



Basic Details

Organisation Chain	Indian Institute of Technology Ropar		
Tender Reference Number	1904-24		
Tender ID	2024_IITRP_810440_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Works
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	R-T-G-S
	2	NEFT

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Tender for 2.5 Gbps Internet connectivity Leased Line
2	Finance	.xls	Tender for 2.5 Gbps Internet connectivity Leased Line

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	27,000	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	IIT Ropar Revenue Account	EMD Payable At	Ropar

Work /Item(s)

Title	Tender for 2.5 Gbps Internet connectivity Leased Line				
Work Description	Tender for 2.5 Gbps Internet connectivity Leased Line				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Tender Value in ₹	NA	Product Category	Miscellaneous Services	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	180	Period Of Work(Days)	30
Location	IIT Ropar	Pincode	140001	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	M Visvesvaraya Block
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	06-Jun-2024 05:00 PM	Bid Opening Date	27-Jun-2024 03:30 PM
Document Download / Sale Start Date	06-Jun-2024 05:00 PM	Document Download / Sale End Date	26-Jun-2024 03:00 PM
Clarification Start Date	06-Jun-2024 05:00 PM	Clarification End Date	20-Jun-2024 11:00 AM

Bid Submission Start Date		06-Jun-2024 05:00 PM		Bid Submission End Date		26-Jun-2024 03:00 PM	
Tender Documents							
NIT Document	S.No	Document Name		Description		Document Size (in KB)	
	1	Tendernotice_1.pdf		Tender for 2.5 Gbps Internet connectivity Leased Line		1914.33	
Work Item Documents	S.No	Document Type	Document Name	Description		Document Size (in KB)	
	1	Tender Documents	UPLOAD.pdf	Tender for 2.5 Gbps Internet connectivity Leased Line		1897.67	
	2	BOQ	BOQ_851713.xls	BOQ FOR QUOTING RATES		266.50	
Tender Inviting Authority							
Name		Assistant Registrar					
Address		Store and Purchase Section M Visvesvaraya Block Indian Institute of Technology Ropar Rupnagar 140001					



भारतीय प्रौद्योगिकी संस्थान रोपड़ INDIAN INSTITUTE OF TECHNOLOGY ROPAR

रूपनगर, पंजाब-140001/ Rupnagar, Punjab-140001
Ph. 01881-231285, 231283, e-mail: purchase@iitrpr.ac.in

File No. 1904-24/AD-IT/LL/PS/

Dated 06/06/2024

भारतीय प्रौद्योगिकी संस्थान रोपड़ निम्नलिखित मदों की खरीद की प्रक्रिया में है।

Indian Institute of Technology Ropar is in the process of purchasing following item(s) as per details as given as:-

मद का विवरण Details of the item	Tender for 2.5 Gbps Internet connectivity Leased Line (1:1 uncompressed and unshared with last mile on fiber) for Indian Institute of Technology Ropar-02 Nos
बयाना जमा करने के लिए जमा राशि Earnest Money Deposit to be submitted	Rs. 27,000/-
वितरणसमय-सारणी Delivery Schedule	As per Tender (Please refer Point no II of General T&C)

निविदा दस्तावेज केंद्रीय सार्वजनिक खरीद पोर्टल <http://eprocure.gov.in/eprocure/app> से डाउनलोड हो सकते हैं। ई-प्रोक्योरमेंट में पंजीकृत नहीं होने वाले इच्छु बोलीदाताओं को वेबसाइट <http://eprocure.gov.in/eprocure/app> के माध्यम से भाग लेने से पहले पंजीकरण करना चाहिए। पोर्टल नामांकन मुफ्त है बोलीदाताओं को सलाह दी जाती है 'आनलाइन बोली के निर्देश' पर दिए गए निर्देशों के माध्यम से जाने की सलाह दी जाए।

Tender Documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders who have not enrolled / registered in e-procurement should enroll / register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost. Bidders are advised to go through instructions provided at 'Instructions for online Bid Submission'.

निविदाकर्ता वेबसाइट पर निविदा दस्तावेज का उपयोग कर सकते हैं (एनआईसी साइट में खोज के लिए, कृपया निविदा खोज विकल्प और 'आईआईटी' टाइप करें। उसके बाद, सभी आईआईटी रोपड़ निविदाओं को देखने के लिए "गो" बटन पर क्लिक करें) उपयुक्त निविदा का चयन करें और उन्हें सभी प्रासंगिक सूचनाओं से भरें और वेबसाइट पर <http://eprocure.gov.in/eprocure/app> पूरा निविदा दस्तावेज अगले पृष्ठ में दिए गए कार्यक्रम के अनुसार आनलाइन जमा करें।

Tenderers can access tender documents on the website (For searching in the NIC site, kindly go to Tender Search option and type 'IIT'. Thereafter, Click on "GO" button to view all IIT Ropar tenders). Select the appropriate tender and fill them with all relevant information and submit the completed tender document online on the website <http://eprocure.gov.in/eprocure/app> as per the schedule given in the next page.

कोई मैनुअल बोली स्वीकार नहीं की जाएगी। सभी कोटेशन (दरसूची) (तकनीकी और वित्तीय दोनों को ई-प्रोक्योरमेंट पोर्टल में जमा करनी चाहिए)।

No manual bids will be accepted. All quotation (both Technical and Financial should be submitted in the E-procurement portal).

