



भारतीय प्रौद्योगिकी संस्थान रोपड़
INDIAN INSTITUTE OF TECHNOLOGY ROPAR

नंगल रोड, रूपनगर, पंजाब-140001/Nangal Road, Rupnagar, Punjab-140001
Ph., e-mail: purchase@iitrpr.ac.in

No.1340-19/IITRPR/PS/

05.04.2019

NOTICE INVITING QUOTATION

Sealed tenders are invited for the Removal of Wastage and Garbage for Transit Campus-I, Nangal Road and Permanent Campus, Birla Farm, Rupnagar. Please send your offer superscribing: (i) “Tender for Removal of wastage and Garbage” (ii) Reference no. of this letter and (iii) Date of opening of Quotations on cover of the envelope.

a) Last date of receipt of tenders:	25.04.2019 upto 03.00 PM.
b) Date of Opening of tenders:	25.04.2019 at 03.30 PM.

Offers addressed to the “Registrar, IIT Ropar” and valid for 90 days should reach the Deputy Registrar Office, Utility Block, Indian Institute of Technology Ropar, Birla Farms, Permanent Campus, Rupnagar-140001 on or before the last date and time mentioned above. The tenders will be opened in the Conference Room of IIT Ropar as per the above schedule in the presence of bidders, whosoever may wish to be present.

Scope of Work:-

A)

S. No.	Description
01.	Removal and disposal of wastage and Garbage from the entire Transit Campus-I and Permanent Campus.
02.	Dustbins for disposal of wastage and garbage will be provided by IIT Ropar. The bidder has to provide the polythene bag in all dustbins and no dustbin will be left without polythene bag. On completion of contract the vendor will return all the dustbins in usable condition to IIT Ropar.
03.	Cleaning of dust bins placed in campuses, placing of proper sign boards and reporting of the same to the representative of IIT Ropar
04.	Loading of garbage from dust bins to trolley with labour on daily basis without any break
05.	Carrying the garbage out of IIT Ropar Campuses and its disposal at an environmentally safe place

B) The bidder has to give rates for all buildings of transit campus and all the existing buildings of permanent campus and up-coming buildings as mentioned below:

- a. Transit Campus
- b. Permanent Campus
 - i. Ramanujan Block

- ii. J C Bose Block
- iii. Satish Dhawan Block
- iv. Lecture Hall Complex
- v. Utility Block
- vi. Boys Hostel Wing A, B and C
- vii. Girls Hostel
- viii. Mess/Dining Hall Complex
- ix. Faculty/Staff Flats Block A, B, C

Up-coming Buildings

- i. Boys Hostel Wing D
- ii. Chemistry Building
- iii. Administrative Building
- iv. Faculty/staff Flats Block D, E
- v. Staff Flats Block A and B

Terms & Conditions:

1. The contract shall be initially for a period of two years extendable upto further two years, subject to satisfactory performance of services and compliance of all Terms & Conditions of agreement.
2. Garbage is to be collected everyday from all the designated points without any break. In the event of failure to carry the garbage in terms of non- lifting or partial lifting on any day, the institute will be free to make its arrangement for that day besides deducting a penalty of Rs. 5,000.00 per day for this lapse.
3. Disposal of garbage at safe place should be ensured in compliance with the environmental rules of District Administration and the Department of Public Health as the case may be. Any litigation/ complaint arising out of this will have to be attended by the contractor and contractor will be personally liable for any lapse on this account.
4. Collection of garbage etc. will have to be carried without disturbance to the normal functioning of the institute.
5. The contractor will also ensure that no bad smell remains around dust bins etc. Accordingly cleaning of dust bin with suitable cleaning materials on weekly basis shall be carried.
6. Any staff deputed for this activity shall register their name and other details at the main gate security point on regular basis and ensure that no valuables from the campus is lifted without proper authorization.
7. The contractor will keep a register of garbage collection, make the entries on daily basis with respect to the names of persons entering the campus along with vehicle/trolley number and get the signature of the Security Officer on daily basis for satisfactory lifting of garbage from the campus.

