



भारतीय प्रौद्योगिकी संस्थान रोपड़  
INDIAN INSTITUTE OF TECHNOLOGY ROPAR  
रूपनगर, पंजाब-140001 / , Rupnagar, Punjab-140001  
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No. IITRPR/EE/Q/21/207

Date: 23/02/2021

**NOTICE INVITING QUOTATION**

The Executive Engineer, IIT Ropar on behalf of the Director, IIT Ropar invites item rate quotation in the attached format from the authorized service centers of Hitachi for the following work at Permanent Campus of IIT Ropar.

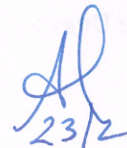
S. No.	Name of Work	Estimated Cost (in Rs.)	Earn Money Deposit	Time Period
1	Comprehensive Annual Maintenance Contract of Air conditioners of Hitachi at Director Residence of IIT Ropar.	70,446/-	1500/-	12 Month

1. ELIGIBILITY CRITERIA:-

- i. Contractor who fulfill the following requirements shall be eligible to apply:-
  - a) Should be authorized service agency of Hitachi.
- ii. Documents to be submitted with the Quotation:
  - a) Certificate for authorized service center of Hitachi.
  - b) EMD of Rs. 1500/- in the shape of Demand Draft in favour of "IIT Ropar Revenue Account" Payable at Ropar/Rupnagar, Punjab.
  - c) GST Registration.
  - d) Signature on all pages.
  - e) PAN registration with the Income Tax Department.
  - f) Price quoted in the Prescribed Format "A". Signed and stamped.
  - g) Signature & stamp.

Envelope of sealed quotation should superscribe of the Name of work, date & opening of quotation.

2. The Quotation must be submitted in the Tender box placed in front of room no 217, second floor, M. Visvesvaraya Block, Permanent Campus, IIT Ropar- 140001 on or before 03.03.2021 upto 3:00

  
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PM & shall be opened on the same day at 3.30 PM in the presence of bidders or their representatives, who may like to be present .

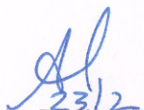
3. The quotations received through Email shall not be entertained.
4. Prices should be quoted in the prescribed Format "A". No advance payment will be made to the agency. Quarterly payment will be released on satisfactory performance during the quarter.
5. Conditional quotations shall be rejected.
6. Duration of work shall be 12 Months and may be extendable for another year on basis of performance.
7. The quotation shall be valid for 30 days.
8. The rate quoted shall be inclusive of all taxes including Goods and Services Taxes (GST).
9. Nothing extra will be paid to the agency by the Institute.
10. The work can be terminated at any time giving one month notice.
11. Debarred agency/ or individual shall not participate in the Quotation process.
12. Quotationer may inspect the site of execution of work before submission of quotation to understand the scope of work in all respects.
13. The quantities of items in the schedule are tentative which may increase or decrease depending upon site conditions.
14. Earnest Money Deposit in shape of Demand Draft in favour of " IIT Ropar Revenue Account" Payable at Ropar/Rupnagar, Punjab of Rupees Fifteen Hundred Only (Rs. 1500/-) must be submitted along with quotation without which the quotation will be rejected. The EMD of a successful bidder will be converted into security deposit for work and shall be returned after one months of satisfactory completion of work and rectification of work, if any.
15. Security deposit @ 5% of the value of work done shall be deducted and released after satisfactory completion of defect liability period of one month from the date of completion of work.
16. The Director, IIT Ropar reserves the right to cancel any or all quotations without assigning any reason.
17. Enclosure : Format "A"
18. **Arbitration:** In the unfortunate situation if any and all disputes, disagreements and controversies arising in any manner, which cannot be settled by mutual agreement between the two parties, shall be resolved through arbitration. The number of arbitrators shall be ONE, shall be appointed by the Director, IIT Ropar. The decision of sole arbitrator shall be final and binding to both

parties. All provisions of Arbitration and Conciliation Act 1996 (with amendments) shall apply and the legal place of arbitration shall be Rupnagar, Punjab. The language of arbitration proceedings shall be English. The Court which has jurisdiction in the matter is District Court, Rupnagar, Punjab.

  
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**Executive Engineer**  
**IIT Ropar**

**Copy to:-**

- (1) PA to Registrar, IIT Ropar.
- (2) Assistant Registrar (Accounts) to make provision of Rs. 70,446/- in relevant budget head.
- (3) Computer Centre, for uploading please.
- (4) Sr.Project Engineer, IIT Ropar

  
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**Executive Engineer**  
**IIT Ropar**

**Format Annexure 'A'**

<b>Description of Work</b>	<b>Model No.</b>	<b>Capacity</b>	<b>CAMC Rate in Figures *</b>	<b>CAMC Rate in Words *</b>
1. Preventive maintenance should be carried out on quarterly basis. Preventive maintenance will be scheduled by IIT Ropar and initiated 48 hours prior.	RMB422ABXA	2 Ton		
	RMB422ABXA	2 Ton		
	RMB422ABXA	2 Ton		
	RMB422ABXA	2 Ton		
2. CAMC would cover all electronic parts for one year.	RMB517ABXA	1.5 Ton		
	RMB517ABXA	1.5 Ton		
3. Gas charges cover and top up for said duration	RMB517ABXA	1.5 Ton		
	RMB517ABXA	1.5 Ton		
4. Defect should be rectified within 48 hours of intimation. In case of delay penalty @Rs. 500 would be charged.	RMB517ABXA	1.5 Ton		
	RMB422ABXA	2 Ton		
	RMB422ABXA	2 Ton		
5. In case of breakdown or repair, service personnel should inspect the AC within intimation. for every 12 hours delay will be levied.	RMB517ABXA	1.5 Ton		
<b>Total</b>				

**\*The rate quoted above includes the required manpower, tool & tackles, statutory approvals required , labour laws, working at all heights, insurance, taxes, GST etc. Nothing extra shall be paid. GST will be reimbursed on an actual basis over and above the quoted rates.**

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