(कुलसचिव / Registrar)

SCHEDULE	
Name of Organization	Indian Institute of Technology Ropar
Tender Type (Open/Limited/EOI/Auction/Single/Global)	Open
Tender Category (Services/Goods/works)	Services
Type/Form of Contract (Work/Supply//Service/Buy/Empanelment)	Services
Product Category (Civil Works/Electrical Works/Fleet Management/ Computer Systems/Lab Equipment)	Services
Date of Issue/Publishing	06/06/2024 (17:00 Hrs)
Document Download/Sale Start Date	06/06/2024 (17:00 Hrs)
Document Download/Sale End Date	26/06/2024 (15:00 Hrs)
Last Date and Time for Uploading of Bids	26/06/2024 (15:00 Hrs)
Date and Time of Opening of Technical Bids	27/06/2024 (15:30 Hrs)
Tender Fee/EMD	Rs. ___NIL___/- (For Tender Fee) Rs. 27,000/- (For EMD)
	(To be paid through RTGS/NEFT. IIT Ropar Revenue Account Bank details are as under:
	Name of the Bank A/C : IIT Ropar Revenue Account
	SBI A/C No. : 37360100716
	Name of the Bank : State Bank of India
	IFSC Code : SBIN0013181
	MICR Code : 140002008
	(This is mandatory that UTR Number is provided in the on- line quotation/bid. (Kindly refer to the UTR Column of the Declaration Sheet at Annexure-II)
No. of Covers (1/2/3/4)	2
Bid Validity days (180/120/90/60/30)	180 days (From last date of opening of tender)
Address for Communication	Assistant Registrar, Store & Purchase, M. Visvesvaraya Building, Indian Institute of Technology Ropar, Rupnagar – 140001
Contact No.	01881-231283,85,89
Email Address	purchase@iitrpr.ac.in , ar.sp@iitrpr.ac.in

Registrar

आनलाइन बोली (बिड) के लिए निर्देश / Instructions for Online Bid Submission:

व्यय विभाग के निर्देशों के अनुसार, यह निविदा दस्तावेज केंद्रीय सार्वजनिक प्रापण पोर्टल

(यूआरएल: [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) पर प्रकाशित किया गया है। बोलीदाताओं को मान्य डिजिटल हस्ताक्षर प्रमाणपत्र का उपयोग करते हुए सीपीपी पोर्टल पर इलेक्ट्रॉनिक रूप से अपनी बोलियों की सॉफ्ट प्रतियां जमा करना आवश्यक है। सीपीपी पोर्टल पर पंजीकरण करने के लिए निविदाकर्ताओं की सहायता करने के लिए नीचे दिए गए निर्देशों तात्पर्य है, सीपीपी पोर्टल पर आवश्यकताओं के अनुसार अपनी बोलियां तैयार करें और अपनी बोलियां आनलाइन जमा करें।

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

अधिक जानकारी सीपीपी पोर्टल पर आनलाइन बोलियां जमा करने के लिए उपयोगी हो सकती है।

More information useful for submitting online bids on the CPP Portal may be obtained at:

<http://eprocure.gov.in/eprocure/app>

पंजीकरण / REGISTRATION

- 1) बोलीदाताओं को “नामांकन के लिए यहां क्लिक करें ” लिंक पर क्लिक करके सेंट्रल पब्लिक प्रोक्योरमेंट पोर्टल (यूआरएल: [:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) के ई-प्रोक्योरमेंट मॉड्यूल पर भर्ती करना आवश्यक है। सीपीपी पोर्टल पर नामांकन नि:शुल्क है।

Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.

- 2) नामांकन प्रक्रिया के भाग के रूप में, बोलीदाताओं को अपने खाते के लिए एक अद्वितीय उपयोगकर्ता नाम चुनना होगा और एक पासवर्ड प्रदान करना होगा।

As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

- 3) बोलीदाताओं को सलाह दी जाती है कि पंजीकरण प्रक्रिया के भाग के रूप में अपना वैध ईमेल पता और मोबाइल नंबर पंजीकृत करें। इनका उपयोग सीपीपी पोर्टल से किसी भी संचार के लिए किया जाएगा।

Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

- 4) नामांकन पर, बोलीदाताओं को सीसीए इंडिया द्वारा मान्यता प्राप्त किसी प्रमाणन प्राधिकरण द्वारा जारी किए गए अपने मान्य डिजिटल हस्ताक्षर प्रमाण पत्र (कक्षा द्वितीय या कक्षा III प्रमाण पत्र के साथ महत्वपूर्ण उपयोग पर हस्ताक्षर करने) की आवश्यकता होगी। (जैसे सीफी/टीसीएस/एनकोड/ई-मुद्रा आदि), इनके प्रोफाइल के साथ

Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.

- 5) केवल एक मान्य डीएससी एक बोलीदाता द्वारा पंजीकृत होना चाहिए। कृपया ध्यान दें कि निविदाकर्ता यह सुनिश्चित करने के लिए जिम्मेदार है कि वे अपने डीएससी को दूसरों को उधार नहीं देते हैं जिससे दुरुपयोग हो सकता है।

Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.

- 6) बोलीदाता फिर अपने यूजर आईडी / पासवर्ड और डीएससी/ईटीकेन के पासवर्ड को दर्ज करके सुरक्षित लॉग-इन के माध्यम से साइट पर लॉग आन करता है।

Bidder then logs in to the site through the secured log-in by entering their userID / password and the password of the DSC / eToken.

निविदा दस्तावेजों के लिए खोजना / **SEARCHING FOR TENDER DOCUMENTS/**

- 1) सीपीपी पोर्टल में निर्मित विभिन्न खोज विकल्प हैं, ताकि बोलीदाताओं को कई मापदंडों से सक्रिय निविदाएं खोज सकें। इन मापदंडों में निविदा आईडी, संगठन का नाम, स्थान, तिथि, मूल्य आदि शामिल हो सकते हैं। निविदाओं के लिए उन्नत खोज का एक विकल्प भी है, जिसमें बोलीदाता कई नामों को जोड़ सकते हैं जैसे संगठन का नाम, अनुबंध का स्थान, स्थान, सीपीपी पोर्टल पर प्रकाशित निविदा की खोज के लिए तारीख, अन्य कीवर्ड आदि।

There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.

- 2) बोलीदाताओं ने एक बार निविदाएं चुनी हैं जिसमें वे रुचि रखते हैं, उसका वे आवश्यक दस्तावेज / निविदा कार्यक्रम डाउनलोड कर सकते हैं। ये निविदाएं “मेरी निविदाएं” फोल्डर में ले जाई जा सकती हैं। इससे सीपीपी पोर्टल को बोलीदाताओं को एसएमएस / ई-मेल के माध्यम से सूचित किया जा सकता है, यदि निविदा दस्तावेज में कोई शुद्धि जारी की गई है।

Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

- 3) बोलीदाता को प्रत्येक निविदा को निर्दिष्ट अद्वितीय निविदा आईडी का नोट बनाना चाहिए, अगर वे हेल्पडेस्क से कोई स्पष्टीकरण / सहायता प्राप्त करना चाहते हैं।

The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

बोली की तैयारी / **PREPARATION OF BIDS**

- 1) बोलीदाता को अपनी बोलियां जमा करने से पहले निविदा दस्तावेज पर प्रकाशित किसी भी शुद्धि को ध्यान में रखना चाहिए। Bidder should take into account any corrigendum published on the tender document before submitting their bids.

