



**NOTICE INVITING QUOTATION**

The Executive Engineer, IIT Ropar for and on behalf of the Director, IIT Ropar invites percentage rate quotation in the attached format from the bonafide agencies and eligible registered contractors of CPWD/ PWD B&R/ MES/ PUUDA/Railway/BSNL, other registered contractors Central/State Government and organizations of appropriate class for the following work at permanent campus of IIT Ropar.

S. No.	Name of Work	Estimated Cost (in Rs.)	Time Period
1	Providing and fixing Curtain Rods in Staff Residential Quarters in Permanent Campus of IIT Ropar.	1,51,950	20 Days

**1. ELIGIBILITY CRITERIA:-**

i. Contractor who fulfill the following requirements shall be eligible to apply:-

a) Should have satisfactory completed the works as mentioned below during the last seven years ending the last day of submission of application.

3 (three) Similar Works\* each of value not less than 40% of the estimated cost put to quotation.  
OR

2(two) Similar Works\* each of value not less than 60% of the estimated cost put to quotation.  
OR

1(one) Similar Works\* of value not less than 80% of the estimated cost put to quotation.

**\*Similar Works** means "Civil interior Works"

b) Enlistment contractors of appropriate class in Central & State Government and Organization.  
c) Joint Ventures are not accepted.

ii. Documents to be submitted with the Quotation:

- Enlistment order of the contractor/ Registration of firm.
- Required experience/ completion certificate of works.
- GST Registration.
- Signature on all pages.
- PAN registration with Income Tax Department.
- Price quoted in the Prescribed Format "A". Signed and stamped.
- Signature & stamp.

Envelope of sealed quotation to mention of Name of work, date & time of opening of quotation.


- The sample can be seen in the office of Executive Engineer on between 01-03-2019 to 06-03-2019 (from 9:30 am to 5:00 pm on working days.)
- The Quotation shall be submitted in quotation box placed in the office of the Deputy Registrar (S&P), Utility Block, IIT Ropar Birla Farms, Permanent Campus, Rupnagar - 140001 on or before 07.03.2019 upto 3:00 PM & shall be opened on the same day at 3:30 PM in the presence of contractors or their representatives, who may like to present.

4. The quotations received through E-mail shall not be entertained.
5. Prices should be quoted in the prescribed Format "A". No advance payment will be made to the agency.
6. Conditional quotation shall be rejected.
7. Duration of work shall be 20 days from the issue of work order.
8. The quotation shall be valid for 30 days.
9. The rate quoted shall be inclusive of all taxes including Goods and Services Taxes (GST).
10. Nothing extra will be paid to the agency by the Institute.
11. The work can be terminated at any time without giving any reason and notice.
12. Debarred agency/ or individual shall not to participate in the Quotation process.
13. Quotationers may inspect the site of execution of work before submission of quotation to understand the scope of work in all respects.
14. The quantities of items in schedule are tentative which may increase or decrease depending upon site conditions.
15. Security deposit @ 2.5% of value of work done shall be deducted and released after satisfactory completion of defect liability period of three months from the date of completion of work.
16. Penalty @ 1.5% per day upto a maximum of 10% of the tendered value shall be imposed for delay in work beyond stipulated date of completion.
17. The Director, IIT Ropar reserves the right to cancel any or all the quotations without assigning any reason.
18. Enclosure : Format "A".
19. **Arbitration:** In the unfortunate situation if any all disputes, disagreement and controversies arising in any manner, which cannot be settled by mutual agreement between the two parties, shall be resolved through arbitration. The number of arbitrators shall be ONE, shall be appointed by Director, IIT Ropar. The decision of sole arbitrator shall be final and binding to both the parties. All provisions of Arbitration and Conciliation Act 1996 (with amendments) shall apply and the legal place of arbitration shall be Rupnagar, Punjab. The language of arbitration proceedings shall be English. The Court which have jurisdiction in the matter is District Court, Rupnagar, Punjab.

  
Executive Engineer  
IIT Ropar

**Copy to:-**

- (1) Registrar, IIT Ropar.
- (2) Deputy Registrar (Accounts) to make provision of Rs. 1,51,950/- in relevant budget head.
- (3) Computer Centre, for uploading please.
- (4) Coordinator, Quotation Opening Committee.

  
Executive Engineer  
IIT Ropar



**Format "A"**

<b>Name of Work</b>	Curtain Rods work in Staff Residential Quarters in Permanent Campus IIT Ropar					
Estimated Cost (In rupees)				Rs. 151950/-		
<b>Proforma for Quoting the rates</b>						
<b>Sr. No.</b>	<b>Name of component</b>	<b>Estimated Cost (in Rupees)</b>	<b>Percentage ABOVE or BELOW the estimated cost</b>	<b>Percentage (%) in Figures</b>	<b>Percentage(%) in Words</b>	<b>Total Cost (In Rupees)</b>
1	Providing and fixing 202 grade stainless steel curtain rods of 25 mm diameter (18 gauge thickness) along with stainless steel brackets (Heavy quality) for holding SS curtain rod with stainless steel finials on both sides including drilling holes, nylon sleeves, screws, tools and tackles, labour, transportation, taxes all complete as directed by Engineer- in-Charge over doors, windows, opening in residential staff quarters of Permanent Campus of IIT Ropar. The detils for one house is giving as follows : SS Pipe 43 ft (for total 4 Windows: 106" *2, 68" * 2; for total 4 doors : Room door 42" * 2, Kitchen door 42" * 1, Main door 42" *1) SS bracket 10 numbers, SS wall to wall 02 numbers, finials 10 numbers with screws and nylon sleeves. Accordingly can be worked out for 56 staff residential quarters.	151950				
<b>Total Cost</b>						



Format "B"					
Schedule of Work					
Curtain Rods work in Staff Residential Quarters in Permanent Campus IIT Ropar					
S. No.	Description of Work	Unit	Quantity	Rate (in Rs)	Amount (in Rs)
1	Providing and fixing 202 grade stainless steel curtain rods of 25 mm diameter (18 gauge thickness) along with stainless steel brackets (Heavy quality) for holding SS curtain rod with stainless steel finials on both sides including drilling holes, nylon sleeves, screws, tools and tackles, labour, transportation, taxes all complete as directed by Engineer- in-Charge over doors, windows, opening in residential staff quarters of Permanent Campus of IIT Ropar. The detils for one house is giving as follows : SS Pipe 43 ft (for total 4 Windows: 106" *2, 68" * 2; for total 4 doors : Room door 42" * 2, Kitchen door 42" * 1, Main door 42" *1) SS bracket 10 numbers, SS wall to wall 02 numbers, finials 10 numbers with screws and nylon sleeves. Accordingly can be worked out for 56 staff residential quarters.	Each	56	2713.4	151950
Total Amount					151950

