



भारतीय प्रौद्योगिकी संस्थान रोपड़
INDIAN INSTITUTE OF TECHNOLOGY ROPAR

रूपनगर, पंजाब-140001/ Rupnagar, Punjab-140001

Ph. 01881-230142,154, e-mail: purchase@iitrpr.ac.in

No. 1317-18/AD-Amb/IITRPR/PS/ 336

20.09.2019

M/s We Care

2nd FA 21, GTC, Ajmeri gate M.I. Road,
Jaipurjmeri gate M.I. Road, Jaipur 302001

Subject: Hiring of Ambulance.

With reference to your quotation against tender notice no. 1317-18/AD-Amb/IITRPR/PS dated 17.05.2019, the Competent Authority is pleased to award you the contract for providing Ambulance initially for a period of 12 months w.e.f 01.10.2019 to 30.09.2020. The contract is awarded subject to the following terms and conditions in addition to the terms & conditions already mentioned in the tender document:-

1) Rent: You will provide the following vehicles at the monthly charges indicated against each.

S.No	Description	No. of Vehicle	Mileage per litre of Fuel	Monthly Charges
01.	Force Traveller, Model 2019 with valid permit.	01	Rs. 10 /- Km per litre	Rs. 80,000.00

*GST Inclusive

2) Technical Specifications:-You have to provide the Ambulance as per specifications attached at Annexure "A".

3) Duration: The contract will be initially for a period of one year which may be renewed annually for further period by Indian Institute of Technology Ropar depending on requirement of the Institute and performance of the vendor.

4)Performance Bank Security: You will submit a performance security equivalent to 10% of the LOI value in the form of Demand Draft favouring "IIT Ropar Revenue Account" payable at Ropar within 14 days from the issue of this LOI. The performance security will be discharged only after compliance your obligations under the contract.

5) The Ambulance is required for 24 X 7 on monthly basis. Three drivers are required to be deputed for the ambulance. The drivers/helpers deployed beyond normal duty hours should be compensated as per the Minimum Wages Act as notified by the Ministry of Labour from time to time by the contractor, without any additional financial burden on the institute. For that purpose, the drivers/helpers will be considered as employees of the contractor. IIT Ropar in no way shall be considered as a party to any dispute between the employee (Drivers/Helpers) and employer (Contractor/Firm/Agency). In case of the absence of the driver, the Agency has to immediately provide the substitute.

6) You will take care of Insurance of the Ambulance as well as of its driver at your own cost.

7) The driver running the Ambulance should have valid driving license issued by the Regional Transport Office (RTO) and the Ambulance should be registered with the appropriate authority. A Certificate to this effect should be provided. The driver of the vehicle provided must follow traffic rules and other regulations prescribed by the Government from time to time. Original copies of Registration, Insurance of Vehicle & Driving License of driver must be produced before engagement of Vehicle. He should have the knowledge and experience to gently handle the patient and take to the hospital.

8) In case of requisition/seizure of the Ambulance by the RTO or any other Authorities, it will be the your responsibility to get the Ambulance released and during such period of requisition/seizure, you will have to arrange alternate Ambulance.

9)The driver(s) should have knowledge of vehicle mechanism so that he could attend minor repairs and should be well conversant with the roads and routes of Ropar area.

10) The driver must observe all etiquette and protocol while performing the duty. He must be neatly dressed, should wear proper uniform to be decided by the institute at the time of engagement for which



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no extra payment will be provided and must carry a mobile phone in working condition, for which no separate payment shall be made by the Institute. You should provide a mobile phone to all its drivers engaged to this institute at your own cost.

- 11) A log book has to be maintained making all the entries of the movements of the Ambulance on duty.
- 12) Driver selected by the agency will be assessed by the institute before his engagement is finalized.
- 13) You shall be responsible for any thefts/burglary/damage caused to the Students/Employees/Guest of the institute travelling in the Ambulance. The compensation arising out of such activities shall be borne by you.
- 14) All Maintenance servicing of the Ambulance should be done by you at your own cost. The interior and the exterior conditions of the Ambulance should be well maintained. Routine Maintenance/servicing of the vehicles should be done by you once in a month at your own cost.
- 15) The Diesel will be reimbursed as per actual fuel used (Average mileage for litre of fuel) by IIT Ropar.
- 16) In case of break down, you will be responsible for repair and maintenance of the Ambulance and will arrange alternate Ambulance within one hour, Institute will not pay any type of compensation for maintenance of the Ambulance.
- 17) Total breakdown period excluding routine maintenance in a year should not exceed 12 days.
- 18) If the Ambulance is hypothecated to a Bank or any Financial Institute, you have to produce concurrence of the Bank/Financial Institute.
- 19) You shall abide by all statutory laws, rules and regulation of the state Govt. / Central Govt. as per jurisdiction.
- 20) No manpower should be engaged exclusively for this contract; when the contract terminates there shall be no physical or moral pressure on the institute, on grounds of person displaced from job. The institute shall not entertain such claim.
- 21) The vehicle can be de-hired giving prior notice of one month considering the requirement of the institute for which no payment will be made by the institute. In case of unsatisfactory services the contract can be terminated giving one week's notice.
- 22) The contract cannot be transferred to third party.
- 23) This Agreement including all matter connected with this Agreement, shall be governed by the laws of India (both substantive and procedural) for the time being in force and shall be subject to exclusive jurisdiction of the Indian Courts at Ropar.
- 24) Any Clause of tender document which is not covered under this LOI shall deemed to form the integral part of this LOI and it will be presumed that you have deemed agreed to render Ambulance service in conformity with respect to the provisions of tender document.

Please convey your acceptance by signing the duplicate copy of this letter and send the Agreement on non-judicial stamp paper of requisite value for providing the above services & make necessary arrangements for taking up the contract w.e.f. 01.10.2019.


Lagvish Kumar
(Deputy Registrar)

Copy to: 1) Chairperson, Medical Centre Advisory Committee

2) Medical Officer with a request to verify the Specifications of the Ambulance as per tender.

3) Joint Registrar, Accounts

4) Security Officer



ANNEXURE – A

TECHNICAL SPECIFICATIONS FOR AMBULANCE:

1. Minimum Seating capacity	Patient + 3
2. Other Specification	As prescribed by Automotive Research Association of India (ARAI) and prescribed government norms, from time to time for running of patient transport ambulances.
3. Stretcher	Foldable stretcher
4. Foldable Carrying Chair	Foldable Wheel Chair
5. Medicine Cabinet	Inbuilt
6. Oxygen	Oxygen cylinder cage with filled oxygen cylinder, flow meter, humidifier with separate mask of adult and paediatric. The ambulance service provider should obtain the explosive certificate for oxygen cylinder. The oxygen level as per standard and permissible limit has to be maintained by the service provider at his/her own cost.
7. IV Hook	Atleast at three locations on roof top plus one additional on side wall, inside the patient compartment/ cubicle
8. Patient Compartment Illumination	Atleast two points on top roof
9. Warning Lights	Roof mounted as per ARAI specifications. Should have revolving flashers and light indicating emergency while transferring seriously ill patients
10. Siren	High intensity roof mounted siren to draw public attention to make way in high density traffic
11. Exterior Design / Painting	As per standard guidelines and specifications issued by ARAI and Govt. of India guidelines issued from time to time for Ambulances
12. Fire Extinguisher	Portable Fire Extinguishers should be provided.
13. Seats for attendant/companion.	
14. Electric plug point.	
15. Facility of drinking water.	
16. Fan for the patient and proper cabin lights.	