- 2) कृपया बोली के भाग के रूप में जमा किए जाने वाले दस्तावेजों को समझन के लिए निविदा विज्ञापन और निविदा दस्तावेज ध्यान से देखें। कृपया उन अंकों की संख्या पर ध्यान दें जिन में बोली दस्तावेज जमा करना है, दस्तावेजों की संख्या- जिसमें प्रत्येक दस्तावेज के नाम और सामग्री शामिल हैं, जिन्हें प्रस्तुत करने की आवश्यकता है। इनमें से कोई भी विचलन बोली को अस्वीकार कर सकता है।

Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of

documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- 3) बोलीदाता, अग्रिम में, निविदा दस्तावेज/ अनुसूची में बताए अनुसार प्रस्तुत करने के लिए बोली दस्तावेज तैयार करना चाहिए और आम तौर पर, वे पीडीएफ/एक्सएलएस/आरएआर/डीडब्ल्यूएफ स्वरूपों में हो सकते हैं। बोली दस्तावेजों को 100 डीपीआई के साथ काले और सफेद विकल्प स्कैन किया जा सकता है।

Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.

- 4) मानक दस्तावेजों के एक ही सेट को अपलोड करने के लिए आवश्यक समय और प्रयास से बचने के लिए जो प्रत्येक बोली के भाग के रूप में जमा करने के लिए आवश्यक हैं, ऐसे मानक दस्तावेज अपलोड करने का प्रावधान (जैसे पैन कार्ड कॉपी, वार्षिक रिपोर्ट, लेखा परीक्षक प्रमाणपत्र आदि) बोलीदाताओं को प्रदान किया गया है। ऐसे दस्तावेजों को अपलोड करने के लिए बोलीकर्ता उनके लिए उपलब्ध “मेरा स्पेस” क्षेत्र उपयोग कर सकते हैं। बोली जमा करते समय ये दस्तावेज सीधे “मेरा स्पेस” क्षेत्र में जमा किए जा सकते हैं, और उन्हें बार-बार अपलोड करने की आवश्यकता नहीं है इससे बोली जमा प्रक्रिया के लिए आवश्यक समय में कमी आएगी।

To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

बोली जमा करना / SUBMISSION OF BIDS

- 1) बोलीदाता को बोली प्रस्तुति के लिए अच्छी तरह से साइट पर लॉग इन रना चाहिए ताकि वह समय पर बोली अपलोड कर सके अथवा फिर बोली प्रस्तुत करने के समय से पहले। अन्य मुद्दों के कारण किसी भी देरी के लिए बोलीदाता जिम्मेदार होगा।

Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

- 2) बोलीदाता को निविदा दस्तावेज में दर्शाए अनुसार एक-एक करके आवश्यक बोली दस्तावेजों को डिजिटल हस्ताक्षर और अपलोड करना होगा।

The bidder has to digitally sign the bid document and upload the required bid documents one by one as indicated in the tender document.

- 3) बोलीदाता को निविदा शुल्क/ ईएमडी को भुगतान के लिए “आन लाइन” के रूप में भुगतान विकल्प चुनना होगा और उपकरण का विवरण दर्ज करना होगा। जब भी, ईएमडी / निविदा शुल्क की मांग की जाती है, बोलीदाताओं को टेंडर शुल्क और ईएमडी अलग-अलग आरटीजीएस के माध्यम से आन लाइन पर भुगतान करने की आवश्यकता होती है।

Bidder has to select the payment option as “on-line” to pay the tender fee / EMD as applicable and enter details of the instrument. Whenever, an EMD / Tender fee is sought, bidders need to pay the tender fee and EMD separately on-line through RTGS.

- 4) एक मानक BoQ प्रारूप को सभी बोलीदाताओं द्वारा भरने के लिए निविदा दस्तावेज प्रदान किया गया है। बोलीदाताओं को इस बात का ध्यान रखना चाहिए कि उन्हें आवश्यक प्रारूप में अपनी वित्तीय बोली जमा करनी चाहिए और कोई अन्य प्रारूप स्वीकार्य नहीं है। बोलीकर्ताओं को BoQ फाइल को डाउनलोड करने, इसे खोलने और अपने संबंधित वित्तीय उद्धरण और अन्य विवरण (जैसे बोलीदाता का नाम) के साथ सफेद रंगीन (असुरक्षित) कोशिकाओं को पूरा करना आवश्यक है। कोई भी अन्य कक्ष नहीं बदला जाना चाहिए। एक बार विवरण पूरा हो जाने

पर, बोलीदाता को इसे सहेजना होगा और इसे आनलाइन जमा करना होगा, बिना फाइल नाम बदलें। यदि BoQ फाइल को बोलीदाता द्वारा संशोधित किया गया है, तो बोली को खारिज कर दिया जाएगा।

A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BoQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 5) सर्वर का समय (जो बोलीदाताओं के डैशबोर्ड पर प्रदर्शित होता है) बोलीदाताओं द्वारा बोलियों को खोलने के लिए समय सीमा को संदर्भित करने के लिए मानक समय के रूप में माना जाएगा। बोलीदाताओं को खोलना आदि। बोलीदाताओं को बोली प्रस्तुत करने के दौरान इस समय का पालन करना चाहिए।

The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

- 6) बोलीदाताओं द्वारा प्रस्तुत सभी दस्तावेज पीकेआई एन्क्रिप्शन तकनीकों का उपयोग करके एन्क्रिप्ट किया जाएगा जिससे डेटा की गोपनीयता सुनिश्चित हो सके। दर्ज किए गए डेटा को अनाधिकृत व्यक्तियों द्वारा बोली खोलने के समय तक नहीं देखा जा सकता है। बोलियों की गोपनीयता को सुरक्षित सॉकेट लेयर 128 बिट एन्क्रिप्शन तकनीक का उपयोग कर रखा जाता है। संवेदनशील क्षेत्रों का डेटा संग्रहण एन्क्रिप्शन किया जाता है।

All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.