8. Payments will be released on monthly basis on submission of proper bills along with the copy of pages of the register mentioned at Sl. No. 6 above for the respective month.
9. The payment will be made to you as per operational buildings.
10. Release of payments is subject to deduction of tax at source as per the Income Tax Act provisions. Accordingly, the contractor shall submit copy of PAN Number issued by the competent authority.
11. The contractor will be individually and jointly with his representatives/staff responsible for proper conduct of personnel deputed for garbage collection.
12. IIT campus being a reputed one, appropriate standard shall be maintained by the staff deputed by the contractor.
13. The contractor shall be responsible for following all concerned rules & regulations including labour laws and payment of wages etc at his level. Institute is not responsible for it.
14. Staff engaged by the contractor shall not have any right for any kind of employment against any post in the IIT Ropar.
15. Cleaning materials/equipments for the clean of dustbins are to be supplied to the staff by the contractor.
16. The contract is liable to be terminated as and when felt necessary by the IIT Ropar by giving 30 days notice to the contractor.
17. The contractor should regularly supervise the works to ensure the cleanliness.
18. The contractor shall execute an undertaking to this effect in favour of the institute in acceptance of the terms & conditions mentioned in work order.
19. On acceptance of the above stated work order the contractor shall remit the security deposit equivalent to 10% of annual value of the contract in the term of demand draft in favour of "The Registrar, Indian Institute of Technology, Ropar" or in the form of a bank guarantee issued by a nationalized bank which will be valid for period of contract plus three months.
20. A penalty of 1% of the monthly value of contract shall imposed for non-commencement of the work within stipulated period after the issue of allotment letter for every weak or part thereof for the delay in the commencement of the contract.
21. The price to be quoted as per Annexure "A".
22. Arbitration
 - a. In the event of any dispute arising between Indian Institute of Technology Ropar and the Contractor in any matter covered by this contract or arising directly or indirectly therefrom or connected or concerned with the said contract in any manner of the implementation of any terms and conditions of the said contract, the matter shall be referred to Director Indian Institute of Technology Ropar who may himself act as sole arbitrator or may name as sole arbitrator an officer of IIT ROPAR or outside of IIT ROPAR notwithstanding the fact that such officer has been directly or indirectly associated with this contract and the provisions of the Indian Arbitration Conciliation Act, 1996 shall apply to such arbitration. The contractor expressly agrees that the arbitration proceedings shall be held at Ropar.
 - b. The proceedings of arbitration shall be in English language:.

- c. In case any contractor wants to take the dispute to a court of law after arbitration award as aforesaid, it is clearly understood that only courts in Ropar shall have the Jurisdiction.
- 23. The decision of the Registrar, IIT Ropar with regard to determining of quality of work/services done by the contractor or his employees shall be final and acceptable to the contractor. The contractor shall thereafter, rectify the defect so pointed out without any extra payment. The Registrar, IIT Ropar reserves the right to get the work /services so rejected done/replaced at his own level at the risk and cost of the contractor after giving him a notice in writing and the expenditure incurred on this count shall be recovered from the contractor from his outstanding dues or by revocation of any or all parts of security/bank guarantee, as he may think proper.

NB:

- i. Late/Delayed tenders shall not be considered.

(Authorized Signatory)

Price Bid**Note : The Rates should be quoted building/ Blockwise**

S.No.	Description	Amt(Rs) (Incl Taxes)
1)	Transit Campus-I, Nangal Road, Rupnagar	
2)	Permanent Campus, Birla Farm, Rupnagar	
	i. Ramanujan Block	
	ii. J C Bose Block	
	iii. Satish Dhawan Block	
	iv. Lecture Hall Complex	
	v. Utility Block	
	vi. Boys Hostel Wing A, B and C	
	vii. Girls Hostel	
	viii. Mess/Dining Hall Complex	
	ix. Faculty/Staff Flats Block A, B, C	
3.	Up-coming Buildings	
	i. Boys Hostel Wing D	
	ii. Chemistry Building	
	iii. Administrative Building	
	iv. Faculty/staff Flats Block D, E	
	v. Staff Flats Block A and B	
Total		

(Authorized Signatory)