

No. 1-15/2017-TS.I Part(2)
Government of India
Ministry of Education
Department of Higher Education
T.S.I Section

Shastri Bhavan, New Delhi
Dated the 29th January 2021

To

The Director
All IITs

Subject :- Global Tender Enquiry (GTE) under Rule 161(iv) of GFR - Departmental guidelines for seeking the approval.

Sir,

I am directed to refer to O.M. No. F.20/45/2020-PPD dated 8th January 2021(Copy enclosed) from Public Procurement Division, Department of Expenditure on the above subject and forward herewith two formats Detailed & Summary on the broad guidelines for submission of the proposals on Global Tender Enquiry (GTE) to the Ministry for seeking the approval of Secretary, Department of Higher Education, Ministry of Education.

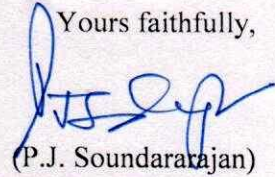
2. You are requested to submit the GTE proposals, if any, in the manner as proposed below from IITs (for the period till end of 2021-22):

1. By 28.02.2021: for the projected requirements till 31.03.2021
2. By 31.05.2021: for the projected requirements till 30.09.2021
3. By 30.11.2021: for the projected requirements till 31.03.2022.

3. Institutes are advised to club all their requirements for the period mentioned above and send a consolidated proposal to the Ministry.

This issue with the approval of Secretary (HE), Ministry of Education.

Yours faithfully,



(P.J. Soundararajan)

Under Secretary to the Govt. of India
Tele: 23381698

Encls: As above.

Copy to All Bureau Heads with a request to send similar communication to other Institutions under the Bureau.

{AS(TE)/AS(CU)/ADG(HE&NITs)/JS(ICC&P)/JS(Admn)/JS(HE)/EA(HE)}.

Summary of the Proposals Submitted

S. N.	Particulars	Institute's Response
1	Total no. of proposals submitted	
2	Total Cost (Rs. in Cr.) of Proposals submitted	

Following will also be complied in line with DoE' s OM dated 08.01.2021:

1. Copies of all the proposals submitted herewith, along with certifications, will be tabled in meeting of Board of Governors as reporting item. The same has also been shared with the Office of PSA and DPIIT.
2. Information about the procurement of equipment will be shared across various Educational and Research Institutes, though I-STEM Portal. I-STEM Portal is updated with respect to availability of the Research Equipment in the institute.
3. Analysis will be done regarding the equipment being procured time and again from abroad, and help developing them in India by identifying potential manufacturers and providing them technical assistance and expertise for developing the equipment. Half yearly report on this action will be shared by the institute with the Office of PSA, DPIIT and Ministry of Education.
4. Preference to local suppliers over foreign supplier will be observed as per existing GoI guidelines as applicable.

(Name & Signature with Seal)
Head of the Institution

FORMAT FOR GTE

Details of proposed procurement for approval of Secretary/ HE for invitation of Global Tender Enquiry for procurement of goods with expected value less than Rs.200 crore.

S. No.	Particulars	Remarks
1	Detailed Description of the item	
2	Use of the Item	
3	Whether item is procured regularly? If so, details of procurement of the said item over the past three years (Three completed financial years and the current financial year) inclusive of supply details as per format at Annexure-A	
4	Quantity required to be procured with justification for the quantity (State/UT/Region wise projection, if applicable)	
5	Estimated procurement price along with basis for such estimation (International Price, comparison chart)	
6	Justification to be submitted as under	
	A Detailed justification for Global Tender and essentiality of Import (Item wise)	
	B Who are the (possible) vendors of the item under procurement, in the global (including India) market?	
7	1 Whether the Institute has tried and floated the tender to identify the domestic suppliers in the past financial year. (If not, the reason thereof)	
	2 Capacity of all domestic local suppliers as per the domestic tender floated, if any	
8	What are technical alternatives available within country and whether they can be used?	
9	Whether the Institute had in the past attempted at development of local suppliers/ phased indigenization/ promotion of alternative technology having sufficient local suppliers. (If so, details thereof)	
10	Consequences of non-procurement of the item through GTE.	
11	Whether BIS standards are available for the items proposed under procurement. If not, the efforts made to operationalize such standards	

It is certified that (strike off whatever is not applicable)

- (i) this is a specialized equipment required for research purposes and/ or spares and consumables for such equipment

Proposal for GTE of _____ (Name of item)

- (ii) the above equipment/ consumables is not available through (GeM) and other sources
- (iii) the locally available alternatives with equivalent specifications are not suitable for research purposes
- (iv) it is neither available in this institute nor in any nearby institution
- (v) it is a propriety item of foreign origin

Countersigned

Signed

(Name & Signature with Seal)
Head of the Institution

(Name & Signature with Seal)
Dean/ R&D

Annexure-A

Details of procurement of the said item over the past three years (Three completed financial years and the current financial year) inclusive of supply details.

Year of contract	Item	Contract no. & date	Supplier	Quantity of supply with unit	Rate per unit	Completion date of contract	Country of origin of goods	Local content in %

(Name & Signature with Seal)
Dean/R&D