- 7) अपलोड किए गए निविदा दस्तावेज केवल अधिकृत बोलीदाता द्वारा निविदा खोलने के बाद ही पठनीय हो सकते हैं।

The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 8) बोलियों के सफल और समय पर जमा होने पर, पोर्टल सभी प्रासंगिक विवरणों के साथ बोली संख्या, बोली जमा करने की तारीख और समय के साथ बोली सफलतापूर्वक जमा करने का संदेश एवं बोली सारांश प्रदर्शित करेगा।

Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

- 9) कृपया अनुपालन पत्रक की एक पीडीएफ फाइल में सभी प्रासंगिक दस्तावेजों के स्कैन किए गए पीडीएफ को जोड़ दें।

Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

बोलीदाताओं को सहायता / ASSISTANCE TO BIDDERS

- 1) निविदा दस्तावेज से संबंधित कोई भी प्रश्न और इसमें निहित नियमों और शर्तों को निविदा आमंत्रण प्राधिकरण को निविदा के लिए अथवा निविदा में वर्णित प्रासंगिक संपर्क व्यक्ति से संबोधित किया जाना चाहिए।

Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

- 2) आनलाइन बोली प्रस्तुत करने अथवा सामान्य में सीपीपी पोर्टल से संबंधित प्रश्नों की प्रक्रिया से संबंधित कोई भी प्रश्न 24x7सीपीपी पोर्टल हेल्पडेस्क पर निर्देशित किया जा सकता है। हेल्पडेस्क के लिए संपर्क संख्या 1800 233 7315 हैं।
Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

बोलीदाताओं के लिए सामान्य निर्देश / General Instructions to the Bidders

- 1) निविदाएं पोर्टल <http://eprocure.gov.in/eprocure/app> के माध्यम से आनलाइन प्राप्त होगी। तकनीकी बोलियों में, बोलीदाताओं को सभी दस्तावेजों को पीडीएफ प्रारूप में अपलोड करना होगा।

The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app> .In the Technical Bids, the bidders are required to upload all the documents in .pdf format.

- 2) कंपनी के नाम में स्मार्ट कार्ड/ई-टोकन के रूप में मान्य क्लास II/III डिजिटल हस्ताक्षर प्रमाणपत्र (डीएससी) के पंजीकरण के लिए एक शर्त है और <https://eprocure.gov.in/eprocure/app> के माध्यम से बोली प्रस्तुत करने की गतिविधियों में भाग ले सकते हैं। डिजिटल हस्ताक्षर प्रमाणपत्र पर अधिकृत प्रमाणित एजेंसियों से प्राप्त की जा सकती है, जिनमें से जानकारी “डीएससी के बारे में सूचना” लिंक के तहत वेब साइट <https://eprocure.gov.in/eprocure/app> पर उपलब्ध है।

Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link “Information about DSC”.

- 3) निविदाकर्ता को सलाह दी जाती है कि <https://eprocure.gov.in/eprocure/app> पर ई-प्रोक्योरमेंट के लिए सेंट्रल पब्लिक प्रोक्योरमेंट पोर्टल माध्यम से आनलाइन बोली के जमा करते समय निविदाकार हेतु निर्देशों में उपलब्ध निर्देशों का अनुगमन करें।
Tenderer are advised to follow the instructions provided in the ‘Instructions to the Tenderer the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.



भारतीय प्रौद्योगिकी संस्थान रोपड़
INDIAN INSTITUTE OF TECHNOLOGY ROPAR

रूपनगर, पंजाब-140001/ Rupnagar, Punjab-140001

Ph. 01881-231285, 231283, e-mail: purchase@iitrpr.ac.in

Technical Bid

1.	Name & Address of Registered Office of the Company/ Firm / Agency Telephone No. FAX No: EMail:	
2.	Name of proprietor / Director of Company/Firm/agency quoting this tender	
3.	Address of Operating/Branch Office near Ropar Contact Person: Telephone No. : FAX No.: EMail ID :	
4.	EMD (Tenders without EMD Declaration shall not be entertained) attached	_____
5.	Copy of the valid Category A ISP license from Govt. of India Attached.	Yes/No
6.	Copy of the DOT license to set up and operate International gateways Attached.	Yes/No
7.	Certificate of distribution of minimum 500 Mbps of International Internet bandwidth to its clients attached.	Yes/No
8.	The list of existing customers using Internet Bandwidth of 1Gbps or more along with feedback from at least two clients attached	Yes/No
9.	ISP should have their own/direct access to international gateway in India, for providing Internet bandwidth, which should be connected to international fiber systems only (not on satellite). Attach certificate thereof	Yes/No



भारतीय प्रौद्योगिकी संस्थान रोपड़
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10.	Service Tax Registration Number (Copy attached) PAN No. (Copy Attached) GST No. (Copy Attached)	
11.	The ISP should have a fully functional Customer Service Center in this region, which is operational 24 hours. (Attach Certificate).	Yes/No
12.	Liasioning (if required) with other firm(s) for obtaining point to point connectivity between ISP node and IIT Ropar shall be the responsibility of quoting firm.	Undertaking attached
13.	The requirement of Hardware and Software (Server, operating system etc.) from IIT Ropar to make this Internet connectivity operational.	
14.	Any Hardware and Software required to make the link between ISP & IIT Ropar shall be provided by the concerned bidder/Service Provider.(under taking attached)	Yes/No
15.	All the pages of the bid have been numbered. Page nos. of the documents uploaded has been mentioned wherever required. Every page has been signed and stamped by authorized signatory.	Yes/No

In case any of the documents listed above at Sr. no. 04 to 14 is not uploaded with the technical bid, the bid shall stand disqualified /rejected and no correspondence in this regard shall be entertained.

Signature of authorized person



भारतीय प्रौद्योगिकी संस्थान रोपड़
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Tender Document

Online Tenders are hereby invited on CPPP in two bid system on behalf of the Director, Indian Institute of Technology Ropar to provide internet lease line at Permanent Campus, Birla Farms, IIT Ropar as per details given below:

- 1) 2.5 Gbps Internet connectivity Leased Line (1:1 uncompressed and unshared with last mile on fiber) for Indian Institute of Technology Ropar for a period of one year extendable with mutual consent for a maximum period of 01 years -02 Nos.

