

भारतीय प्रौद्योगिकी संस्थान रोपड़

INDIAN INSTITUTE OF TECHNOLOGY ROPAR



छात्रा वास निवासियों के लिए नियम और विनियम
RULES AND REGULATIONS FOR HOSTEL RESIDENTS

Hostel Rules

The following rules need to be followed in all IIT Ropar hostels in addition to the Rules of Conduct listed in the UG/PG Manual. Necessary action will be initiated against those who are found in violation of any of these rules.

1. Students are expected to display an acceptable form of behaviour, maintain discipline and decorum in the hostels.
2. All students except Ph.D. and M.Tech. Students must vacate the hostel accommodation during the semester breaks as per the Academic Calendar.
3. Statutorily, hostel accommodation is not available to the Preparatory Course (PC)/ B.Tech. / M.Sc. / Dual Degree / B.Sc.-B.Ed students during vacation and need to vacate the hostel room in the vacation. However, he/she may be permitted to stay in the hostel on request, and approval from the competent authority is required if he/she is doing any coursework/ Institute work / etc. Such residents are required to pay charges as per the prevailing rates.
4. Dual degree students will be treated as B.Tech. students for the first four years of their program and as M.Tech. students for the last year.
5. Hostel accommodation, subject to availability and permission from the concerned authority, will be provided to Ph.D. scholars throughout the year. Ph.D. scholars shall vacate the hostel, even in the middle of the semester, once they are relieved from the Institute. However, they have to pay the hostel establishment charges for the entire semester.
6. Students / Scholars belonging to any category not specifically mentioned above will be given accommodation, subject to availability. The Hostel Management Section is the final authority in such matters.

7. Ragging, hazing, bullying, sexual harassment, and sexual abuse of any kind are very serious offenses. Students are warned that involvement in such callous behaviour might lead to total rustication.
8. At the time of admission of students into the hostel and at the beginning of every year, each resident is required to submit a duly completed personal data form to the hostel office. A passport-size photograph is to be affixed in the personal data form, and the contact details of the parent/guardian must be provided. Local Guardian's address and phone number, if available, must be provided. The email of the parent should also be provided. Any change of address/telephone number of the parent / local guardian, at any point in time, has to be intimated to the hostel office in writing, immediately.
9. The Hostel Management will generally provide minimum furniture for each room, consisting of one cot, an almirah, a study table, and a chair for each student.
10. The Hostel Management shall decide the number of students to be kept in each room.
11. If the status of any student changes during the period of stay in the hostel, he/she is required to inform the Warden/Associate Warden / Hostel office immediately.
12. If the Hostel Management finds that the student is not eligible for hostel accommodation, he/she will have to vacate the hostel accommodation immediately.
13. Students who wish to seek exemption from staying in the hostel will have to make a specific application separately for every semester to the Dean/Associate Dean, Hostel Management/student affairs, through the Academic Section. Based on the genuineness of the circumstances cited by the student, he/she may be exempted from residing in the hostels by the Dean / Associate Dean, Hostel Management/student affairs.
14. Drinking/smoking/use of tobacco products in the hostels is strictly prohibited.
15. Students are not allowed to use or park motor vehicles (motorbike, scooter, car, etc.) in the hostel area. Any hostel resident found keeping/riding a Motorised vehicle on the institute campus will be penalized as per the institute's vehicle policy.
16. Vandalism (or the wilful destruction or defacement of institute property) is a very serious offence. This includes acts such as pasting of posters, writings, wall chalking, slogans of any kind, etc. Strong action will be taken against hostel residents found guilty of

committing such an offence. Any damage to the hostel property must be reported immediately to the warden/caretaker. Hostel residents will be charged for all damages except damages caused due to normal wear and tear.

17. Playing outdoor games like cricket, soccer, etc., inside the hostels is strictly prohibited. However, games like table tennis, carom, and badminton can be played, but only in the designated areas.
18. The hostel authorities reserve the right to make spot checks on the hostel and rooms without having to give prior notice to the students. Students are expected to cooperate with the authorities in this regard.
19. All residents are required to carry their valid Identity Card issued to them by the Institute at all times.
20. The hostel authorities reserve the right to move hostel residents to other rooms/hostel units if necessary. Students are not allowed to change hostel rooms without prior approval from the warden/associate warden in charge.
21. Before leaving their rooms, hostel residents are advised to lock all doors for security reasons. Students should take care of their own belongings, and the hostel management will not be responsible for any loss/damage to the personal property of students.
22. All the students are expected to be back in the Institute/Hostels before 11.00 pm. Students have to be intimate prior to the Hostel Wardens (preferably one day before) if they are reaching the IIT Ropar campus between 11 PM and 6 AM. Any student who wishes to be away from the hostel during weekends, holidays, or any other time has to fill out the self-declaration form and arrange to submit it to the caretaker's office.
23. If students find their roommate/neighbours missing for more than 24 hours for no verifiable reason, it is both mandatory and the moral responsibility of the student to report it to the warden in charge immediately. This is to enable the hostel authorities to take immediate action if any untoward incident takes place.
24. In the event of an accident or other such emergency situations, the warden/associate warden must be informed immediately. Action can be taken against students for withholding such important information from the authorities.

25. In case you find any unusual behaviour of your roommate or any hostel resident, the warden/associate warden must be informed immediately.
26. Due consideration must be accorded to other hostel residents as well as residents of the surrounding areas at all times. Noise level must be kept low to allow others the opportunity to study or sleep in comfort. Playing any kind of loud music or making disturbing noises is strictly prohibited.
27. Residents should not participate in any anti-national, anti-social, or undesirable activity in or outside the campus.
28. No female boarders/non-boarders are allowed to enter the boys' hostel. Boys/men are not allowed in the girls' hostel. However, parents / legal guardians can visit a girl's hostel (with the permission of the authorities) and meet the resident in the common room/visitor room during the visiting hours, between 7.00 am and 6.00 pm.
29. Entertaining unauthorized guests will be dealt with severe punishment, including expulsion from the Hostel.
30. All fans, lights, and electrical appliances must be switched off when not in use. Students should also conserve water by closing any dripping or open taps/showers when not in use.
31. The students should not screen pirated / unauthorized unlicensed movies on their computers and in common rooms. Any violation will be dealt with severely. Punishment for the same will be decided by the authorities.
32. No student may occupy more than one room at a time. Students who are shifting rooms within the hostel, inter hostel, must do so within the timeframe of one day. Any student found to be occupying more than one room at a time will be penalized, and additionally, occupied rooms will be vacated.
33. Change of rooms - Room changes are allowed only after the authorization of the warden/associate warden.
34. Engaging personal attendants and keeping pets with the student in any hostel is prohibited.

35. Taking food out of the Mess is prohibited. Hostel inmates who are found guilty of misconduct shall be liable to a fine; if the student is found repeating a second time, a severe punishment, including expulsion from the hostel.
36. Senior Batch students are not allowed to enter first-year hostels/wings. Students violating the rules may be penalized.
37. Inflammable items are not allowed in the hostel. Violations will result in disciplinary actions.
38. Mess Registration: Every student allotted a hostel is required to register in the allotted mess. It is mandatory for a hosteller to register in the allotted mess..