the event of any dispute relating to the supply of the eatables/beverages, the decision of the IIT authorities shall be final and binding.

14. The Committee constituted by the IIT Ropar shall have the privilege to supervise the supply of eatables/beverages.

15. IIT Ropar shall be at liberty to add/alter any of the conditions for supply of eatables/beverages at any time during the contract period as per the need/ requirement for any day.

16. If, it is found at any stage that the material eatables/beverages supplied by the contractor is adulterated, contaminated or defective/substandard in any manner, in that eventuality, the entire civil and criminal liability arising out of that shall rest entirely on the contractor.

17. In the event, if the contractor wants to stop the supply of the eatables/beverages, he shall have to give three months' clear notice in writing to the IIT Ropar failing which he shall be liable for penalties.

18. In the event of any dispute arising out of the contract between the parties mentioned here the same shall be referred to the sole arbitration of the IIT Ropar or any Officer appointed by the IIT Ropar on its behalf, whose decision shall be final and binding on both the parties.

19. IIT Ropar shall be at liberty to terminate the agreement at any time during the contract period by giving one month notice.

20. The contractor shall intimate the names, address and telephone number(s) of the persons appointed by the contractor alongwith their experience and training certificates, who shall be responsible for all issues such as shortcomings etc.

21. Initially the contact shall be for a period of 05 years. If the work of the firm is found satisfactory, IIT Ropar may extend the period of contract for further year(s) on the terms and conditions to be decided mutually.

22. The contractor shall not throw garbage unhygienically and repair of choking the drains, if any will have to be borne by the contractor. Institute may penalize for choking the drains.

23. Jurisdiction: All disputes arising out of this contract shall be subject to the jurisdiction of the court at Rupnagar/Ropar.

Interested firms may submit their E.O.I. online on the CPPP portal as detailed above by uploading the supporting documents to the eligibility criteria & following information.

1. Experience on similar type of projects
2. Turnover for the last 3 years ending on 31st March 2022
3. Any additional information/ terms.

Short-listing/work   award will   be   done   on   the   basis   of   the above information eligibility criteria. Interested firms may submit Expression of Interest (EOI) online on the CPPP.

(Registrar)