Important Note: IIT Ropar is looking for two different Internet leased lines from two different Internet service providers to achieve diversity and redundancy of connectivity.

TERMS AND CONDITIONS

1) Eligibility Criteria:

- a) The ISP should have a valid Category 'A' ISP license from Govt. of India (Attach a copy of license).
- b) ISP must have DOT license to set up and operate International gateways. ISP must have distributed minimum 500 Mbps of International Internet bandwidth to its clients (Attach certificate).
- c) The list of existing academic/enterprise customer of Internet Bandwidth (1 Gbps or more) should be provided along with feedback.(Attach certificate).
- d) ISP should have their own/direct access to international gateway in India, for providing Internet bandwidth, which should be connected on to international fiber systems only (not on satellite).
- e) Bidder should submit valid documentary proof of Service Tax Registration Number as applicable and the details of income tax registration (PAN).
- f) The ISP should have a fully functional Customer Service Center in this region, which is operational 24 hours. (Attach Certificate).
- g) Deviations, if any from the eligibility criteria should be clearly indicated in the Technical Bid.
- h) Liaison with other firm(s) for obtaining point to point connectivity between ISP node and IIT Ropar shall be the responsibility of quoting firm.



भारतीय प्रौद्योगिकी संस्थान रोपड़
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-
- i) IIT Ropar reserves the right to accept or reject any bid or cancel the tender proceedings without assigning any reason whatsoever.
- j) Bids not adhering to the Technical and/or Commercial specifications as mentioned in this document will be out rightly rejected. The bidders must attach all documents including but not limited to technical specifications, commercial specifications and brochures etc as proof of compliance with technical and/or commercial specifications as mentioned in this document.
- k) For the bidders satisfying the Qualifying Criteria and Technical Specifications, the price comparisons shall be made separately for both Internet Bandwidth (1:1) Internet Bandwidth over the total cost of the project over a period of one year from the date on which the successful commissioning of the service to IIT Ropar. Bidders must note that financial bids of bidders who satisfy all the “Eligibility Conditions” as mentioned in this document will only be opened. The date of opening of financial bids will be intimated to all bidders whose bids satisfy all the “Eligibility Conditions” as mentioned in this document.
- l) The bidder must provide a discount in the price for the 2nd year if the contract is extended further and IIT Ropar reserves the right to either request for increase in the Bandwidth or reduction in the prices for the 2nd year as the case may be.

IIT Ropar reserves the right to verify/seek confirmation of all original documentary evidence submitted by bidder in support of above mentioned eligibility criterion. In case any information furnished by the bidder is found to be false/ incorrect at any stage, the bid shall be summarily rejected and no correspondence on the same shall be entertained.

2) Preparation of Bids

Bidder should avoid, as far as possible, corrections, overwriting, erasures or postscripts in the bid documents. In case however, any corrections, overwriting, erasures or postscripts have to be made in the bids, they should be supported by dated signatures of the same authorized person signing the bid documents. However, Bidder shall not be entitled to amend/ add/ delete/ correct the clauses mentioned in the entire tender document. The documents uploaded through eprocure portal (CPP Portal) will be treated final.

3) Two bid System:

The Two e-bid systems will be followed for this tender.

a): **e-Packet No. 1: "Technical e-Bid"**

b): **e-Packet No. 2: “Commercial e-Bid (BOQ.xls file only)”**



भारतीय प्रौद्योगिकी संस्थान रोपड़
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The documents pertaining to Technical Bid and Commercial Bid must be uploaded electronically through <https://www.eprocure.gov.in/eprocure/app> as follows:-

➤ **e-Packet No. 1: "Technical e-Bid":-**

The Bidder must upload the copies of pdf documents through e-Packet – 1, as listed above in the eligibility criteria.

Note: IIT ROPAR reserves the right to reject the bid if any of the above listed document/s is not submitted.

➤ **e-Packet No. 2: “Commercial e-Bid “ shall contain: (BOQ.xls file only)**

Duly filled Commercial Bids as per format given in **Annexure-A**, complete in all respects with name, designation, email id and contact no. **(In the space provided in the BOQ format)**

4) Last Date of submission/ uploading:-

The on-line bids, complete in all respect should be uploaded through www.eprocure.gov.in/eprocure/app on or before the date given in tender schedule. The bidders are advised to upload the documents at least one day before the last date for uploading of documents, in order to avoid the possibilities of any last minute surprises/uncertainties. IIT Ropar does not take any responsibility towards technical snags pertaining to CPP Portal and/or connectivity issues.

5) Opening of Technical e-bids:-

The Technical e-bids will be opened - online on the date given in tender schedule, through www.eprocure.gov.in/eprocure/app portal.

Note: Please do not put "Commercial Bid" (prices offered) in the technical bid documents e-packet. If the price offered is submitted / leaked with technical bid, the tender will be rejected at the sole discretion of IIT Ropar.

6) Opening of commercial e-bids:-

Commercial e-bids of the qualified bidders only will be opened. The decision of IIT Ropar's bid evaluation committee in this regard will be final and binding on bidders. IIT Ropar bid evaluation committee will be authorised to take appropriate decision on minor deviations, if any.

7) Earnest Money Deposit (EMD) :-

1.1. EMD to be paid through RTGS/NEFT into IIT Ropar Revenue Account Bank details are as mentioned in the schedule. The Technical Bid without EMD would be considered as UNRESPONSIVE and will not be accepted. The EMD will be



भारतीय प्रौद्योगिकी संस्थान रोपड़ INDIAN INSTITUTE OF TECHNOLOGY ROPAR

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refunded without any interest to the unsuccessful bidders after the award of contract. In case of successful Tenderer, it will be retained till the successful and complete installation of the equipment/ completion of work.

- 1.2. The successful Bidder, on award of contract / order, must send the contract/ order acceptance in writing, within 10 days of award of contract/ order, failing which IIT ROPAR reserves the right to take action against bidder and cancel the order.
- 1.3. The suitable action may taken against the successful bidder:
 - If the Bidder withdraws the bid during the period of bid validity specified in the tender.
 - If the Bidder fails to furnish the acceptance in writing, within 10 days of award of contract/ order.

8) Period of validity of bids:-

- Bids shall be valid for minimum 180 days from the date of submission. A bid valid for a shorter period shall stand rejected.
- IIT Ropar may ask for the Bidder's consent to extend the period of validity. Such request and the response shall be made in writing only. A bidder agreeing to the request for extension will not be permitted to modify his bid.

9) Submission of Bids- Online:-

The Bid documents shall be neatly arranged and all pages should be numbered. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the bid. **The conditional bid will be summarily rejected.** Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by Bidder's signature.

10) General Terms & Conditions:-

I. Period of Internet Connectivity Service Contract:

The contract shall remain valid for a period of one year. The contract may be renewed by the IIT Ropar on satisfactory performance on mutually agreed terms and conditions for a further period of one year at a time.

II. Delivery Period & Installation:

The delivery period of the said tasks/services must be within 4 weeks from the date of the award letter. Furthermore, the link must be fully operational within 5 weeks from the date of the award letter. No extensions will be granted under any circumstances. In case the bidder fails to deliver the internet services within the stipulated timeframe, IIT Ropar reserves the right to cancel the tender and blacklist the bidder. The supply shall actually be deemed to have been completed on the actual date of installation.



भारतीय प्रौद्योगिकी संस्थान रोपड़ INDIAN INSTITUTE OF TECHNOLOGY ROPAR

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III. Service Maintenance:

- The service provider will be responsible for the comprehensive maintenance for the entire period of contract. The contract will start from the date of acceptance of installation and testing of complete connectivity by the IT Team of IIT Ropar.
- The service provider will do preventive maintenance once a quarter for upkeep of the Systems running. This schedule will have to be strictly adhered.
- 99.5% Uptime shall be calculated as $(\text{Total Time} - \text{Down Time}) \times 100 / \text{Total Time}$. Deduction in payment will be made for downtime from the quarterly bills raised by the ISP.
- The response time for attending the faults will be four hours (maximum) after they are reported to the Service provider. The Service provider will rectify the faults within 24 hours failing which the service provider will arrange temporary replacements. The services shall be provided 24 hours X 7 days a week. The contact person at IIT Ropar should receive an email and SMS whenever the link goes down.

IV. Responsibilities Under the contract:

The ISP would be responsible for the following:

- To provide 2.5Gbps Internet connectivity (Leased Line) at IIT Ropar, Internet Router Port at ISP Gateway for required Bandwidth and minimum 16 IP addresses including Reverse Lookups configured at these IP's.
- Installation, commissioning, configuration of the link and hardware (Mux, Modems and Router etc).
- Bidders must be responsible for provisioning end-to-end solution (terminate at router-Cisco-ASR 1001-x-k9)
- The ISP must support BGP peering using the client's Autonomous System Number (ASN). The ISP shall configure BGP in accordance with the client's routing policies and requirements. All BGP sessions must be secured and encrypted where applicable.
- The ISP agrees to route the IIT Ropar own IP address pool through the client's ASN. Route filtering must be applied to ensure only authorized prefixes are advertised and accepted.
- The ISP must meet agreed SLAs for uptime, latency, and packet loss, ensuring no degradation of service due to the use of the client's ASN and IP pool. Redundancy and failover mechanisms must be in place to support the client's IP pool and ASN.
- Implementation of RPKI for route validation is required to enhance BGP security. The ISP commits to following best practices for BGP security and routing.
- The ISP will provide access to monitoring tools for the client to view routing status and performance metrics. Regular performance and incident reports must be provided to the client.
- Bidders must provide the escalation procedure and matrix for customer complaints (official email ID and phone number).



भारतीय प्रौद्योगिकी संस्थान रोपड़
INDIAN INSTITUTE OF TECHNOLOGY ROPAR

रूपनगर, पंजाब-140001/ Rupnagar, Punjab-140001
Ph. 01881-231285, 231283, e-mail: purchase@iitrpr.ac.in

-
- Maintenance support service (24 hours and 7 days a week) for Bandwidth and equipment.
- 11) ISP will be required to sign Service Level Agreement having the following:-
- **Bandwidth:** 2.5Gbps Internet bandwidth at all the time.
 - **Packet Losses:** Less than 1 % (Average over 1000 ping) at any given point of time to any part of globe.
 - **Latency:** from IIT Ropar US region < 150 ms, EU region < 100ms, Asia < 50ms
 - **24x7 Support:** The ISP will provide round-the-clock support for all service-related issues, accessible via phone, email and helpdesk. Helpdesk login credentials to be shared with the STO, IIT Ropar at the time of commissioning
 - **Resolution Time:** The ISP commits to resolving any reported issues within a timeframe of 4 hours from the time the issue was reported.
 - **Total Uptime:** The ISP guarantees a total service uptime of 99.5% over any given month, ensuring reliable and continuous internet connectivity for Customers/IIT Ropar. Fines and Penalties
 - **Issue Resolution Penalty:** In cases where the ISP fails to resolve reported issues within the specified 4 hour timeframe, a fine of INR 500 per hour will be levied for each hour beyond the agreed resolution time.
 - **Calculation of Fines:** Fines will be calculated starting immediately after the lapse of the initial 4-hour resolution period and will continue to accrue until the issue has been resolved.
 - **Reporting and Review: Performance Reporting:** The ISP will submit detailed quarterly MRTG (Multi Router Traffic Grapher) reports to IIT Ropar. These reports will provide insights into the service performance, including uptime, speed, and other relevant metrics.
 - **Internet Speed Verification Criteria:** To ensure compliance with our required standards for internet connectivity speed and reliability, the following verification procedure will be followed:
 - **Download Speed Test:** The service provider's internet connection download speed will be assessed through a practical speed test. This involves downloading a files with a size of 100 GB to two separate computing devices simultaneously. The specified file must be successfully downloaded on each device within a stipulated duration of seventeen minutes (17 minutes).
 - **Upload Speed Test:** The service provider's internet connection upload speed will be assessed through a practical speed test. This involves uploading a file with a size of 100 GB to Google Drive from two separate computing devices simultaneously. The specified file must be successfully uploaded to each drive within a stipulated duration



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of twenty minutes (20 minutes).

- **Verification and Compliance:** The service provider is required to provide comprehensive reports of the speed tests, encompassing timestamps and achieved speeds. Non-compliance with the upload and download benchmarks at any given time will be classified as a service outage, incurring penalties in accordance with established standards.

In case the above parameters going out of specifications, IIT Ropar will be compensated adequately in respect of the extended time for the loss of hours in service. Also, if services are not found satisfactory, IIT Ropar reserves the right to cancel the contract with one month notice.

12) SUBLETTING OF WORK:

The Contractor shall not assign or sublet the work or any part of it to any other person or party.

13) Termination of the Contract:

- (i) The Contract can be terminated by either party, i.e., IIT ROPAR or the Bidder, after giving three months' advance notice to the other party extendable by mutual agreement till alternate arrangements are made.
- (ii) However, IIT ROPAR reserves the right to terminate the contract without giving any notice in case the Bidder commits breach of any of the terms of the contract/ provides poor quality of services. IIT ROPAR's decision that a breach has occurred/ there is poor quality of services will be final and shall be accepted without demur by the Contractor.
- (iii) In case of breach of any of terms and conditions, nothing will be payable by IIT ROPAR in that case and the EMD & Performance security deposit shall be forfeited. Besides, the Contractor will also be debarred/ blacklisted from participating in the future tendering process of the University.

14) SERVICE HELP DESK: The Contractor should have:

- (i) Web based call logging for complaint bookings.
- (ii) Escalation matrix, patterns & methodology should be given to IT Services Division of IIT ROPAR.
- (iii) Status tracking system: The Contractor must provide link status, uptime, downtime, capacity utilization and other parameters through a web portal or any licensed application to IIT ROPAR on real time basis.



भारतीय प्रौद्योगिकी संस्थान रोपड़
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(iv) It will be the responsibility of the Contractor to submit a monthly status report to STO (IT), IIT ROPAR, with details of downtime for the complete month, which will be considered for calculation of the subsequent quarterly payment.

15) Other Terms & Conditions:-

- a. The rates to be quoted in the enclosed format of price bid only.
- b. The bidder should clearly indicate the different components of the total charges recurring (annual) and nonrecurring (one time) for bandwidth and equipment supplied along with mode of payment i.e. quarterly / half yearly / annual or one time (if any).
- c. The bidder would ensure that the local loop provisioning does not violate regulations as laid by Government of India/TRAI in respect of such links/networks. Bidder will be responsible for making all the payments towards the local loop charges/rentals/WPC charges etc.
- d. Bidders not complying with above conditions or not providing complete information as described shall stand disqualified.
- e. The IIT Ropar reserves the right to carry out the capability assessment of the bidder and the institute's decision shall be final in this regard.

At any time prior to the deadline of submission of bid, the Institute for any reason, whether at its own initiative or in response of a clarification requested by a prospective tenderer, modify the tender by amendment and it will be published on the website.

- ISP must clearly state in technical bid that financial bid contains all components viz. recurring, nonrecurring, bandwidth charges etc. as mentioned above.
- Quoting firms must put page number on every page of the bid. It is also required that page nos. of the documents attached should be mentioned against each item of the main bid. Every bid document should be signed and stamped by authorized signatory.

Taxes: The percentage of Tax must be quoted in clear terms separately. If the taxes are not mentioned separately, it will be presumed that the rates quoted are inclusive of taxes.

Delivery: Preferably immediate. In case there is any specific schedule of delivery on the part of service provider that should be clearly mentioned.

16) Jurisdiction: The Courts of Ropar alone will have the jurisdiction to try any matter, dispute or difference between the parties arising out of this tender/contract. It is specifically agreed that no Court outside and other than Ropar court shall have jurisdiction in the matter.

(Registrar)



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Annexure "A"

COMMERCIAL BID

(Price bid should be uploaded in given BOQ XXXX.xls format online and not in the technical bid failing which your bid shall stand rejected. However, the price bid is as follows for your reference.)

The Registrar,
IIT Ropar,
Nangal Road, Rupnagar

<div> Validate Print Help View BoQ </div>									
Tender Inviting Authority: Indian Institute of Technology Ropar									
Name of Work: Tender for 2.5 Gbps Internet connectivity Leased Line (1:1 uncompressed and unshared with last mile on fiber) for Indian Institute of Technology Ropar-02 Nos									
Contract No: 1904-24/AD-IT/LL/PS									
Name of the Bidder/ Bidding Firm / Company :									
<p align="center">PRICE SCHEDULE (DOMESTIC TENDERS - RATES ARE TO GIVEN IN RUPEES (INR) ONLY)</p> <p>(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)</p>									
NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	NUMBER #	NUMBER #	NUMBER #	TEXT #
SL No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P for 2 Gbps	GST Amount in INR Rs. P	TOTAL AMOUNT Without Taxes col (13) = (4) x (7) in Rs. P	TOTAL AMOUNT With Taxes col (14) = sum (8) to (13) in Rs. P	TOTAL AMOUNT In Words	
1	2	4	5	7	9	13	14	15	
1	Main Items :								
1.01	Bandwidth charges/or Annual Port Charges Internet Bandwidth (1:1 uncompressed and unshared) from IIT Ropar to International Internet gateway of ISP with last mile on fiber	1.00	Nos			0.00	0.00	INR Zero Only	
1.02	Local Loop charges a) One time installation & Configuration charges b) Annual rentals (Recurring charges) c) Any other charges (To be specified)	1.00	Nos			0.00	0.00	INR Zero Only	
2	Discount for 2nd year	1.00	Nos			0.00	0.00	INR Zero Only	
Total in Figures						0.00	0.00	INR Zero Only	
Quoted Rate in Words						INR Zero Only			

Signature with Stamp

Mode of payment: Bandwidth charges are payable quarterly. For this, the ISP will raise the bills at least 15 days in advance before the start of the next quarter.



भारतीय प्रौद्योगिकी संस्थान रोपड़
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Annexure “B”

COVERING LETTER

Dated:

To

The Registrar,
Indian Institute of Technology Ropar
140001

Subject: Submission of bid for 2.5 Gbps Internet connectivity Leased Line of IIT Ropar

Dear Sir,

We, the undersigned, offer to 2.5 Gbps Internet connectivity Leased Line-02 Nos., in response to your Tender No ._____. We are hereby submitting our proposal for same, which includes Technical bid and the Financial Bid through www.eprocure.gov.in portal.

We hereby declare that all the information and statements made in this bid are true and we accept that any misinterpretation contained in it, may lead to our disqualification.

We hereby certify that my/ our firm has not been disqualified and / or blacklisted by any Office/ Department/ Undertaking of the State Government / Central Govt. of India, PSU/ Autonomous Body of Government of India, as on the date/time of submission of this bid.

We agree to abide by all the terms and conditions of the tender document, including corrigendum. We would hold the terms of our bid valid for 180 days as stipulated in the tender document.

We understand you are not bound to accept any Proposal you receive.

The undersigned is authorized to sign this bid document. The authority letter to this effect is enclosed.

Yours sincerely,

Authorized Signatory:
Name and Title of Signatory:
e-mail:
Mobile No:



भारतीय प्रौद्योगिकी संस्थान रोपड़
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Annexure “C”

AUTHORITY LETTER

Dated:

To

The Registrar,
Indian Institute of Technology Ropar
140001

Subject: Authority Letter

Reference: Tender No _____

Dear Sir,

We, M/s _____ (Name of the bidder) having registered office at _____
(address of the bidder) herewith submit our bid against the said tender document.

Mr./Ms. _____ (Name and designation of the signatory), whose signature is appended
below, is authorized to sign and submit the bid documents on our behalf against said tender.

Specimen Signature:

The undersigned is authorized to issue such authorization on behalf of us.

For M/s _____ (Name of the bidder)

Signature and company seal

Name

Designation

Email

ANNEXURE- "D"

FORMAT FOR NON BLACKLISTING OF SUPPLIER

I/ We _____Manufacturer/partner/Authorized Distributor/Agent (strike out which is not applicable) of (Supplier) _____do hereby declare and solemnly affirm that the individual/firm/company is not black-listed by the Union/State Government/Autonomous body.

Deponent
Address _____

I/ We hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed.

Deponent
Dated: _____

(Note: To be furnished on non-judicial stamp paper duly attested by the Oath Commissioner.)

ANNEXURE -"E"

ON THE COMPANY/FIRM LETTER HEAD

To,
The Registrar,
Indian Institute of Technology Ropar,
Punjab-140001

SUBJECT: Submission of RTGS/NEFT details

Sir,

As per your instructions, the detail of RTGS/NEFT in respect of M/s_____ is as follows:

BENEFICIARY NAME :-	
BANK NAME:-	
BRANCH NAME:-	
BRANCH CODE:-	
BANK ADDRESS:-	
TYPE OF A/C:-	
BANK A/C.NO.:-	
IFS CODE:-	
MICR NO:-	
PAN OF BENEFICIARY:-	
SERVICE TAX NO.:-	
TIN NO.:-	
NAME OF CONTACT PERSON:-	
TELEPHONE/MOBILE NO.:-	
EMAIL ID:-	

Certified that above mentioned details are true and correct.

For M/s_____

(Authorised signatory)

FOR BANK USE ONLY

Verified the above mentioned detail and signature as per the records maintained by_____
(bank name).

Signature (with bank seal)

Code_____

<On Organization Letter Head>

ANNEXURE-"F"
(For Goods/ Services

Contracts)
<CERTIFICATE>

Tender No. :-

Date:-

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and hereby certify that this bidder is not from such a country.

OR (whichever is applicable)

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and hereby certify that this bidder is from _____(Name of Country) and has been registered with the Competent Authority. I also certify that this bidder fulfills all the requirements in this regard and is eligible to be considered.

(Copy/ evidence of valid registration by the Competent Authority is to be attached)

Signature of Bidder/ Agent
Name: _____
Designation: _____
Organization Name: _____
Contact No. : _____

<On Organization Letter Head>

ANNEXURE-"G"
(For Works Contracts, including Turnkey contracts)

<CERTIFICATE>

Tender No. :-

Date:-

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries and hereby certify that this bidder is not from such a country and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority.

OR (whichever is applicable)

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries and hereby certify that this bidder is from _____ (Name of Country) and has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I also certify that this bidder fulfills all the requirements in this regard and is eligible to be considered.

(Copy/ evidence of valid registration by the Competent Authority is to be attached)

Signature of Bidder/ Agent

Name: _____

Designation: _____

Organization Name: _____

Contact No. : _____

ANNEXURE-"H"

DECLARATION OF LOCAL CONTENT

(To be given on Company Letter Head – For tender value below Rs.10 Crores)

(To be given by Statutory Auditor/ Cost Auditor/ Cost Accountant/ CA for tender value above Rs.10 Crores)

**To,
The Registrar,
Indian Institute of Technology Ropar,
Rupnagar, Punjab - 140001**

Subject: - Declaration of Local Content

Tender Reference No:

Name of Tender/ Work:

1. We hereby declare that items offered has _____ % local content (DPIIT OM No. P-45021/2/2017-PP (BE-II) dated 16.09.2020) & (DPIIT OM No. P-45021/102/2019-BE-II-Part(1) (E-50310) dated 04.03.2021)

2. Class of Supplier:

☐

Class - I

☐

Class - II

“Local Content” means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

The bidders cannot claim services such as transportation, insurance, installation, commissioning, training and after sales service support like AMC/CMC etc as local value addition.

“*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.”

Yours faithfully,

(Signature of the bidder, with Official Seal)

ANNEXURE-"I"

<TO BE PROVIDED BY OEM ON LETTERHEAD>

DECLARATION OF COUNTRY OF ORIGIN

(To be given on Company Letter Head – For tender value below Rs.10 Crores)

(To be given by Statutory Auditor/ Cost Auditor/ Cost Accountant/ CA for tender value above Rs.10 Crores)

**To,
The Registrar,
Indian Institute of Technology Ropar,
Rupnagar, Punjab - 140001**

Subject: - Declaration of Country of Origin

Tender Reference No:

Name of Tender/ Work:

1. Country of Origin of Goods being offered: _____ (OM No. 6/18/2019-PPD dated 23.07.2020)

“*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.”

Yours faithfully,

(Signature of the bidder, with Official Seal)